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WARNER UNIVERSITY STATEMENT OF FAITH

The Warner University Statement of Faith does not exhaust the extent of our beliefs. The Bible itself, as the inspired, inerrant, and infallible Word of God that speaks with final authority concerning truth, morality, and the proper conduct of mankind, is the sole source of all that we believe. As the living Word, the Bible is the source of the transformed mind and worldview of the believer in Christ. For the purposes of institutional decisions regarding faith, doctrine, practice, and discipline, the University is guided by the statements below and by a grammatical-historical approach to the interpretation and application of the Biblical text {Romans 12:1–2; Psalm 19:7; Hebrews 4:12}.

We believe the Bible to be verbally inspired in every word, inerrant in the original documents, infallible, God-breathed and sufficient. We believe the Bible is the only rule of faith and practice for all believers. We believe in the literal grammatical-historical interpretation of this Bible, and we believe the final guide to interpretation of the Bible is the Bible itself {Genesis 1:1; 2 Timothy 3:16; Jeremiah 30:2; Revelation 21:5; 2 Peter 1:21; 1 Corinthians 2:13; John 17:17; Psalm 119:105}.

We believe that there is one God eternally existing in three Persons: Father, Son, and Holy Spirit {Genesis 1:1; Matthew 28:19; John 10:30}.

We believe in the deity of our Lord Jesus Christ, who was conceived of the Holy Spirit and born of a virgin—fully God, and fully man, in his sinless life, in His miracles in His vicarious and atoning death through His bloodshed, in His bodily resurrection, in His ascension to the right hand of God the Father, and in His personal return in power and glory {John 10:33; Matthew 1:23; Hebrews 4:15; John 2:11; I Corinthians 15:3; Ephesians 1:7; John 11:25; I Corinthians 15:4; Acts 1:11; Revelation 19:11}.

We believe that man was created directly and immediately by God in His image. All mankind, through Adam's sin, are born sinners and must be born again by being re-created in God's image through Jesus Christ {Genesis 1:27; Romans 3:23; 2 Corinthians 5:17}.

We believe in the sanctity of human life. *We believe* that all human life is sacred and created by God in His image. Human life is of inestimable worth in all its dimensions, including pre-born babies, the aged, the physically or mentally challenged, and every other stage or condition from conception through natural death. We are therefore called to defend, protect, and value all human life {Psalm 139}.

We believe that God wonderfully and immutably creates each person as either male or female. These two distinct, complementary sexes together reflect the image and nature of God {Genesis 1:26–27}. All activities and policies of the University, including living arrangements and athletic participation, will reflect these beliefs in application.

We further believe that marriage, the Church, and righteous governments are the building blocks of human civilization, and that the Church and righteous governments should therefore recognize the Biblical design for marriage, which is one man and one woman in a monogamous relationship for life {Genesis 2:18–25; Matthew 19:4–6; Hebrews 13:4}.

Because **we believe** that the term *marriage* has only one meaning—the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture {Genesis 2:18-25}—**we also believe** that sexuality is a gift from God and that God intends sexual activity to occur only between a man and a woman who are married to each other {1 Corinthians 6:18; 7:2–5}.

We further believe in sexual purity, and **we believe** that any form of sexual immorality (including adultery, fornication, homosexual behavior, bisexual conduct, bestiality, polyamory, incest, or use of pornography) is sinful and offensive to God {Matthew 15:18–20; 1 Corinthians 6:9–10}.

We believe that in order to preserve the function and integrity of the University and to provide a biblical role model to the student body and the community, it is imperative that all persons employed by the University in any capacity, or who serve as volunteers, agree to and abide by these statements on marriage and sexuality {Matthew 5:16; Philippians 2:14–16; 1 Thessalonians 5:22}.

We believe that for the salvation of sinful man, regeneration by the Holy Spirit is provided by a gracious act of God and that humans respond through repentance and faith in Christ Jesus {John 3:16–19; John 5:24; Romans 5:8–9; Ephesians 2:8–10; Titus 3:5; Luke 24; Acts 20-21; Acts 2:38}.

We believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is able to live the godly life {Romans 8: 13–14; I Corinthians 3:16, 6:19–20; Ephesians 4:30; Ephesians 5:18}.

We believe in the resurrection of both the saved and the lost, those who are saved unto the resurrection of life and those who are lost unto the resurrection of the condemned {John 5: 28–29}.

We believe in the Spiritual unity of believers in our Lord Jesus Christ {Romans 8:9; I Corinthians 12:12–13; Galatians 3:26–28}.

We believe that the church is the body of Christ on earth, is empowered by the Holy Spirit, and exists to reach the lost, Worship God, be in community as God's family, and to serve others in Jesus name {1Corinthians 4:1; Acts 20:28}.

We believe that all believers are under the mandate of Jesus Christ to proclaim the Gospel to all the world {Matthew 28:19–20}.

Our Mission:

Warner University is committed to guiding individuals toward Christ-like character and intellectual maturity while equipping them to serve.

Our Values

Service

Demonstrate Christ's mercy and compassion to others.

Wisdom

Choose what is best according to the will of God.

Integrity

Live blamelessly in light of Christ's imminent return.

Growth

Increase in love and knowledge to the glory of God.

Knowledge

Seek the treasures of wisdom and knowledge hidden in Christ.

Welcome to the start of a new semester and academic year that is sure to be filled with new opportunities, challenges, and experiences that will contribute to your personal and academic growth and development. Warner University hopes you will choose to take advantage of those opportunities. Warner's goal is to provide a space for you to engage with the community on and off campus, create lifelong friendships, and act as a vessel for you to grow in your relationship with the Lord. Welcome to a new year at Warner!

STUDENT LIFE MISSION STATEMENT

The Office of Student Life at Warner University strives to provide programs and services that will help students develop mentally, physically, socially, and spiritually.

Failure to read this Student Planner does not excuse a student from the requirements, regulations, and consequences described herein.

Office of Student Life Personnel

Mrs. Anne Tohme Vice President for Student Life

(863) 638-7606

Anne.Tohme@warner.edu

Mr. Steven Weathers Dean of Students

(863) 638-7247

Steven.Weathers@warner.edu

Mr. Rodney Dallas Assistant Dean of Students

(863) 638-7253

Rodney.Dallas@warner.edu

Mrs. Chrissy Moskovits Athletic Director

(863) 638-7508

Chrissy.Moskovits@warner.edu

Ms. Lynnsey Trantham Student Life Program Coordinator

(863) 638-7240

Lynnsey.Trantham@warner.edu

Mr. Johan Seminario Residence Life Coordinator/ Resident Director of Williams Hall

(863) 638-7596

Johan.Semanario@warner.edu

Ms. Courtney Chatman Buford Resident Director of Holland Hall

Courtney.chatmanbuford@warner.edu

Mr. Adam Giger Resident Director of Spencer Hall

Adam.Giger@warner.edu

Mrs. Daniele Bean Graduate Assistant of Raines and Fulton Hall

Daniele.Bean@warner.edu

Mr. Leon Anderson Graduate Assistant of the House Dorms

Leon.Anderson@warner.edu

Ms. Brenda Christian Director of Dining Services

(863) 638-7229

bchristian@creativedining.com

Bookstore Contact

(863) 638-2775

2083mgr@follett.com

Campus Directory

Listed below are campus directory numbers for people you can go to for assistance on a number of issues. You may dial the extension number if you are calling from a campus telephone. If you are calling from a regular telephone, you may dial (863) 638 and the four-digit extension number. If there is a voicemail option, please leave a brief message so they are able to return your call.

Questions About...

You Can Call...(863) 638-XXXX

Academic Advising	7206 Academic Dean
Academic Assistance	7134 Academic Skills Center
Academic Probation	7206 Academic Dean
Adding/Dropping Classes	7204 Registrar's Office
Advancement Office	7261 Administration Bldg.
Alumni Relations	7248 Director of Alumni
Application/Admission	7212 Admissions Office
Athletics	7258 Athletics Office
Bookstore	2775 Bookstore
Business Office	7214 Business Office
Cashier	7216 Business Office
Class Schedules	7204 Registrar's Office
Computer Services	2345 ITS
Dining Services	7229 Cafeteria
Emergency	7232 Security
Enrollment Management	7112 Secretary
Facilities & Housekeeping	7228 Facilities Office
Library Services	7235 PLRC Circulation Desk
Payment Plans	7122 Student Accounts
President's Office	7209 Secretary
Printing Services	2345 ITS
Records/ Academics	7204 Registrar's Office
Residence Life	7246 Student Life Office
Safety & Security	7232 Security Office
Students Accounts	7122 Student Accounts
Student Handbook	7246 Student Life Office

Student Life Policies
Study Skills Assistance
Tuition & Fees
Vehicle Registration

7246 Student Life
7244 Academic Skills Center
7122 Student Accounts
7232 Security Office

Main Office Numbers:

7204 Registrar's Office
7235 Pontious Center
2345 ITS
7246 Student Life Office
7232 Security Office
7202 Financial Aid
7214 Business Office
7244 Academic Skills Center
7228 Facilities Office

EMERGENCY NUMBERS

In the event of an emergency, here are the following numbers to call:

Immediate Emergencies: Call 911

Fire: Polk County Fire Station 21 **(863) 679-4200**

Police: Lake Wales Police Department **(863) 678-4223**
Polk County Sheriff's Department **1-800-226-0344**

Animal Control: Polk County Sheriff's Office Animal Control
(863) 577-1762 or (888) 275-8941

Poison Control: National Helpline Available 24/7 **1-800-222-1222**

Warner University Security: **(863) 638-7232**

GENERAL INFORMATION AND STUDENT SERVICES

STUDENT ACTIVITIES

Warner University Student Activities are facilitated by the Office of Student Life through the work of Community Life, Residence Life, and Spiritual Life programming.

Warner University Student Activities sponsors and executes an array of cultural, educational, social, and recreational programs for the student body. Through volunteerism, student organizations, and extra-curricular programming, Student Activities provide learning experiences which promote the development of the "whole person."

CLUBS AND ORGANIZATIONS

The university experience is a time of growth and development for students. Participation in campus clubs and organizations can foster the education of the whole person: intellectually, socially, and spiritually. Servanthood, community leadership, philanthropy, and scholarship are but a few of the areas in which the clubs and organizations at Warner University campus aspire to achieve excellence. For a complete list of clubs and organizations, or for information on how to start a new club or organization, please see the Office of Student Life. To create a club on-campus, you'll need a faculty advisor and five members, four of which should be officers (President, Vice President, Secretary, and Treasurer). Students can pick up an application at the Student Life Office.

Below is a list of some current Clubs & Organizations offered at Warner University:

Business Club

Social Work Club

International Club

Black Student Union

Creative Writing Club

Country Cattlemen's Association

Future Farmers of America

Collegiate Farm Bureau

Residence Life Programming Committee

Spiritual Life Residential Committee

Ways to get involved:

Residence Life Committees
Bible Studies
Dean's Den
Intramurals
Campus Events Planning Team
Chapel Planning/Worship Team
Sunday Funday
Feel Good Friday
Weekly Bon Fires
Athletic Events
Academic Clubs

COMMUTER SERVICES

WU seeks to provide services that respond to the unique needs of commuter/non-resident students. For example:

- The Dining Hall provides food at a reduced cost per meal, with a meal plan.
- The Union provides drinks and light food items throughout the day. Meal plans may also be utilized. Students who choose to bring their own lunch may also use the microwave to warm up their food.
- Snack items are available via vending machines located in the Darby Building and Residence Halls.
- Access to commuter lockers located in student lounge areas in the Darby Building can be secured through the Office of Student Life.

