MAKE YOURSELF AT HOME. SAFE AND SOUND @ WARNER

Leaving familiar places and the friends and family you love to begin college can be unsettling, but it is also the start to one of the greatest adventures of your life. We know it's difficult to leave home for the first time, but it's also exciting to make a new one. And at Warner University, we make it a priority to provide a place where students feel welcomed and comfortable enough to make themselves right at home. Most of all, we implement plans to keep our campus secure and our university safe.

There is a peace about being a student here and living within a community centered around Christ. We have a close-knit family of faculty and students who keep each other accountable and watch out for one another. We are "home" while students are away from their own, and we are committed to maintaining a campus that is safe and sound.



COMMUNITY CONCERNS Staying safe is everyone's responsibility.

WARNER SAFETY & SECURITY 863.638.7232 WWW.WARNER.EDU

Keeping our university secure is a multi-faceted and unilateral effort. Bad things can happen anywhere. That's just the world we live in. There are, however, simple steps we can take to be wise and to help mitigate risk. Safety is everyone's responsibility, and we ask you to be aware of and to care about what happens on our campus.

Common sense and the Golden Rule go a long way in promoting safety.



PROPPED DOORS

Use your head: Anyone can slip through a propped campus door. Doors are locked to prevent unauthorized access to secure areas of campus. But for that strategy to work, the doors have to stay closed. Close propped doors immediately, and report repeat incidents to campus staff.

HATE/BIAS-RELATED INCIDENTS

Don't tolerate jerks: If anyone threatens you or someone else based on race, gender, religion, sexual orientation, ability, or other characteristics, report it immediately. No one should have to experience that type of fear, discomfort, or intimidation. It has no place on our campus.

STRANGERS

Stranger Danger! No, really: Report the presence of strangers—whether they've gained access, are just hanging around, or are exhibiting questionable behavior—to your residence hall staff and/or security. Do not let strangers into a building, even if they tell you that they're visiting a friend. Offer to call their friend for them instead.

COMMUNITY CARE

An ounce of prevention: Many risks can be safely addressed with very little effort. By simply reporting a potential risk/ hazard, you can help ensure the safety of yourself and others. Please, take a few minutes to make us aware of seemingly "little things":

- Slippery floors
- Water leaks
- Broken glass
- Missing window screens
- Burned-out lights
- Broken doors/furniture
- Emergency equipment not working

REPORT IT!

- When reporting an incident, think like a reporter—focus on the Who, What, Where, Why, When, and How.
- When describing an incident, stay objective, keep things in chronological order, and include where you were located to give a better feel for your vantage point.
- When describing a person, focus on more permanent features—hair color, height, facial structure, build, etc.—rather than clothes, and be sure to mention unique identifiers such as injuries, tattoos, piercings, or birthmarks.
- When describing an object, note its size, shape, and color, and write down identifying characteristics such as license plate numbers or odd smells.

WHERE YOU LIVE

Stay safe in your own space.

WHETHER YOU LIVE | ON CAMPUS OR OFF.

There are basic things you can do (or not do) to keep safe in your space.



YOUR ROOM

- Keep your door locked, especially when you're sleeping and when you go out.
- Don't invite strangers into your room. Look through a peephole, ask to see identification, and meet them in the hallway.
- Don't post updates on your Facebook, memo board, IM, or voicemail regarding where you are or providing personal information.
- Don't keep valuables in plain sight. And don't have too many valuables with you in the first place!
- Don't give out your room key/card.

ISOLATED AREAS

If you have to work in an isolated lab, practice room, or study lounge, tell someone where you will be and when to expect you back. Or, even better, ask someone to go with you.

LOST ROOM KEYS / CARDS

Report a lost room key/card to the appropriate staff immediately.

PARKING LOT

- Always keep your car locked, whether you're in it or not.
- Park as close as you can to your destination.
- Walk out to your car with someone you know and trust, especially when it's dark. If that's not possible, ask security for an escort.
- Have your car key in hand, ready to put in the lock, as you're walking toward your car.
- Check the backseat before getting in your car. (If someone's in there, scream like crazy.)



PERSONAL RISK

Staying safe means advocating for your wellbeing. In other words, be smart.

KEEP YOURSELF SAFE.

Be your own safety advocate by taking the following strategies seriously:

THE ELEMENT OF SURPRISE

Make it tough for someone to take you by surprise—don't use ear buds or headphones when walking, running, or studying alone.

BEING FOLLOWED

Head toward crowds, lights, and buildings if you think you're being followed.

