



WARNER UNIVERSITY

# Request for Official Transcript To be Sent to Warner University

Office of the Registrar, please send Warner University an official transcript by mail of my academic work while attending your institution.

Name and address of the institution attended:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PLEASE MAIL MY OFFICIAL TRANSCRIPT TO:  
Warner University  
Office of the Registrar  
Attn: Transcript Processing  
13895 Highway 27  
Lake Wales, FL 33859

Name \_\_\_\_\_  
Last First Middle Maiden

Name while I attended your institution \_\_\_\_\_

School ID or Social Security # \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone Number ( ) \_\_\_\_\_ E-mail address \_\_\_\_\_

I attended your institution from \_\_\_\_\_ to \_\_\_\_\_.

Thank you for your assistance,

STUDENT'S SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_

INSTITUTION: Please return the form below to Warner University if the above request cannot be processed. Upon receipt we will notify the student and ask that he/she resolve the issue expediently. Thank you.

### Official Transcript Request could not be processed

Student's Name \_\_\_\_\_ SSN: \_\_\_\_\_ DOB: \_\_\_\_\_

- Student has hold on records
- Payment not sent with request
- Unable to locate records of student
- Other \_\_\_\_\_

Name of Academic Institution \_\_\_\_\_

Name of School Official \_\_\_\_\_

Signature of School Official \_\_\_\_\_ Date \_\_\_\_\_

Mail to:  
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