STUDENT ID AND PARKING PERMIT

ID Card- During registration for classes, the Student Life Office will issue to each student an identification (ID) card . The student should carry this card at all times and be ready to present it to any University official who asks to see it. A student will be asked to present the ID card at the following times:

- To utilize meal plan services
- To attend University-sponsored events/campus activities
- To check out PLRC materials
- To use the Williams Hall Den
- To identify yourself to Security or University Personnel
- To use computer lab resources

A lost ID should be reported to the Student Life Office and a new one can be secured for a \$5 fee for everyone except residents of Spencer Hall, whose fee is \$10. This can be paid for at the Business Office. Students can present their receipt to the Office of Student Life to obtain a new ID card.

Parking Permit- All students who have a vehicle on campus are required to obtain a parking permit for their vehicle and display it on the vehicle as instructed. Please see Security for more details.

CAMPUS MAIL

The campus mailroom provides mail services similar to the local post office. UPS service is also available. All students living on campus are required to have a campus mailbox. Proper addressing of incoming mail is as follows:

*Warner University
Student name, # 13895
U.S Highway 27
Lake Wales, FL 33859*

"P.O." or "Box" **should not** be put on incoming mail, as it will be misdirected and placed in a P.O. Box in the Lake Wales Post Office.

Mailbox combinations are provided at the beginning of the semester. It is the student's responsibility to either keep their combination with them at all times or commit it to memory, as post office personnel **will not** hand out mail from boxes. Boxes should not be left open, as the mail must be kept confidential. Students are encouraged to check and pick up their mail daily.

CAMPUS BOOKSTORE

Warner University's Bookstore is run by Follett. The Bookstore serves students, faculty, staff, and the public by providing all the required textbooks and supplementary materials for courses offered through the University. The Bookstore also offers a variety of extras for the Warner University community, such as calculators, clothing, and school spirit items. All required textbooks are provided to students through Follett's book rental program. Each full-time student pays a flat fee of \$285. Each part-time student pays a flat fee of 142.50 that will cover the cost of the student's books per semester.

Contact Information

Toll Free: 800-949-7248 ext. 2775
Local: 863-638-2775
Fax: 863-734-5121
Email: 2083mgr@follett.com

Hours of Operation

Mon 8 a.m. – 5 p.m.
Tues 8 a.m. – 5 p.m.
Wed 8 a.m. – 5 p.m.
Thurs 8 a.m. – 5 p.m.
Fri 8 a.m. – 5 p.m.

Location

The Bookstore is located in the northwest corridor of the Rigel Student Center next to the Campus Post Office. This is the corridor that runs from the north lobby towards the Turner Athletic Center.

LOST & FOUND

Lost articles should be reported to either the Office of Student Life, PLRC front desk, or the Security office. A person looking for a lost item should provide a description of the item to the respective office and must match the item in the lost and found. If a wallet is found with identification in it, the university will try to get in contact with the owner either through calling the owner or shipping them their wallet. If a student has lost a key, bring that key to the Student Life office and it will be placed in the key box until the student claims it. With all other items, after one semester or fifteen weeks, if an article remains unclaimed, it will be disposed of.

STUDENT LIFE FERPA

According to Federal Law-

In order to release or share any information concerning a student to a person outside the Warner Community (including parents/guardians), a student must complete and submit a FERPA release form. This form must be completed each year and can be revoked at any time. The Student FERPA Release Form only pertains to the information related to Student Life (not academic or financial records or interactions).

To know about your student's information regarding Student Life, please fill out the Student Life FERPA Form on the next page

Student Life Records FERPA Waiver

FERPA

The Family Educational Rights and Privacy Act (FERPA) of 1974 establishes the rights of students with regard to educational records. The act makes provision for inspection, review, and amendment of educational records by the students and requires, in most instances, prior consent from the student for disclosure of such records to third parties. The consent must be in writing, signed and dated by the student for disclosure of such records to be released, give the reason for release, and the names of the parties to whom such records shall be released. The act applies to all persons formerly and currently enrolled at an educational institution.

For more information visit: <http://www.ed.gov/policy/gen/guid/fpco/ferpa/index.html>

Student Name _____

(Full name, including middle name or initial, must print clearly)

Warner ID or SS# _____ **Student email** _____

Student Initials

_____ I voluntarily give permission for Warner University personnel to provide information concerning my Student Life file to the person identified below.

Check One

_____ This waiver will be in effect during the full 2021-2022 academic year.

_____ This waiver will be in effect from _____ until _____.

Person to whom information (as checked above) may be released

Information can only be released per written request or in the student's presence upon providing identification.

Name _____ **Relationship to student** _____

Phone number _____ **Email** _____

Address _____

For this form to be validated, student must sign below:

Student Signature _____ **Date** _____

.....

Revocation of consent:

I hereby revoke the consent granted above:

Student Signature _____ **Date** _____

ADDITIONAL GENERAL INFORMATION

POSTINGS OF SIGNS & NOTICES- All postings must be approved and stamped by the Student Life Office. Unapproved postings will be removed and discarded.

UNIVERSITY REPRESENTATION- To properly exemplify the ideals of Warner University, students selected to represent the university in public functions (athletic, drama, forensics, music, etc) must be regularly enrolled students who meet the following requirements:

- Maintain enrollment in 12 semester hours or more during the semester(s) of representation, unless a graduating senior in the final semester or by special permission of the administration.
- Be in good academic standing with the Office of the Chief Academic Officer.
- Be admitted to a major field of study when 80 or more semester hours are earned.

ROYAL RESOURCES

Royal Resources is a hub that connects the community with the resources needed to navigate the university experience and to succeed academically. Royal Resources includes:

- Academic Advising: Academic Success Coaches provide academic advising for all incoming students.
- Digital Services: In order to access online research information from the Warner University web pages, go to RESOURCES, and under LIBRARY click on Royal Search (A “Google” Search Experience). The login is your Warner email account.
- Academic Skills Center: Provides academic support through peer tutoring and paper review services to traditional and online Warner students.
- Accommodations for Students with Disabilities: To register for accommodations, please call (863) 638-7244 or email disabilityservices@warner.edu .

OFFICE OF DISABILITY SERVICES (ODS) Accommodations for Students with Disabilities

Warner University is committed to providing for the needs of enrolled or admitted students who have disabilities under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 (ADA). Warner University's policy is to make services available to students who provide sufficient evidence of a documented disability.

Students who request academic accommodations must register with and provide documentation to the ODS. Eligible students must finalize Accommodation Plans for individual courses each semester with the Director. Click [here](#) to begin your application.

Service and Emotional Support Animals

Warner complies with the ADA in allowing use of service animals for students, employees, and visitors, and thus, the University allows service animals on university premises to accompany an individual with a disability.

Service animal accommodations are determined by Disability Services through an accommodation request. In order to have a service animal on campus, a student must:

- Have a disability as defined by the ADA.
- Have a service animal that is trained to do specific tasks for the qualified individual.

Warner complies with the Fair Housing Act by viewing an emotional support animal as a “reasonable accommodation” in a housing unit that has a “no pets” rule for its residents. Thus, with documentation, Warner will allow emotional support animals to reside in campus housing subject to rules and provisions. Emotional support animals are not to be allowed in other public spaces on campus, only in the residence hall.

Emotional Support Animal Requests are handled by Disability Services through an accommodation request. In order to have an emotional support animal, a student must:

- Complete an Emotional Support Animal request form
- Complete an ESA Health Care Professional Documentation form providing verification of the student's disability from a physician, psychiatrist, social worker, or other mental health professional licensed in the State of Florida (or the student's home state)
 - The form should be dated within six months of the date the request is made by the student.
- Approvals for ESAs are for the current academic year only and must be re-applied for every academic year.

For more information email: disabilityservices@warner.edu or call (863) 638-7244

ACADEMIC SKILLS CENTER (ASC)

The Academic Skills Center (ASC) exists to empower students to foster academic excellence, develop self-determined persistence, and become lifelong learners. The center employs supplemental (peer) instructors (SIs) to provide intensive study groups for challenging subjects, including science, math, accounting, and writing.

The ASC provides intentional peer-driven time management coaching for incoming first-year students. The skills targeted include, but are not limited to, exploring one's purpose and identity, sharpening one's organizational and study skills, and refining one's writing and communication skills.

Hours of Operation for the ODS and ASC

Monday - Thursday 10 am - 8 pm

Friday by appointment only

Pontious Learning Resource Center

HEALTH AND WELLNESS

Warner University supports endeavors to promote holistic health for every student. Towards this end, Warner has partnered with [TimelyCare](#) to bring you RoyalMD--a telehealth service for both mental and physical well-being.

Counseling Services RoyalMD (TimelyCare)

The purpose of counseling is to provide a safe, non-judgmental atmosphere for students to receive support, information and guidance through flexible, needs-based counseling services.

Through RoyalMD, services are made available to all students. These services include assessment and short-term counseling for a variety of problems including stress, depression, anxiety, relationships, and substance abuse. Counseling is provided by a licensed Social Worker or Mental Health Professional through the [TimelyCare](#) app. Students can pick their provider based on speciality, gender, and/or ethnicity to enhance their level of comfortability and user experience.

The following are the mental services offered through the [TimelyCare](#) app:

- TalkNow Mental Health Services
- Scheduling Counseling
- Psychiatric Appointments (with Student Life referral)

All services provided are confidential.

Health Services

Warner University offers health support for all full-time students through our TimelyCare partnership for immediate, 24-hour health care needs.

Services provided are:

- Evaluation and recommend treatment for minor illness or injury
- Emergency triage care
- Recommendation of treatment and follow up
- Provision of education and information
- Prescription drugs when deemed necessary & appropriate
- Health coaching

Here is a list of some local urgent care and emergency facilities:

Advent Health Lake Wales ER: 410 S 11th Street, Lake Wales, FL 33853

Advent Health Centra Care Winter Haven: 7375 Cypress Gardens Blvd, Winter Haven, FL 33884

Owl Now Urgent Care: 550 Pope Ave, Ste 200, Winter Haven, FL 33881

Baker Act

The Florida Baker Act Law allows for doctors, mental health professionals, judges, and law enforcement to commit a person to a mental health treatment center for up to 72 hours if they display certain violent or suicidal signs of mental illness.

The conditions to Baker Act an individual in Florida are as follows:

- The person is mentally ill (or believed to be mentally ill)
- The person refused voluntary mental health evaluation or doesn't understand why one would be necessary.
- The person is a threat to themselves or others, or the person is incapable of caring for themselves.

A person may also choose to voluntarily Baker Act themselves, but they must be willing and able to consent to treatment.

The purpose of the Baker Act is to allow time for a mental health evaluation to be performed and to de-escalate a crisis. This evaluation will confirm whether the individual is experiencing a mental health issue, and if the person is determined to be a danger to themselves or others.

Marchman Act

The Florida Marchman Act concerns a person who is incapacitated due to substance abuse rather than mental illness. The conditions to initiate the Marchman Act are the same as the Baker Act.

General Welfare or Wellness Checks

The health and well-being of our students at Warner University is of the utmost priority. On occasion a parent, friend, faculty, or staff member who is concerned about a student's well being will contact the Office of Student Life to look into the welfare of the student. On that request, the student will be contacted by phone, email, and/or in-person depending on the deemed severity of the situation. If the student cannot be located and has expressed to others signs of mental distress (i.e suicidal thoughts or expression that they intend to harm themselves or others), a missing person investigation will be initiated immediately see the Campus Safety section for our Missing Person Policy on page 56.