WALKING AROUND

Avoid walking alone, especially after dark. Call campus safety, or walk with trusted friends. Stay on populated, well-lit paths.

STALKERS

If someone is stalking you, report it to security immediately.

THREATS

Don't engage an unknown person in conversation or give away personal details. Keep track of when threatening texts, calls, or emails are made and what is said. Save them if possible, and turn them over to staff members who can help.

KEEP YOUR STUFF SAFE

To ensure that your personal property stays safe:

- Install a safety lock or tracker on your electronic devices.
- Don't leave your book bag unattended; carry it around the library with you.
- Always lock up your bike.
- Don't leave valuables in plain sight.
- Don't keep a large amount of cash in your room, even if it's "hidden" in your sock drawer.
- Keep your blinds pulled at night and when you're out so potential thieves can't see what's "available" to them.
- Write your name along the binding of the same page in each textbook. If your books are stolen, you can tell authorities where to look for your name in order to identify them. (You gotta admit, that's a pretty cool idea!)



UNDER THE INFLUENCE

Staying safe is about making smart choices.

The majority of safety-related incidents, from sexual assaults to fires to injuries, occur when students are under the influence. The simple truth is, you are more likely to take unwise risks when your inhibitions are down and your judgment is impaired.

REMEMBER THE WARNER UNIVERSITY LIFESTYLE AGREEMENT, AND MAKE WISE CHOICES.

GETTING HELP

It's not rocket science: If you're under the influence and an emergency occurs, your response time is going to be slowed. Don't put yourself in a position where offering timely help is beyond your capacity.

SEXUAL ASSAULT

Both female and male college students can be victims of sexual assault. And statistics tell us that most victims know their attackers. So...

- Don't be alone with someone you just met.
- Clearly communicate your intentions-say "No" and mean it.
- Keep a level head. Alcohol and other drugs compromise your safety by lowering inhibitions and clouding judgment.
- Be aware of date rape drugs.
- Never leave a drink unattended.
- Never drink from common sources like punch bowls.
- Never accept drinks from strangers.
- If you go somewhere with friends, make sure everyone is accounted for before leaving.
- Trust your instincts—they say a lot.

You are at much greater risk for sexual assault if you are drunk or high. Don't compromise your judgment and your safety with drug or alcohol abuse.

PRESCRIPTION MEDS

Misusing "legal" prescriptions or giving/selling them to others can lead to the same issues as illegal drug use. They can be especially dangerous if mixed with alcohol.

FRIENDS SAFETY

If a friend seems ill, intoxicated, or drugged, get help immediately. Don't worry about them getting in trouble. Their health and safety need to be your primary concern.

FIRE FACTS

Up to 40 percent of residential fire-death victims are alcohol impaired at the time, according to the Federal Emergency Management Association (FEMA). Refer back to "Getting Help."

IMPAIRED DRIVING

Drinking and driving don't mix; you've heard it a million times. Don't do it, and don't get in a car with someone who does.

9

CRISIS MODE

Stay safe by planning for the "what-ifs."

Sometimes being smart means thinking about the unthinkable. All you have to do is watch the news to know that threats loom large on college campuses today. They include terror threats, natural disasters, fires, and more.

AS MUCH AS POSSIBLE, WE WANT TO BE PREPARED FOR ANY SITUATION THAT MIGHT ARISE.



CAMPUS THREAT

In the unlikely event of a gunman on campus or some other attack on our school...

- Listen carefully to directions from staff and public safety. They've been trained to know how to respond.
- Try not to panic or assume the worst. Your immediate concern is getting to safety!
- Take drills seriously, and encourage others around you to do the same.
- Never, ever make a threat as a "joke." Causing panic, wasting resources, and getting yourself in serious trouble are no laughing matter.
- Have a healthy suspicion that causes you to alert staff when strangers are places they shouldn't be or when something just doesn't seem right. Many disasters are averted when students take the time to report something out of the ordinary.

NATURAL DISASTER

As the whole campus responds to natural disasters, it's important for you to...

- Follow evacuation procedures quickly and completely.
- Cooperate with trained staff; don't make their jobs more difficult by questioning their instructions.
- Learn what to do in an emergency beforehand so that you're not scrambling when an emergency occurs.
- Help your fellow students stay calm so that they can get to safety too.

FIRE FACTS

Fires don't discriminate—they happen both on and off campus, so know how to keep yourself and others safe.