Student Insurance

Warner offers health insurance, through **First Risk**, to those without insurance or who would like to enroll in the student plan. If a student does not have health insurance, they will be enrolled on the plan by Warner automatically. If a student does have insurance, they must use the student portal on a semesterly basis to opt-out of Warner's offered insurance. If the student does not opt-out and provide sufficient proof of insurance within the designated enrollment/opt-out period, the health insurance will stay billed on the student's account. Students who have Florida Medicaid can opt-out of health insurance; all other states' Medicaid insurance is not acceptable. If students have an HMO plan, they must have coverage within 25 miles of Lake Wales, Florida. If they do not, students will not be able to opt out of the student insurance plan and will be billed by the Business office and the charge will be reflected on their student account. <https://www.firststudent.com/>.

Student Immunizations

Students are required to have appropriate medical forms on file in the Office of Student Life. This includes student immunization forms, which are uploaded through MedProctor. As per Florida State mandates, Warner University requires Meningitis A, Hepatitis B, and MMR (Measles, Mumps, and Rubella) records from all traditional undergraduate students, with waivers accepted for the Meningitis A and Hepatitis B immunizations. To submit your immunization records to Warner University, go to medproctor.com. For any questions regarding immunizations, please email studentlife@warner.edu.

Note, the COVID-19 vaccine is encouraged but not required for students to enter Warner University's campus.

COMMUNITY COMMITMENTS

Within the mission, purpose, and values of Warner University, each individual has the right to engage in various physical, educational, social, and spiritual pursuits that are a necessary part of university life. However, those rights carry with them a reciprocal responsibility to ensure those same rights for all members of the community.

The following lifestyle guidelines and values identify the expectations for living in community while seeking to fulfill the mission of Warner University. While not all will be in agreement with certain expectations, they are necessary to ensure an orderly community life. When individuals join the Warner community, they freely and willingly choose to take upon themselves the responsibilities and expectations outlined in the following agreement and guidelines.

Mark 12: 29-31

Jesus answered, "The most important command is this: 'Listen, people of Israel! The Lord our God is the only Lord. Love the Lord your God with all your heart, all your soul, all your mind, and all your strength.' The second command is this: 'Love your neighbor as you love yourself.' There are no commands more important than these."

COMMUNITY COMMITMENTS

We Stand for Truth, and We Affirm and Honor Scriptural Principles

At Warner University, we pursue Biblical truth and use Scripture as our reference point for living. While Scripture does not provide specific guidelines regarding all human behavior, it does provide teaching and principles that can guide the choices and decisions we make. We believe the Bible has the final say in all matters of faith and practice (**2 Peter 1:3**). Out of a desire to foster a healthy, safe, and encouraging community environment, we commit to the following individual attitudes and behavior and understand that the below practices are not acceptable and will be responded to, as deemed appropriate, by the administration:

- Lying, plagiarism, cheating, theft, premarital sex, adultery, homosexual behavior, pornography, and infringement upon the rights of others. Warner University is a drug, alcohol, and tobacco-free school. The possession, use, and distribution of these items, in any amount, on campus are strictly prohibited.

- Students are expected to adhere to the local community, state, and national laws and report deviations of the same.

We Show Respect to Others

As demonstrated in all areas of our speech and conduct, we strive for respect toward one another on our campus and beyond, including the online environment. We strive to keep our words positive, encouraging, and to the use of edifying. We refrain from slander, lying, gossip, bullying, and the use of vulgar or offensive language **-Speak to Build (Eph 4:29, Col 4:6); Listen to Become more Godly (Eph 5:1).**

We respect each person's personal belongings and privacy (within the context of accountability), and we ask permission before touching another person's property.

We respect those in authority over us; therefore, students are expected to be responsive to and respectful of all Warner University staff, faculty, and employees.

We Commit Ourselves to the Biblical Practices of Human Dignity (Rom. 13:7-10).

In the context of God's grace, we value the racial, ethnic, gender, and religious diversity of our community. We honor each person's unique gifts and dignity; show redemptive grace and compassion to each other by speaking the truth in love; and foster an environment of transparency, authenticity, and unconditional love. We agree that preserving human dignity and protecting each other honors God and that harassment of any kind (verbal, sexual, racial, ethnic, etc.) will not be tolerated.

BEHAVIORAL EXPECTATIONS

Members of the University community voluntarily commit to abide by the following standards of behavioral expectations. The behavioral expectations give a fuller view of Warner University. These standards are set in Warner's Community Commitments.

You shall love the Lord your God with all your heart, And with all your soul, and with all your mind...

And...you shall love your neighbor as yourself.

-Matthew 22: 37-40

Let each of you only to his own interests, but also to the interests of others

-Philippians 2:4

1. **Alcohol/Tobacco/Drug-** Warner University is an alcohol, tobacco, and drug free institution. Recognizing that the use of tobacco is injurious to one's physical health, members of the campus community will not possess, use, or distribute tobacco or addictive inhalants in any form, including jules, e-cigarettes or vapes. Also recognizing the potential risk to one's physical and psychological well-being in the use of alcoholic beverages, and the significant and negative impact on the campus community, WU traditional students will refrain from the use of alcoholic beverages, tobacco of any kind (including vaporizers/e-cigarettes/jules), or any other drug. In addition, alcoholic beverages are not served at any university functions or programs on or off campus. The possession, use, or distribution of illegal substances is also strictly prohibited.

No advertisements including alcohol, tobacco, and/or drugs, such as posters, containers, or clothing, are to be openly displayed. Containers of alcohol, tobacco, or drugs found in rooms, automobiles, etc. will be considered a violation of university policy.

As a condition of enrollment at Warner University, all students consent to random and selective drug testing. If a student refuses to participate in a drug test, that student is subject to disciplinary action, up to and including immediate dismissal from the university.

Please see page 36 of this publication for a full explanation of policy related to alcohol, tobacco, and drugs.

2. **Dating Behaviors-** All students, regardless of age, residency, or status, are required to abstain from cohabitation, pre-marital or extramarital sexual behavior, or same-sex romantic relationships. Conduct in male-female relationships should reflect honesty, respect, responsibility, and good taste, both in public and in private. Prolonged and obviously intimate public displays of affection are discouraged.

3. **Sexual Misconduct-** Sexual misconduct is prohibited and includes, but is not limited to, sexual activity outside of marriage, adultery, pornography, indecent exposure, and voyeurism.

4. **Sexual Harassment/Title IX-** Sexual misconduct and sexual harassment in any form will not be tolerated, and the university will respond to reports of sexual harassment, including sexual violence, as part of its efforts to stop harassment and prevent the reoccurrence of sex discrimination.

Students who need to file a complaint regarding sexual harassment may go to this form: <https://warner.formstack.com/forms/titleixcomplaintform>.

The university reserves the right to suspend or dismiss any student who violates the Sexual Harassment and Title IX Grievance policy.

If you have experienced or are currently experiencing sexual harassment/assault, STOP READING HERE. Go immediately contact Jan Craigmiles at janet.craigmiles@warner.edu and (863) 638-7524, or Security at (863) 638-7232, or 911. You can also go to the Title IX Section on pgs. 52-54 and follow the guidelines under the sexual assault section.

The full text of the Title IX policy with complaint procedures is on file in the Student Life Office, or students may refer to <https://warner.edu/student-portal/services/title-ix/title-ix-policy/>.

Be aware that University officials are bound by law to report Title IX complaints. Warner personnel are not allowed to keep Title IX complaints confidential. Some level of disclosure may be necessary to ensure a complete and fair investigation and to ensure the university meets its obligations under Title IX and other applicable law. The university may be limited in its response and investigation if confidentiality is requested. Even absent a request for

confidentiality, every reasonable effort will be made to protect the privacy of all parties involved in a sexual misconduct complaint.

5. **Harassment-** Harassment of any kind is prohibited by Warner University policy. Non-sexual harassment includes any comment, action, or type of behavior that is threatening, insulting, intimidating, or discriminatory and upsets a student's environment.

6. **Discrimination-** Each individual is to be regarded as a person of worth and dignity, and members of the community are to be sensitive to his or her special needs. Therefore, discrimination against others based on race, ethnicity, age, sexual orientation, national origin, gender, sexual orientation, or disability is not acceptable in any form.

7. **Hazing-** Hazing is defined as any action or situation that recklessly or intentionally endangers the mental or physical health or safety of a student. Warner University holds an anti-hazing policy and any student (or group of students) who violates this policy will be subject to disciplinary action. Neither will any kind of demeaning gesture, threat of violence, verbal or physical attack directed toward another person be tolerated.

8. **Trespassing-** Unauthorized presence on, or use of any WU property is prohibited, as are unauthorized visitations in residence halls or intentionally trespassing in areas from which individuals have been banned by previous order (i.e. residence halls, dining hall, athletic buildings).

9. **Vandalism-** Respect for personal, institutional, and public property is fostered and community members are expected to care for the property of others with the same kind of care they would give their own. Vandalism or damage to property is not permitted.

10. **Theft-** Removal of another's person's personal items and belongings (with or without the intent to steal) without permission is prohibited and considered a criminal offense. For more detail on theft and safety procedures, see page 46 under Residence Hall policies.

11. **Unlawful Detainment or False Imprisonment-** Students may not purposefully or willfully restrict or restrain a person or persons from moving freely about the Warner University campus. Restricting movement on campus may constitute false imprisonment.

12. Concern for Others- Members of the community are not only committed to abide by the standards of the University as outlined in the *Student Handbook* and the *University Catalog*, but are also expected to contribute to the growth and maturity of others. Members are expected to discipline their own actions by adhering to the principle of consideration of others before themselves. The creation, dissemination, or display of offensive items or materials that disrupt the Warner Community and its biblical principles including, but not limited to, photographs, graphics, symbols, or video or audio recordings may be responded to with disciplinary action.

13. Respecting University Officials- Warner University students and guests must show respect for and follow the requests of university administration, faculty, and staff, including Resident Assistants and Safety and Security Officials, as they carry out their assigned duties. Policy infractions represent a continuous disregard for university policy and disrespect for the community and may result in the application of strenuous disciplinary response or even dismissal. Providing false information or failing to provide information to a university employee, interfering with a University employee while they are performing their duties, or being uncooperative, verbally or otherwise abusive to a University employee is unacceptable. Abusive behavior includes, but is not limited to, physically threatening conduct, verbal threats, use of profanity, name calling, or non-compliance of university employee directions.

14. Social Media and Online Presence-Though the university is aware that students communicate with each other in blogs, Facebook, Twitter, Instagram, Tiktok, and other digital and social media; however, the university does not monitor these communications and is not responsible for the contents of them. While the Student Life Office does not specifically seek incidents of policy violations on Facebook, Twitter, Snapchat, or any of the various means of student communications, we will address and respond to any incidents brought to our attention.

WARNER'S RESTORATIVE DISCIPLINE PROCESS

OVERVIEW & VISION

We value every student and desire accountability for the purposes of student growth through discipline. Our goal is to fully restore offending students to the Warner community. Student Life proactively helps students course-correct. Students can expect that our discipline will be: **(1) Hospitable:** Warner personnel will work with the best intentions toward each student; we desire to be a welcoming environment. **(2) Gracious:** We will do our best to serve each student with a spirit of grace. **(3) Accountable:** Student discipline offers the student the opportunity to proactively transform. The Student Discipline process is not meant to be passive on the part of the student. Students who approach discipline by owning their actions may move through the process with more success.

Student Responsibility: Be keenly aware that unexcused absences from disciplinary assignments may lead to your dismissal from Warner University. Students are responsible for communicating with Student Life personnel/Faculty/Coaches/Club advisors, etc. when disciplinary measures are assigned to them. Student Life will not track you down to attend or complete any assignments. Fulfilling all requirements is the sole responsibility of the student. Students who do not fulfill disciplinary assignments may receive additional consequences.

Biblical Principles of Discipline

We hope individuals will lovingly encourage fellow members to uphold Warner's Community Commitments. In the event a fellow member is in violation of the Community Commitments, we hope students will work to be their brother's or sister's keeper in the following ways.

- Individuals should confront one another privately in love and gentleness with a goal of restoring him or her to a right relationship within the community (Matthew 18:15- 17; Ephesians 4: 15; Galatians 6:1-2).
- Should the offender fail to take appropriate steps to correct the apparent misconduct, the friend then takes others, who recognize the violation, with him/her to talk to the offender. In the event the offender still refuses to rectify the action, the friend, with the offender's knowledge, then reports the action to an appropriate authority in Student Life. This could be the RA, RD, or the Dean of Students.

Student Growth Initiative

If a student voluntarily comes forward to an RA, a staff person, or a faculty member and confesses sin and/or a violation of our community expectations prior to being discovered, Student Life will absolve them of consequences (**See note below**). The student must enter into a partnership. This partnership will include the following:

- A commitment from the student to turn from that behavior and to grow in his or her relationship with the Lord and the community.
- A commitment to make the situation right (with the Warner community, others who have been wronged in the situation, etc.)
- Enrollment into an aspect of the enrichment program for your growth and restoration.

If these criteria are established and maintained, then the student will not receive disciplinary action. (Student leaders may be asked by their staff leader to step down for a time.)

This portion of the program is intended to demonstrate our care for your well-being rather than a desire to provide disciplinary consequences. Ultimately, immunity is designed to provide an opportunity for students to *voluntarily* come forward and deal with significant issues in their lives. It is not designed to help a student avoid consequences for behavior after being caught. If the student commits a second offense after this process has begun, the normal restorative discipline process will be carried out.

Note: Students should know that we still may have to report criminal activity. We still encourage students to come forward so that freedom can come with bringing sin into the light.

Students violating community commitments and behavioral expectations may experience the following categories of assignments and consequences:

1. **Student Enrichment** -Students are assigned to either a mentor and/or a **four-week block of structured class time** to “course correct” and build into themselves. We hope students will reflect on their decision and commit to choosing more productive paths. Readings and reflective papers may be assigned.
2. **Community Consequence**-Students receive disciplinary responses for infraction.
 - a. **Extra-curricular suspensions**-Students may receive a 10% Athletic Game/Club/Social Group suspension and/or community service. **STUDENTS BE AWARE:** When students are out of season for their sport or club, they will complete their Student Enrichment time immediately. However, the Game or Club suspension will be withheld until the official season begins. This

means that students could miss 10% of official games *the following season* for violations done in the previous semester.

3. **Community Responsibility**-Students would receive at least a **four week block of structured service** to contribute positively to the Warner community (satisfactorily serving in various Student Life or other campus department events).

RESOURCES USED FOR STUDENT DISCIPLINE

Assignments and Consequences:

1. **Reprimand**- A documented official warning that continuation or repetition of an inappropriate behavior will result in a more severe sanction.
2. **Restitution**- A requirement to reimburse or otherwise compensate another for damage or loss of property resulting from misconduct.
3. **Fines**- Certain behaviors may be addressed through monetary fines.
4. **Discipleship/Mentoring**- Be assigned to meet regularly with a mentor/coach/staff/faculty member, etc. until the student is deemed to be restored to good standing.
5. **Educational Assignment**- Students may be assigned an educational/extra-curricular assignment to increase their understanding on a subject area that they have violated.
6. **Enrichment Tools**- Students may be assigned certain enrichment tools which may include books, Bible studies, soft skills, interpersonal, and life skills training.
7. **Meeting with the Dean of Students**
8. **Community Service**- A student may be directed to complete a specified service, task, or number of service hours for the university or civic community. The details will be determined at the time of violation.
9. **Assessment/Treatment/Counseling**- In some cases, substance abuse assessments may need to be conducted by a Warner University approved certified

Substance Abuse Professional (Timely Care, etc.). Counseling may also be required with the assistance of Warner's telehealth platform, RoyalMD through the TimelyCare app, an approved off-campus counseling professional, or community support groups. Any financial obligation associated with this sanction is the responsibility of the student.

10. **Loss of Privileges** -A student may lose privileges for a specified period of time. This action is related to privileges such as residence hall restrictions, university representation, use of facilities, etc. The appropriate staff will monitor students who lose privileges and any violation during that specified time will result in further disciplinary action.
11. **Disciplinary Probation** -A disciplinary status permitting the student to remain in school under specific terms designated by the Dean of Students. While on probation, if a student has any further violation(s) of university policy or procedure, disciplinary measures facing the student will be more severe and could potentially lead to dismissal.
12. **Disciplinary Dismissal**- An action by the Dean of Students that separates a student from the university. Depending on the situation, dismissal can be for a semester or an indefinite period of time. The conditions for readmission (if any) will be stated in a letter of dismissal. A student who has been dismissed must leave the campus within 24-48 hours after a letter of dismissal is received unless approved arrangements have been made with the Dean of Students.

Some instances may require students being dismissed from Warner University. Restoration may not be available.

13. **Summary Dismissal**- Warner University reserves the right to summarily dismiss any student who is engaging in or has engaged in activity that is causing immediate harm to the university community. A student summarily dismissed shall leave the campus immediately. The Vice President of Student Life University shall make all decisions regarding summary dismissal.

Student Life reserves the right to alter disciplinary measures at any time.

LEVELS OF OFFENSE

There are generally three levels of offense: Level One (minor), Level Two (more serious), and Level Three (most serious). There are different responses for different levels of offenses. Keep in mind that that offenses may be raised or lowered to level based on the situations below. Student Life reserves the right to determine the seriousness of offense. Levels of offense determine a students' pathway through the restorative discipline process.

Student Life office generally considers the following when responding to violations:

1. What offense was committed - Seriousness of offense (Student Life determines the seriousness of the offense, not the student).
2. Who was impacted by the offense - i.e. How many persons were affected, harmed, or led astray (every violation assumes that the Warner community was in some way offended).
3. How the student responded to authority when approached about the offense - Students who demonstrate humility and ownership will be more likely to move forward more effectively.
4. Were any laws broken? – Warner will consider any illegal activities when determining the level of offense.

Level One

- Inappropriate response to university officials
- Repeated PDA corrections
- Open Dorm violations
- Pornography
- Trash/ Misuse of property

Level Two

- Alcohol/Tobacco/Drug Use and/or Possession
- Sexual Misconduct (consensual premarital sexual encounters)
- Harassment (Bullying, inappropriate speech toward a person)
- Trespassing
- Theft, Larceny
- Vandalism

Level Three

- Sexual Misconduct (adultery, indecent exposure, voyeurism)
- Sexual Harassment/Title IX Violation
- Hazing
- Harassment (physical or death threats)
- Possession of weapons
- Illegal Drug Distribution
- Unlawful False Imprisonment

These are not an exhaustive list of policy infractions/violations but are examples of a standard level of discipline

APPEALS PROCESS

In the matters of Student Discipline, all decisions of the Dean of Students are final. Only appeals of dismissal are appealed to the Vice President of Student Life.

Students will only be given the right to an appeal if (1) new information becomes available that was not available throughout the original investigation or (2) the student believes that they were not given due process.

In order to appeal a dismissal, the appeal must be in the form of a letter (email attachment is acceptable). The letter must include the new information or perceived gap in due process within 24 hours of receipt of a decision. Students may choose to have an advocate submit a character reference on the student's behalf- this is optional (an additional 24 hours will be permitted if submitting a character reference). The request for additional time must be made within 24 hours to be considered.

ALCOHOL, TOBACCO, AND DRUG POLICY AND PROCEDURES

Warner University's commitments uphold the following standards related to the consumption of alcohol, tobacco, and drugs. Students who violate the alcohol, tobacco, and drug policy are subject to disciplinary action up to and including dismissal. All legal drugs must be used in the prescribed manner provided on the label, or by a board certified physician.

Warner University's goal is to achieve compliance with our Alcohol, Tobacco & Drug Policy by responding to students who violate the policy in a restorative and redemptive manner whenever possible. However, students in violation of this policy are subject to dismissal or a lesser sanction as outlined in the assignments and consequences discipline section.

Alcohol and Drug Possession and Use:

The use, distribution, or possession of any alcoholic substance, product, or drug is prohibited on the Warner University campus or at any Warner University-sponsored event. In Florida, underage drinking is illegal and possession of an alcoholic beverage by an underage person is a second-degree misdemeanor and punishable by up to 60 days in jail or six months probation and a \$500 dollar fine. Alcoholic beverage containers, drugs, or devices used for an illegal substance found in residence halls, lockers, or vehicles will be considered evidence of use by any occupying student in the space where these items are found. Photographs of alcohol and/or drug consumption posted on social media can be considered as evidence of use by a student and are viewed as grounds for discipline. Paraphernalia promoting or exhibiting or alluding to alcohol or drugs are not permitted in residence halls, or any area on campus or during university-sponsored events off-campus (including wall posters, clothing, social media, or other platforms not specifically mentioned herein). A student who comes to campus obviously altered by alcohol and/or drug use or consumption will be intercepted, assessed, potentially treated medically, and will be in danger of immediate discipline sanctions; it is possible that the intervention of local law enforcement may be utilized. Violation of the drug policy is considered to be very serious and is viewed as a concern for both the student in question and for the Warner University community which is impacted.

Tobacco Possession and Use:

The use, distribution, or possession of tobacco though legal for those over the age of 21 is prohibited on Warner University's campus and at any off-campus Warner sponsored-events. Tobacco products and devices such as chewing

tobacco, cigars, hookahs, e-cigarettes, hemp, containers, ashtrays, spit cans are prohibited through Warner university's policies.

Medical Cannabis/Marijuana

The use, distribution, or possession of Cannabis or any other illegal substance is prohibited on the Warner University campus or at any Warner University-sponsored event. Even students with legal medical clearance for such substances are not allowed to do so on the campus of Warner University.

Conditional Immunity Policy:

Warner is committed to the health, safety, and well-being of all students. Students are encouraged to call 911 or seek medical attention when there is an immediate threat to their health or others. At times, students might be hesitant to seek medical or emergency help or hesitant to report an incident to university officials due to fear that they will be held accountable for policy violations (i.e drinking alcohol). Out of the concern for students' well-being, Warner seeks to eliminate perceived or actual barriers and encourages immediate and timely reporting. Therefore, students who ask for help or seek medical assistance for themselves or others will be given conditional immunity from being charged with policy violations related to the particular incident. While there may be no community accountability sanctions for an individual(s), the university may provide help, support, and education to the individual(s).

If you or someone you know is abusing alcohol or drugs and is believed to be a danger to themselves or others, please see the health and wellness sections on the Marchman Act on page 22. Reach out to the Student Life office for treatment or support.

For a listing of the State of Florida statutes regarding alcohol and drugs, please contact the Office of Student Life or see the following link:
http://www.leg.state.fl.us/statutes/index.cfm?App_mode=Display_Statute&URL=0800-0899/0893/0893.html.

WARNER DRUG TESTING PROCEDURES

It is the policy of Warner University that all students are subject to drug tests if the authorized university official has a reasonable suspicion that such a test is warranted. As a condition of enrollment, each student consents to random drug testing to be done at the direction of the university. If a student refuses to participate in a random drug test, such refusal could be a reason for discipline from the university.