- Know exactly where your emergency exits are located so that you can go on "automatic pilot" if there's a fire.
- Always heed the fire alarm, even if you're certain its
 "just another drill." If you assume it's false and it's not, you put your life in danger, as well as the lives of others who may need to re-enter a fiery building to rescue you.
- Don't use unapproved appliances, and do not burn candles or incense in the residence halls.
- Cigarettes have caused many fires.
- Don't tamper with fire equipment such as extinguishers, hoses, and alarm boxes. Malfunctioning or missing equipment can be the difference between life and death in a real fire situation.
- Don't drape scarves or other fabric over lamps. They can and do catch fire.
- If you suspect fire in the hallway, don't open your door.
 Instead, feel it to see if it's hot, stuff towels or sheets under your door to lessen the smoke, and stay close to the ground where the air isn't as smoky.

TECH THREATS

Stay safe in the virtual world.

Cyberspace isn't always safe, despite the perceived anonymity it offers. An increasing number of techbased threats are present on college campuses.

TAKE PRECAUTIONS SO THAT YOU DON'T GET CAUGHT IN THESE TRAPS.



IDENTITY THEFT

If your social security number gets into the wrong hands, an identity thief can gain access to your credit cards, college records, and more. Protect that number—don't give it (or any other personal information) out to unknown individuals; don't use it as a password; and don't leave it lying around.

STALKING VIA TECHNOLOGY

If someone is sending you threatening emails, texting inappropriate comments, tracking you in a chat room, or watching you, report it immediately. Keep track of such messages and turn them over to campus authorities. You don't need to deal with this alone.

MEETING ONLINE FRIENDS

It's easy for people to portray themselves inaccurately online. Be careful if you decide to meet an online friend in person. Make sure the meeting takes place in a public area, and let a trusted friend know where you will be. Don't be alone with someone you don't know.

ILLEGAL FILE SHARING

Engaging in this risky practice puts you and your school in a compromising position. An increasing number of students are being charged for downloading material that isn't theirs.

TECH THEFT

Since today's devices are so portable, it's easy for someone to walk off with your iPod, cell phone, or laptop. Keep them in your possession or behind a locked door; don't leave them unattended in a backpack. Also, look into registering your devices and installing a locking/tracking app on them.

SOCIAL MEDIA SAFETY

Things to think about on Facebook, MySpace, or other social networking sites:

- Create a safe password—one others cannot easily guess.
- Guard your reputation; think about the impressions you are creating.
- Realize posted information is in the public domain.
- Take care not to do anything illegal or harmful to others.

13

BEING PREPARED

Stay safe by knowing what to do—before something happens.

You can respond quickly and appropriately in a crisis if you know your campus and community. So, make sure you know...

- Campus Safety's Phone Number so you can call at a moment's notice if something happens on campus (Warner Security: 863-638-7232).
- Off-Campus Contacts so you can easily contact 911, the fire department, or the local police.
- Residence Life Duty Schedules so you can reach staff members in a crisis.
- Fire Pull Box & Extinguisher Locations so you can get to them quickly.
- Where Emergency Phones Are so you can find one if necessary.
- What Emergency Exits to Use so you can get out of the building quickly.
- How Campus Emergency Alerts Work so you can sign up to receive alerts via text, cell phone, or email. Remember, you are signed up to receive emergency notifications through Blackboard Connect.



6 CRISIS CONSIDERATIONS

Be prepared, and keep the following tips in mind should you encounter a campus crisis:

- 1. Stay as calm as possible in crisis situations. Quick, clear-headed thinking can make all the difference.
- 2. Don't hamper the efforts of medical or emergency personnel. Get out of the way, and help with crowd control if staff members ask you to.
- 3. If someone is bleeding, apply pressure, and ask someone else to get medical help immediately.
- 4. Don't transport anyone to the hospital! Most of us aren't medically trained and could do more harm than good by moving an injured person. Ambulance personnel can work on your friend en route; they know what they're doing.
- 5. Listen to trained staff, and don't second-guess their directives. They know what they're doing and have your best interest at heart. Arguing in the midst of a crisis does no one any good.
- 6. Don't play the hero by stepping into a heated situation. Chances are that you'll get hurt and make the situation worse. Instead, get help from residence life staff, campus safety, or other trained personnel who can handle things safely, quickly, and effectively.

We provide a scheduled shuttle service from 7:15 a.m. to 9:15 p.m. on school days and to Lake Wales on weekends. Check out the schedule online, or stop by the security office to pick one up.

IF YOU HAVE ANY QUESTIONS, YOU CAN REACH US AT **SECURITY@WARNER.EDU** OR **863.638.7232.**

15



WARNER UNIVERSITY | LAKE WALES, FLORIDA 33859 | © WARNER UNIVERSITY 2014