I. **Drug Testing Personnel for Warner University**

Drug tests on campus will be conducted by Student Life personnel. Resident Directors are the primary personnel who will conduct drug testing procedures.

II. Drug Testing Location on Campus – in efforts to protect the dignity of students, targeted drug testing of specific students will be conducted as discreetly as possible. Locations will be chosen with discretion in mind. Primarily, drug tests should be conducted in the male and female locker rooms in the Turner Athletic Center (TAC) Building. However, Student Life will choose locations that are most appropriate for the discretion of each student.

III. Students can expect

- a. When Warner students take drug tests, students can expect that there will be two observers in the room. If additional observers are needed, they must be approved by the individual being tested.
- b. Students will be patted down for drug tests. The individual may be asked to move their clothing, but will **never be asked to remove clothing** for any portion of the test.

IV. Timeframe for issuing drug tests

- a. Students are required to complete the drug test within one hour from the time the student is contacted.
- b. Students who do not take/complete the test within one hour will be counted as positive for the drug they are being tested for, and will receive consequences accordingly.

V. Random drug tests will be conducted at the discretion of Student Life

Administration at least once a semester. The purpose of testing is to deter Warner students from using prohibited substances

- a. Random Timing - Dates and times of drug tests will be randomly chosen by Student Life each semester
- b. Random Sample of the student body – A random sample of the entire student body will be chosen once per semester, not to exceed 15%.
- c. A monthly random sample of students may be chosen to be tested each month (approximately 15 students).

SPIRITUAL LIFE PROGRAMMING

Warner University desires to develop individuals beyond the hard skills of their discipline. Furthermore, we are committed to guiding every Warner student toward Christ-like character and intellectual maturity. All Warner students have the opportunity to develop life skills, soft skills, and spiritual depth. To achieve this end, we require all students to acquire Spiritual Growth credits each semester.

Students are encouraged to take responsibility for their own growth and development by being involved in various spiritual growth opportunities sponsored by the Office of Student Life.

Spiritual Growth Credits

Earning Spiritual Growth Credits is required and is an integral part of a student's experience at Warner. Each traditional residential student must earn 21 Spiritual Growth Credits per semester, 10 of which must come from attending in-person Chapel, which occurs at 10am on Wednesdays at South Lake Wales Church of God. Traditional commuter students must earn 16 credits. To track their spiritual growth credits, students can go to [myRoyalCard](#) for tracking Chapel credits and [Moodle](#) for other spiritual growth opportunities. Students can choose from any of the five categories listed below to earn spiritual growth credits.

Spiritual Growth Categories are as follows:

- Personal Enrichment
- Discipleship
- Life Skills
- Service Credits
- Christ in Culture

A limited number of Spiritual Growth Opportunities will be available virtually.

A list of Spiritual Growth Opportunities can be seen advertised around campus on the bulletin boards, university calendar on the warner.edu website, the weekly installments, and the community connections video.

Chapel

Warner's most prominent Spiritual Growth opportunity and gathering is the university Chapel experience. We attend chapel together as an entire community on a regular weekly basis to glorify God together through worship and praise; provide opportunity to hear scripture; proclaim the Gospel of Jesus Christ; provide encouragement to the students; and learn about what is going on in the entire Warner community together.

Students meet every Wednesday at 10am at the South Lake Wales Church of God. We request that we lend due respect to the chapel hour by limiting social media use (except where it pertains to promoting the chapel experience).

Student-Led Spiritual Life Programming

Students may also develop Spiritual Growth opportunities for the student body. Students who wish to develop Spiritual Growth Opportunities for the student body may fill out a [Spiritual Growth Programming Request Form](#). Student Life will let the student know if their program was approved or denied via email.

The Dean of Students will aid in assisting students if they need advising on creating and facilitating their events. Advertising for the event(s) can be facilitated from the Student Life Office and posted on the University Calendar. Students are encouraged to keep their events at consistent times and dates, and if there is an event change, they will notify the Student Life Office at the latest 48 hours prior to the event's initial start date.

Spiritual Growth Credits as a Graded Requirement

Students will receive a grade for the earning of 21/16 Spiritual Growth Credits respectively in the form of a Pass or Fail (P/F). A grade of "F" will be issued to students who finish the semester and have not met the requirement as listed in the Spiritual Growth Credits section. Students who do not complete the requirements within a semester will receive an "F" for that semester on their transcript. The following semester, an additional four credits will be added to the student's requirements (Residential students, 25/Commuter students, 20). Students who fail to achieve Spiritual Growth requirements for a second time, at any time during their college career, will be withdrawn from Warner University. Students who fail chapel semester once during their college career are strongly encouraged to reach out to the Student Life office at the beginning of the semester to receive assistance in developing a plan for success.

Students who are withdrawn may write an appeal to the Dean of Students within 48 hours. All appeal decisions are final. Students may reapply for admissions after one full semester. Graduating seniors' who do not complete their Spiritual Growth requirements may walk in the commencement ceremony, but the presidential conferral of degrees will not apply to students who have failed to complete Spiritual Growth requirements, and the diploma will not be sent to you from Warner University. Seniors may make up their Spiritual Growth credits by writing two-page reflection papers for each unearned Spiritual Growth credit. Students transferring away from Warner to other institutions will not leave Warner in good standing. If student's return to Warner within two years, they must complete two-page reflection papers for each unearned Spiritual Growth credit. After two years, your case will be reviewed by the Dean of Students.

Credit Exemptions

Some student schedules or circumstances may inhibit the earning of credits in any given semester. When this is the case, students must appeal for exemptions ahead of time with the Office of Student Life. In order for a student to be considered for a Spiritual Growth Credit exemption, he/she must submit an SGC Exemption Form, which is found [here](#) and can be found on the Spiritual Life Page online.

The following guidelines are used for Chapel exemptions:

Internships/Practicums/Capstones

Students who have an Internships/Practicum or a Capstone for the semester may be considered for Spiritual Growth credit exemption (also known as "chapel exemption") for the semester. Internships must require 20+ hours of fieldwork or research per week (See Spiritual Growth Credit Exemption form above).

Off-Campus Internships

Students who do not have an authorized Warner internship may be approved for exemption if both the department chair and a professor of their discipline are willing to sign off on the internship's rigor. These internships must require 20+ hours per week outside of class.

Class Schedules

Students with 19 credit hours or more may apply for the exemption. Official Warner class schedules must be uploaded to the form. (If the student falls below 19 credit hours, they will be responsible for the Spiritual Growth requirements for the semester).

Disabilities

Students with disabilities that prevent them from meeting their spiritual growth requirements must get approval for an exemption from the Office of Disability Services.

Work Schedules

Exemptions for work may also be granted: Students who work consistently for 38 or more hours per week (on or off-campus) may be considered for Spiritual Growth Credit exemption. Students must upload official work schedules to the form.

Primary Caregiver

Students who are the primary, full-time caregiver of a family member may request an exemption.

It is important to note that Chapel is on the student class schedule because it is required and is valued at a high level. Just as a student would not schedule a job through a class on the schedule, a job scheduled through chapel will not be recognized as an exemption.

Exemptions are issued on a semester-by-semester basis and must be reapplied for each semester.

RESIDENCE HALL POLICIES

Students have the opportunity to take part in a Christian community experience by living on-campus. Living on-campus can be one of the more rewarding and important facets of university education. It is more than just housing; it's an integral part of the personal growth and development of on-campus students. Through the living-learning experiences at Warner University, students are exposed to a variety of persons and shared experiences. The Residence Life team will provide programs and services such as personal advising, social activities, intramural sports, Bible studies, and other group activities.

Warner University's Residence Halls are supervised by three full-time Resident Directors and two Graduate Assistants who occupy an apartment in each of the residence halls. They work with a team of student Resident Assistants who come alongside the RD's and GA-RD's in creating a safe and healthy environment. The vision of Residence Life is to help students 1) care for one's self, 2) care for their neighbor, and 3) care for their Warner home/ community. Our desire as Residence Life staff is to come alongside students and help them grow in holistic health and to provide tools that positively impact their mental, emotional, and spiritual health. If you're planning to live on campus, please take advantage of getting to know your Residence Life staff. Students can get involved by joining the Residence Life Programming Committee or the Residence Life Spiritual Formation team.

Residence Life Spiritual Life Committee

Spiritual Formation is a big part of who we are at Warner University. This committee will work to develop ways for students to explore and grow in their relationship with Christ. If you are passionate about spreading the Word of God, join us on the Residence Spiritual Life Committee.

Residence Life Programming Committee

Students who have a passion for planning events and helping their peers get connected should get involved in the Residence Life Programming Committee. We invite you to use your creative event planning skills on the Residence Life Programming Committee. Students have an opportunity to contribute to ideas and plan events that will help students connect and their peers get connected in the Residence Halls.

These two groups are designed to get students involved in the planning aspect of Residence Life programming by being representative of their peers.

General Housing Policies

Lobbies and Lounges

Lobbies and lounges are for the use of all residents and should not be monopolized by small groups who make the atmosphere undesirable with loud noise and/or inappropriate behavior. These common areas are to be used primarily for relaxing, socializing, and entertaining visitors and friends. Cutting hair and other activities that could cause damage to furniture and carpets are prohibited. DVDs and Roku/Firesticks may be connected to lounge television sets with the approval of the RD. Lobby hours are 6 pm-1 am.

Open House

WU residence halls are not co-ed. There are open house hours throughout the week.

Open Dorm Hours:

Monday-Thursday 7-11 pm

Friday 7pm-12am

Saturday-Sunday 3pm-11pm

Only during these posted times may students of the opposite sex be present in the residence halls, apartment, or suite. Dorm room doors must be wide open beyond the lobby.

Quiet Hours

During the hours of 11 pm-7 am on Sunday to Thursday and 12 am-8 am on Friday to Saturday, the residence halls should remain quiet for studying and sleeping. It is important no matter what time of day to be considerate of others living in the hall. Warner University does not have a curfew for its students.

Cohabitation Policy

In order to protect students from the appearance of and potential for inappropriate sexual behavior (as outlined under behavior expectations in the student handbook), students are prohibited from sleeping in the same space as a non-related person of the opposite sex (including but not limited to an apartment, dorm room, bedroom, hotel room, parked car, or tent). This applies to both long-term and short-term housing. If a parent, grandparent, aunt, uncle, Warner staff/faculty member, or pastor provides supervision for members of the opposite sex to stay in the same dwelling, that would be acceptable. If students have questions regarding this policy, they should contact Student Life.

Guests & Sleepovers

It is expected that students sleep in the Warner University room and bed assigned to them by the Office of Student Life. Overnight stays in another room are limited to two nights per semester and must be approved by all suites or roommates.

Guests are defined as anyone not residing in a resident's dorm room. Guests may stay overnight with the advanced approval of the Resident Director under the following conditions:

- [Warner's Guest Request form](#) is completed and submitted prior to 5 p.m. to the night of stay.
- All roommates agree.
- Arrangements have been made in advance with the RA or RD.
- Parents are not allowed to stay on-campus.
- The guest must be at least 18 years of age (unless they are a sibling of a resident, then they must be at least 14 years of age or older) and the same gender as the student making the request.

Student Life must have a record of who is in each residence hall in the event of an emergency

Guests are subject to all university regulations. Any violation of Warner University's Community Commitments could result in disciplinary action against the host. The presence of unauthorized guests could also result in disciplinary action and immediate removal of the guest(s) from Warner University property.

Repairs and Maintenance

Maintenance problems should be reported to the RA or RD. If an emergency occurs (i.e. severe water leaks, toilets overflowing, etc.) after hours, call the RD on duty immediately. If you are unable to reach the RD, call campus security. RA's will give work order requests (for non-emergency situations) to the RD as needs arise. Work in the residence halls will be accomplished between 8 am-5 pm except in the case of an emergency.

Skateboards/Rollerblades/Hoverboards

Skateboards, scooters, hoverboards, and rollerblades, present safety concerns when used improperly or in inappropriate areas (i.e. inside buildings). These items are only to be used outdoors.

Pranks

Pranks must be safe. Any prank that jeopardizes the safety of individuals will not be tolerated. Pranks must not result in personal harassment, excessive inconvenience, invasions of privacy (entering a room without the permission of the

resident of the room), or destruction, damage, or removal of property.

The responsibility for cleaning up, financial remuneration for damages, and additional costs incurred by the college lie with those involved with the pranks. Pranks must not violate university policy. If you have concerns about the level of appropriateness, reach out to your Resident Director or simply do not engage in the prank.

Victims of pranks are encouraged to use all appropriate measures to remove damages when the Student Life office has exhausted its ability to repair damages from pranks (including calling insurance, police, etc.).

Water Fights

Water Fights in buildings are not permitted. Water fights should occur only with students who have consented to participate. Throwing water or water balloons on unwilling persons is prohibited. The use of water balloon launchers or slingshots is prohibited due to the risk of serious injury and property damage. Individuals that participate are expected to clean up any litter created by the activity.

Residence Life Policies

Alcohol and Drug-Free Environment

Warner University is an alcohol, drug, and tobacco-free institution. This mandates that there is to be no usage, possession, or distribution of alcohol, drugs, or tobacco (including hookah and chewable products) or e-cigarette products. Paraphernalia and/or containers of any of the above will be considered evidence of use. Individuals who violate this policy will be subject to disciplinary action and drug testing. See the Drug and Alcohol Policy Procedures on page 36 for more in-depth information.

Tobacco-Free Environment

Warner University is a tobacco-free institution. This mandates that there is to be no usage, possession, or distribution of tobacco (including hookah and chewable products) or e-cigarette products. Paraphernalia and/or containers of any of the above will be considered evidence of use. Individuals who violate this policy will be subject to disciplinary action and drug testing. See the Tobacco Policy Procedures on page 36 for more in-depth information.

Theft

All students should take precautions against theft. It is recommended that students not leave valuables in their rooms during vacation periods. Students are strongly encouraged not to leave their property unsupervised. Belongings left in lounges or other common areas may be removed and placed in lost and found. Most incidents of theft in the residential halls occur as **CRIMES OF OPPORTUNITY** when rooms are left unlocked. Students are advised to keep room doors locked at all times. The university assumes no responsibility or liability for the personal property of students. If something is stolen, report it immediately to Campus Security.

Illegal Entry

Any student who illegally, or otherwise without permission, enters another student's room and/or other WU buildings will face university disciplinary action and possible criminal arrest.

Search and Seizure

The university reserves the right to enter a resident's room for these reasons: inspection, search, and emergency.

Inspection means the entry by university officials into a room in order to ascertain the general welfare of students, to determine the health and safety conditions of the room, to check the physical conditions of the room, to make repairs on facilities, or to perform cleaning and janitorial operations. Inspections may not necessarily be conducted in the presence of the room occupant. It will, however, be carried out by two people.

Search means the entry by University officials into an occupied room for the purpose of (1) investigating suspected violations of campus regulations and/or city, state, or federal law and (2) investigating circumstances which require immediate action. Searches conducted by local, state, or federal police will require a valid search warrant or consent of the party whose person or property is to be searched. Searches are not necessarily conducted in the presence of the room occupant.

Emergency applies to the entry by University authorities into an occupied room when there is imminent danger to persons, properties, or buildings. Emergency entry is not necessarily conducted in the presence of the room occupant.

Off-Campus Housing Requirements

Warner University has an on-campus housing requirement for all unmarried full-time undergraduate students. Exceptions to the on-campus housing requirement are as follows:

- The student is 21 years of age.
- The student is classified academically as a senior.
- The student should have an acceptable GPA.
- The student is employed and housing is provided as part of the compensation package.
- The student is living with a parent or legal guardian less than 50 miles from Warner University.
- The student has a child living with them as a permanent resident.

If a student wishes to apply to live off-campus, he or she must complete the Off-campus Housing Application [here](#) and provide the required accompanying documentation, which will be reviewed by the Assistant Dean of Students. Questions about university housing should be addressed to The Office of Student Life and can be contacted through residencelife@warner.edu or (863) 638-7246. Students who do not abide by the Residential Contract (as shown below) will be subject to disciplinary actions which can include the ability to remain enrolled at the institution.

Condition of Residency Contract

The purpose of this document is to establish the terms and conditions of the room contracted at Warner University. This document constitutes an offer by Warner, hereinafter referred to as “The University,” to contract with a student for housing. The Warner University

Student Life Handbook is also incorporated by reference into this contract. Alterations of this agreement with intent to change its terms of conditions void the document.

All students living in a university residence facility are required to purchase a meal plan. Students not contracting for the required meal plan at the beginning of the semester will be charged at the appropriate level after the semester classes begin. Questions regarding meal plan options, service, hours, etc. should be directed to the Student Life Office.

An agreement to this contract is also an agreement to the Student Handbook and the university policies.

1. Housing Policy All unmarried, full-time undergraduate students under 21 years of age are required to participate in residential living (on-campus housing) unless living with a legal guardian within a 50-mile radius of the university. For further information on this policy, see "General Housing Policies" in the Student Life Handbook. All student housing is administered through the Student Life Office.

2. Billing The residence hall room charge is for the complete academic semester. Adjustments of in-room charges, should a student cease enrollment or move off-campus (assuming they are eligible for off-campus), will be made on the same basis as the tuition adjustment policy stated in the University Catalog and Student Life Handbook. Adjustment to the bill will only be made after the student completes the official check-out process. Failure to satisfy the financial obligations accrued under this contract may result in denial of transcripts, denial of re-enrollment, or other action.

3. Room Assignment The university will not discriminate against any room/hall assignments based on race, religion, and color. The university reserves the right to assign roommates and/or to change rooms or hall assignments, including consolidation of occupants as spaces are vacated. Requests for room changes and room assignments may not be made without the approval of the Assistant Dean of Students, nor may students re-assign or sublet their room to another person.

4. Occupancy The Department of Student Life announces Residence Hall's opening and closing times for specific academic terms in advance. Students will not be permitted to assume occupancy of assigned rooms before the date and time of the official opening. Students may not stay in assigned rooms beyond the date and time of official Hall closing.

5. Check-In / Early Arrivals Any early arrivals may be denied housing unless prior approval is received from Student Life.

6. Check-Out All residential students must be checked out of Residence Halls by 5 p.m. on the day of graduation. After that point, students will be charged \$50 per day. Improper checkout will result in a \$100 fine. Should a student fail to return the room key, a minimum fine of \$50 will be given. Students should report any lost or stolen keys to the Student Life Office immediately. A new key will cost a minimum of \$50 to replace and up to \$100 if a lock change and re-keying are necessary. Once Residence Halls are closed, the university is not

held responsible for any belongings left in the residence halls. All personal belongings MUST be taken from the student's room when they check out at the end of the Spring semester, decide to withdraw from the university, or have been dismissed for academic or disciplinary reasons. If a student leaves any personal belongings in their residence hall upon moving out, they will be contacted by their Resident Director and will have seven days to retrieve those items before they are disposed of. Items will not be shipped to students.

7. Liability The university will use reasonable efforts to protect students' property, but the University is not liable for the loss, theft, or damage of any property. All students should keep their room doors locked at all times and secure personal belongings in their rooms. Should disruption or non-performance of service occur because of circumstances beyond the university's control, the university will not be held responsible. It is recommended that students check with parents and/or their insurance coverage regarding illness, injury, property, etc. If interested, students can purchase rental insurance through GradGuard (<https://warner.campusconnexions.com/>). All students living in the Residence Hall are required to provide proof of primary health insurance or have student insurance provided through Warner University.

8. Breaks All university residence facilities will be closed for winter and summer break. Students may not enter the closed Residence Halls after the stated dates and times for any reason. Students who do not make arrangements to be out of the residence halls by the assigned dates will be fined a \$50 charge per 24-hour period past the deadline. Students have the final responsibility for finding accommodations during the break. Students are permitted to stay on campus during Fall Break, Thanksgiving Break, and Spring Break; however, they must notify their Residence Director of their intentions as to whether they will stay on campus or not.

9. Furnishings & Equipment Students are not permitted to remove equipment or furnishings from any room or common areas in the residence halls. Similarly, room modifications may be made only with the approval of the Assistant Dean of Students and the Facilities Staff. Students who move any furniture or university property without the approval of staff or faculty may be fined. During the first week of occupancy, the resident has the option to fill out a Room Condition Inventory form. This card will be used to verify the room condition to avoid future charges. The form will be kept on file until the student vacates the room. At check out, there will be an inspection of the room. The key will be turned in at that time. Students are responsible for maintaining their room and must leave the room in good condition when moving out. Students will be billed for damages to, or loss of university property, or unnecessary service cost resulting from negligence or intent. When responsibility cannot be ascribed to an individual student, each resident of the room will share equal responsibility for payment of assessed cost. In the event damages to corridors and common/public areas cannot be assessed to an individual student, the university may assess residents an appropriate share of the repair/replacement costs. Painting or any other alterations of the physical structure or property of the residence halls by students is not permitted.

10. May-Term All students remaining on campus for the May Term are expected to sign and abide by the May Term Housing Contract, located in the Student Life Office. Students are expected to move to specified housing for the May Term. May Term housing is not included in the Spring term rate and is billed at \$125.00 per week. During May Term, students are held to the same Community Commitments as during the Fall and Spring academic terms. Failure to comply with the Community Commitments will result in immediate dismissal. At the end of the term, students must vacate the room within 24 hours. If a student fails to vacate the room within the prescribed time, the university may make additional charges and/or remove the student's belongings and store them, at the student's risk and expense, for no more than seven business days. However, the university does not hold the responsibility to store items.

11. Pets Other than fish, pets are not permitted. Students who have a prescribed Emotional Support Animal (ESA) and wish to bring their ESA on campus must seek approval through the Office of Disability Services.

12. Room and Facility Care It is the responsibility of the student to clean and maintain their living space and bathroom. It is expected that all residents maintain reasonable standards of cleanliness in their rooms, bathrooms, and common areas, and that rooms and common areas will be kept clear of trash and waste. All trash and waste are to be disposed of properly by the student. To help students maintain reasonable standards, rooms will be inspected occasionally by the Residence Staff for cleanliness and neatness. Students who fail to meet the community expectations for cleanliness will meet with the Assistant Dean of Students and possible disciplinary actions will be taken.

13. Alcohol, Tobacco, and Drug Free Warner University is an alcohol, drug, and tobacco-free institution.

Recognizing that the use of tobacco is injurious to one's physical health, members of the campus community will not possess, use, or distribute tobacco in any form, including jules, e-cigarettes, or vapes.

Also recognizing the potential risk to one's physical and psychological well-being in the use of alcoholic beverages, as well as the significant and negative impact on the campus community, WU students will refrain from the use of alcoholic beverages. Also, alcoholic beverages are not served at any university functions or programs on or off-campus. The possession, use, or distribution of illegal substances is also strictly prohibited. As a condition of enrollment, each student consents to random drug testing to be done at the direction of the university. If a student refuses to participate in a random drug test, such refusal could be a reason for immediate dismissal from the university.

STUDENT COMPLAINT PROCESS

A directory of appropriate personnel and phone numbers to contact for a variety of concerns or questions is provided to students. For example, if there is a concern or complaint about the Residence Halls, the office and contact number are listed for that concern. For concerns about finances, the department and contact number are listed. Students begin in the office where the concern originates. If the concern can be resolved at that level, it is. If it can't, it goes to the Department Director, then through the administrative channels until a resolution is determined. At times, it is necessary to involve more than one department or supervisor in order to resolve the situation. Warner University also has a designated web link that can be used to report concerns or needs related to technology, facilities services, or for general questions: help.warner.edu. Complaints submitted via the form are directed to the central entity appointed by the President of the university. They are then passed along to the Vice President over the area most closely related to the complaint. The appropriate Vice President investigates each complaint and then notifies the original receiving entity about how the matter was addressed. Students are urged to exhaust all possible internal avenues for resolution before filing a complaint with an external agency.

In the event resolution cannot be achieved through a process within Warner, students may explore registering a complaint or grievance with state authority.

Office of Articulation
Department of Education
850-245-0427
articulation@fldoe.org

Unresolved complaints or grievances may also be registered with the [Southern Association of Colleges and Schools Commission on Colleges](#), the regional accrediting agency for Warner. This link takes you to the SACSCOC procedures for registering a formal complaint or grievance.

Grievances involving a faculty and/or staff member will be referred to the Office of Human Resources for review. Faculty and staff will have up to sixty days following an incident to file a complaint with the Office of Human Resources. Students will have up to ten months to file a complaint. In special circumstances, time limits may be waived with the mutual agreement of campus representatives.

TITLE IX

Warner University takes seriously all allegations, especially those of sexual harassment. Students are encouraged to report sexual misconduct in a timely manner. Complaints of this nature should be reported to the Title IX Coordinator (see below) for review.

Warner University has a zero-tolerance policy regarding sex discrimination. To file a complaint regarding sex discrimination, including sexual harassment or sexual violence, please contact the institution's Title IX Coordinator:

Mrs. Janet Craigmiles, Vice President for Human Resources and Organizational Effectiveness/ Title IX Coordinator, Rigel Student Center, Warner University,
Office telephone (863) 638-7524,
Email address: janet.craigmiles@warner.edu

To report an instance of misconduct go to: help.warner.edu and complete the Title IX/Sexual Misconduct Complaint Form. The Title IX Coordinator will then reach out to you.

Warner University does not discriminate against students, faculty, or staff based on sex in any of its programs or activities, including, but not limited to, educational programs, employment, and admission. Sexual harassment, including sexual violence, is prohibited by Title IX and by the University. Warner University is committed to responding to reports of possible discrimination on sex in a quick, prompt, and effective manner. Warner University responds to reports of sexual harassment, including sexual violence, sexual assault, rape, stalking, battery, sexual propositions, or coercion.

The following definitions have been taken from Warner University's policy P-380 Sexual Harassment and Title IX Grievance Policy and Procedures. For more information on these terms and or penalties for these crimes please see the following [link](#) to chapter 794 of Florida State statutes.

Sexual Assault:

Sexual Assault is any actual, attempted, or threatened physical sexual act with another person without that person's consent. It includes but is not limited to, sexual acts perpetrated by force (expressed or implied), or duress, deception, or coercion upon the victim. It includes "date rape" or "acquaintance rape" and specifically includes sexual acts involving a victim who is incapable of giving consent due to age, disability, or intoxication by alcohol or drugs, indecent exposure, threats (direct or indirect) linked to sexual propositions, coerced sexual activity, sexual battery, the unwanted touching of an intimate part of another person, such as a sex organ, buttocks, or breasts.

Sexual assault (as defined in the Clery Act), which includes any sexual act directed against another person, without the consent of the victim including instances where the victim is incapable of giving consent

Rape: As required by VAWA, Warner University employs the following definition for rape: Penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Individuals who have been sexually assaulted or are in immediate danger should do the following:

1. *Get to a safe place. After experiencing a traumatizing event like sexual assault, it can be important to find a place where you feel comfortable and safe from harm. This could be your home, a friend's room, a local hospital, or a police station, etc.*
2. *Remember sexual assault is never the survivor's fault.*
3. *Call for assistance. Call 911 or campus security at (863) 638-7232. If you would like assistance filing a report with local police, please contact Polk County Sheriff's Office at [\(863\) 678-4170](tel:8636784170). The university encourages individuals to call the police because the safety, health, and well-being are of the utmost importance. Calling the police does not relinquish your right to confidentiality or not press charges.*
4. *Seek medical attention to check for injuries and collect evidence. In Florida, a rape kit can be obtained and an exam given by a qualified nurse.*
5. *For the purposes of evidence collection, we suggest that you avoid drinking, eating, showering, brushing your teeth, combing your hair, or changing your clothes. If you have done any of these, evidence may still be collected and it remains important for you to seek medical attention. If you have changed your clothes, take the clothes you were wearing at the time of the assault to the hospital in a paper bag. If you have not changed your clothes, it may be a good idea to bring a change of clothes to the hospital.*
6. *Contact the following as below as soon as possible via phone, email, or in-person:*
 - a. **Title IX Coordinator Jan Craigmiles (863) 638-7524**
 - b. **Security personnel (863) 638-7232**
 - c. **Dean of Students, Steven Weathers (863) 638-7247**
 - d. **Assistant Dean of Students, Rodney Dallas (863) 638-7253**
 - e. **Vice President for Student Life, Anne Tohme (863) 638-7606**

Sexual Harassment:

Sexual Harassment consists of unwelcome sexual advances, requests for sexual favors, and other verbal, physical, electronic, or digital conduct or communication of a sexual nature. Submission to or rejection of the conduct is made a term, condition of, factor in, or interference with, employment or education. The conduct could also create an intimidating, hostile, or offensive working, learning, or living environment. Sexual assault is a form of sexual harassment which may also constitute criminal conduct. Any act of sexual violence that creates a hostile environment is in violation of Warner University's Sexual Harassment and Title IX grievances policy. Warner University will not tolerate harassment of any kind. Those found to have been engaging in harassment will be subject to discipline that could include dismissal from the university.

While not all incidents of harassment violate the law, WU reserves the right to contact law enforcement agencies immediately whenever it is deemed necessary.

Domestic Violence:

Domestic violence (as defined in the VAWA amendments to the Clery Act), which includes any felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the State of Florida's domestic or family violence laws or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of Florida.

Dating Violence:

Dating Violence (as defined in the Violence Against Women Act (VAWA) amendments to the Clery Act), which includes any violence committed by a person: (A) who is or has been in a social relationship of a romantic or intimate nature with the victim; and (B) where the existence of such a relationship shall be determined based on a consideration of the following factors: (i) The length of the relationship; (ii) The type of relationship; (iii) The frequency of interaction between the persons involved in the relationship.

Stalking:

Stalking (as defined in the VAWA amendments to the Clery Act), meaning engaging in a course of conduct directed at a specific person that would cause a reasonable person to-- (A) fear for their safety or the safety of others; or (B) suffer substantial emotional distress.

Retaliation:

Retaliation is any action by any person that is perceived as intimidating, hostile, harassing, retribution, or violent that occurred in connection to a report of misconduct. This includes retaliation of any kind, whether it is by an employee, student, visitor, or other third parties. The university strictly prohibits retaliation against any person reporting, assisting, or participating in any manner in any community accountability investigation or proceeding. Any party violating this policy may be subject to termination if they are an employee or suspension or dismissal if they are a student.

CAMPUS SAFETY AND SECURITY SERVICES

A Security officer can be reached 24 hours a day, 7 days a week at 7232 from any campus extension or (863) 638-7232 from any phone.

Missing Person Policy

All reports of missing students shall be directed to the Student Life Office. Most missing person reports in a college environment are from students changing their routines without informing their roommates and/or friends of their change. A student will be considered missing if a roommate, classmate, faculty/staff member, friend, or family member has not seen or heard from that person in 24 hours or more. Individuals will also immediately be considered missing if their absence has occurred under circumstances that are suspicious or cause concerns for the student's safety, such as a student expressing mental health distress. At that point, an investigation will immediately be conducted and all essential information about the suspected missing student will be gathered from the reporting person(s) and others.

Information such as:

- A physical description of the missing person, including the clothes that they were last seen wearing,
- The student's phone number,
- Where the student might be, who the student might be with, and a vehicle description,
- Class schedule, when they last attended class, and
- Information about the physical and emotional well-being of the student.

Any individual with information on the student's whereabouts must notify the Student Life Office (863) 638-7246.

Vehicles

In order to assure safety and security for all, some specific rules and regulations accompany the use of vehicles on campus. They are as follows:

1. Every student operating a vehicle must have state-required liability insurance.
2. All motor vehicles must be registered with Campus Safety and Security during the first week of school, or within 48 hours of securing a vehicle. A University parking sticker is to be displayed on the upper left corner of the windshield at all times. If a student secures another vehicle, the vehicle must be re-registered.
3. Speed is not to exceed 15 mph on campus or within Genesis Pointe.
4. Parking lots are not to be used for major vehicle repair without the permission of the Dean of Students and/or Maintenance Supervisor.

5. Inoperable vehicles must be registered with Campus Safety and Security and be parked in an out-of-the-way parking area. They must be removed from the campus parking lot within two weeks of the end of the academic year or the last term of part-time/full-time attendance of the owner.
6. Designated fire lanes around buildings must not be occupied or blocked at any time.
7. Warner University is not responsible for vandalism or theft of student vehicles.
8. When driving across Hwy-27 to the House Dorms, students and staff shall not zigzag across the median or drive/cut through Bok Academy South's parking lot.

For further information regarding campus safety, please stop by Student Life or go to the Security webpage [here](#).

To ensure the safety and security of the campus community, specific regulations regarding the acceptable and proper use of vehicles have been established (see list above). Students will be held accountable for the proper use of vehicles. All vehicles must be registered and the assigned tag displayed on the vehicle as instructed. Violations of these policies will result in disciplinary action.

Parking- All vehicles are to be parked in the spaces and/or areas assigned. Vehicles parked in unauthorized areas, parked improperly, or that are without a current parking permit (registration sticker or tag) may warrant disciplinary action and/or fines.

Fire Procedures and Policies- All members of the community are to adhere to the following procedures in case of fire or fire drills (conducted as required by law).

- When the alarm sounds, leave the building immediately!
- If possible, close your room door, but do not lock it.
- Evacuate in a neat and orderly fashion.
- Clear the building by at least 75 feet.
- Re-enter buildings only after it is cleared by the fire department or Security officials.
- Use fire equipment only in case of emergency.
- Do not interfere with firemen, fire trucks, or other fire equipment.

Anyone not leaving a building during a fire drill is subject to disciplinary action. Incidents such as tampering with fire alarms, firefighting equipment, smoke detectors, or creating unsafe environments (e.g., open flames), will not be tolerated and will result in **Immediate Disciplinary Action and Possible Dismissal** from the University.

Fireworks, Firearms, and Weapons- (including any incendiary devices, airsoft guns, pellet guns, BB guns, swords, knives, or any realistic representation of such, etc.) are not to be brought to campus unless they are present for a Warner University-sponsored event or practice (Clay Targets team, for example). A weapon's safe is provided for such situations and weapons must be registered and managed through Warner University Safety and Security. Weapons are not to be in the residence halls or kept in cars at any time or for any reason. Weapons for hunting etc. must be stored off-campus. Any deviation in this policy may result in immediate dismissal from the University.

Illegal Entry- Individuals are not to enter or occupy facilities, or possess, or duplicate keys for facilities without proper authorization. All campus facilities are checked and secured by Security personnel 24/7. Security personnel will continue to check all campus facilities throughout the night as well. Any irregularities or suspicious actions will be investigated, dealt with (if necessary), and reported to the Vice President for Student Life for appropriate follow-up.

FINANCIAL INFORMATION

FINANCIAL SERVICES

Academic Requirements

In order to receive financial aid, the student must be making "Satisfactory Academic Progress or SAP.

The University policy for the purpose of determining eligibility for financial aid requires that a full-time student earn 24 credit hours during the fall and spring semesters and maintain a minimum cumulative grade point average (GPA) of:

< 1.70 GPA	Credit hours: 1-29
< 1.85 GPA	Credit hours: 30-59
< 2.00 GPA	Credit hours: 60+

AND the student must earn cumulative credit that is no less than 66.67% of cumulative credits attempted (or passing cumulative 2/3rds of all courses).

Failure to meet either of these two requirements will warrant financial aid suspension.

A student must also remain in good academic standing- not on academic probation- to continue to receive financial aid.

Note: These academic requirements for Financial Aid differ from academic requirements for NAIA athletic eligibility.

Application Deadline

Students must apply for financial aid each academic year. May 15th is the priority deadline for the processing of financial aid applications and for having filed the FAFSA for the following year. This means that those who file the required forms by May 15 will be the first to receive notice of their awards and will receive priority when considering grant money.

Course Hours

Most financial aid is awarded on full-time enrollment (a minimum of 12 hours each semester). You may not receive the same amount of financial aid if you reduce the number of credit hours for which you are enrolled. Before dropping classes, check with the Financial Aid Office to find out what changes in your award would occur by such actions.

Grants, Scholarships, and Loans

There are many grants, scholarships, and loans available. Be proactive in pursuit of any available monies. For more detailed financial aid information, schedule an appointment with a financial aid counselor by phone at (863) 638-7202 or by email at financialaid@warner.edu

Work-Study

Students may work part-time while attending school. Students are paid at least minimum wage but may earn more for specialized work. Although all students may seek part-time on-campus employment, students who are eligible for the Federal Work-Study/ Florida Work Experience Program as part of their financial aid are given priority for available jobs. After eligibility is determined in the Financial Aid Office, students should then apply for openings in their areas of interest.

Openings can be found at <https://warneruniversityjobs.org/jobs/>

STUDENT ACCOUNTS

The Student Accounts Office is available to assist students with financial arrangements for university expenses. The Student Accounts Office is located in the Rigel Student Center within the Business Office.

Payment Arrangements

Financial arrangements must be made before attending classes and may be made in the following ways:

1. **Payment in Full** - Payments for university expenses are due at the beginning of each semester in the Business Office. Payment can be made by cash or checks (US currency only), American Express, Visa/MasterCard, or Discover Card, along with already confirmed financial assistance to pay the balance due.
2. **Deferred Payment Plan** - Before registration, a deferred payment plan may be arranged between the student (and/or family) and Student Accounts. Payment for any balance due after application of financial aid is divided into four, five, or six payments per semester. A \$25 payment plan fee is assessed on payment plans. A \$20 late payment fee is assessed for missed payments.

For more detailed information regarding financial services and Student Accounts, please see the University catalog.

DINING SERVICES

Students purchase a meal plan at the beginning of each semester. Student's WU ID cards also serve as their meal card, which keeps track of how many meals they have left each week. Students will need either their ID card or the Eatable app loaded on their smartphone to swipe into either the Alumni Dining Hall or the Union for a meal. Each meal plan is on a meals-per-week basis and does not roll over; meals reset every Monday.

Warner University Dining Services provides friendly service and a variety of meal options for students. Students living on-campus are required to be on the meal plan. All residential freshmen will be assigned a meal plan for 19 meals per week, while returning residential students can choose between the 19 meal or 14 meal plan (meals per week). Freshman, transfers, and returning students living in Holland Hall have the option between the 19 meal, 14 meal, 7 meal plan (meals per week), with the default being the 7 meal plan unless a request has been made with the Office of Student Life.

Meal Plan Options:

Gold - 19 meals per week

Silver - 14 meals per week

Bronze - 7 meals per week

Students with special dietary needs are encouraged to contact the Food Service Director to discuss those needs so that accommodations can be made.

Alumni Dining Hall ("The Caf") is located in the Rigel Student center, offering 19 meal times per week, provided by Creative Dining Services. The Dining Hall is a full-service dining room whose offerings include freshly prepared entrees, a garden-fresh salad bar, a sandwich deli, and an assortment of fruits, desserts, and beverages. Commuter students can purchase individual meals with a debit/credit card, or purchase the Bronze/7-meal plan that will allow them to swipe their ID card for a meal.

"The Union" is located in the south lobby of the Rigel Student Center with a number of services for students. Starbucks beverages are provided by Creative Dining Services. The Union accepts debit/credit cards, or items can be purchased as a meal for those who have a meal plan.

COMPUTER USER CODE OF CONDUCT

Computers

The Pontious Learning Resource Center (PLRC) has computers available for general use during open hours.

Acceptable Use

Computers and network resources are to be used primarily for academic study, but may be used to facilitate communication among students, staff, faculty, administration, family, and friends. All communication and language should reflect the standards and mission of the university.

Only computers designated as primarily student-use computers may be used by students unless a student is in the position of student-worker for a department. These student-use computers are the Darby and PLRC lab computers, the library computers in the reference area, and the ASC student computers.. You will be able to identify these computers by the desktop message that explains the saving of documents and USB drives.

*** Employees and students are expected to read their university e-mail and are strongly encouraged to use their university email accounts for all communication within the university to ensure reliable and secure delivery. ***

1. Users are required to know and follow the specific policies and usage procedures for any systems and networks to which they have authorized access.
2. The university recognizes the value of Internet access to its mission, as well as to employees and students for personal communication. The university reserves the right to block or limit the traffic that creates congestion and contributes no value to the university's mission. Those who use the university network as a gateway to the internet have access to networks and computer systems that contain information over which the university has no control. The university reserves the right to block access to the subject matter on the internet that is in conflict with the university's mission and core values. Any access to sexually explicit or pornographic materials by way of the university internet connection will be blocked, logged, and reported. Students and employees who show evidence of attempted access to such materials are subject to disciplinary action.
3. Keep passwords secure and do not share accounts. Authorized users are responsible for the security of their passwords and accounts.

Privacy

The university will treat data created and/or transmitted by users of its network and computer systems, as allowed in these Terms and Conditions, as confidential. Confidentiality in this context does not imply complete privacy, only that access is limited to authorized individuals in whom the university has placed confidence. Whenever possible, a user's privacy will be respected, but this cannot be viewed as absolute. The university is careful to abide by the requirements of the Family Educational Rights and Privacy Act (FERPA) and the Gramm-Leach-Bliley Act, both of which mandate that institutions implement safeguards for certain information pertaining to students and other consumers.

1. Students and employees can use university-owned systems only by obtaining "accounts" for these systems. These accounts are accessed using a username (also called a login name) and a password. Only the person to whom the account is assigned is authorized to use it; the password is intended to ensure this.
2. University personnel can and will access files when necessary for maintaining the university network and computer systems. Every effort will be made to respect the privacy of user files, and the contents of user files will be examined only when it is required by law or by the policies of the university.
3. For security and network maintenance purposes, authorized individuals within the university may monitor equipment, systems and network traffic at any time.
4. The university reserves the right to audit networks and systems on a periodic basis.
5. The university reserves the right to cooperate fully with local, state, and federal officials in investigations relating to information accessed or distributed using university computing/information systems, the university network, the university phone system, or the university internet connection.

Unacceptable Use

Any actions that compromise the integrity of the university, data facilities, networks, services, or resources are strictly prohibited. Examples of unacceptable uses include, but are not limited to the following:

System and Network Activities

1. Using the resources for any purpose that violates federal or state laws;
2. Using someone else's identity and password for access to university resources, logging others into the network to access university resources, or using the network to make unauthorized access to other networks. Forgery or other misrepresentation of identity via electronic or other forms of communication will be subject to disciplinary action. Prosecution under State and Federal laws may also apply. This includes the use of a network (IP) address not specifically assigned to the individual or use of a forged or false identity in

sending email;

3. Using the resources and misrepresenting your identity or affiliation;
4. Using the resources for computer tampering or unauthorized alteration of data, identification, or credentials;
5. Using the resources to transmit, use, or serve unauthorized and/or illegally acquired software or media (audio files/video files);
6. Using the resources for unauthorized browsing or exploring, or making other unauthorized attempts to view data, files, or directories belonging to the university or to other users;
7. Violating copyrights of documents or media;
8. Using the resources and introducing deviant software (viruses, worms, etc.) into the university network and systems;
9. Using the resources to access or distribute defamatory, abusive, obscene, sexually-oriented, pornographic, threatening, racially offensive, or illegal material;
10. Using the resources in a manner that requires the university network security to be compromised;
11. Executing any form of network monitoring which will intercept data not intended for the employee's host, unless this activity is a part of the employee's normal job/duty;
12. Attempting to evade, disable, or obtain passwords or other security provisions of systems on the network;
13. Using the resources for any activity that interferes or inhibits the use of the network or university systems by others;
14. Intercepting or tampering with network packets;
15. Tampering with sound systems, lighting systems, or video cameras. Access is limited to trained and authorized personnel;
16. Tampering, modifying, or extending cabling and wiring. This applies to network cabling, hardware, and in-room jacks. Use of non-University network switches, hubs, or wireless networking technology on the university network is prohibited;

17. Using the resources for commercial, sales, and/or advertising purposes unless otherwise approved.

18. Using the resources for explicit political activities including, but not limited to, running for an elected position, campaigning, managing a campaign, leading group action for a political candidate, polling, etc.

Unacceptable Email and Communications Activities

1. Using the resources for misuse of social media, message boards, or any web-based community;

2. Using excessive data storage or network bandwidth in activities such as the "broadcasting" inappropriate messages to lists or individuals or generally transferring unusually large or numerous files or messages, or storing large or numerous personal files;

3. Sending unsolicited email messages, including the sending of "junk mail" or other advertising material to individuals who did not specifically request such material (email spam).

4. Any form of harassment via email, telephone, or paging, whether through language, frequency, or size of messages.

Institutional Policy

The Internet is a global information resource that enables the university to provide information beyond the confines of its own collection. The internet allows users to connect to outside networks or resources allowing access to ideas, information, and commentary from around the globe. The university internet access is intended primarily as an information resource; however, it is an unregulated medium. As such, while providing access to a wealth of material, the internet also enables access to materials that some users may find controversial, offensive, disturbing, or illegal. Electronic databases and other technologies as they develop are regulated by outside organizations, not by Warner University.

The university assumes no responsibility for any damages, direct or indirect, arising from its connection to the Internet. The university makes no guarantees, either expressed or implied, with respect to the quality or content of the information available on the internet. Not all the information available via the internet is accurate, current, or complete. Users are encouraged to be good information consumers by evaluating the validity of information accessed via the Internet. The university will make every effort to ensure the use of the internet is consistent with its Mission, the WU Biblical Lifestyle Code, and Academic Honesty policies. This policy statement is in compliance with the guidelines established by the service provider contracted for computer and network services with WU.

The ITS department will not be held responsible for ensuring the safety of personal files in case of assisting students with computer issues. If files discovered during routine assistance sessions are found to violate acceptable use policies or the Warner University Biblical Lifestyle Code, the files must be turned over to the Office of Student Life.