Warner University admits students of any race, color, sex, national or ethnic origin to all the rights, privileges, and activities generally accorded or made available to all its students. In accordance with the Civil Rights Act of 1964 and 1991, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, Warner University does not discriminate on the basis of race, color, sex, handicap, national or ethnic origin, or veteran status in the administration of its educational policies, admissions policies, employment policies, scholarship and loan programs, and athletic and other school-administered programs. The University complies with the Drug Free Schools and Campuses Act of 1989 and the Drug Free Workplace Act of 1988.

Colleges and universities have specific requirements that must be met before a degree can be granted. These requirements involve particular courses and curricula, residence, and grade point averages. Advisors, the registrar, deans, and other academic staff are happy, upon request, to help students meet these requirements. A student's official record is available to him or her in the Registrar's Office. The responsibility for meeting the requirements for a degree rests with the individual student. If all requirements are not completed, a degree cannot be awarded; therefore, it is important for each student to acquaint him/herself with all of the degree requirements and to make progress toward meeting them.

Information contained in this catalog is accurate as of the date of publication. However, the academic and financial requirements are subject to immediate change. Therefore, students and other interested parties should consult the University for current schedules and fees.

PLEASE NOTE: The University specifically reserves the right to involuntarily withdraw a student at any time. Such action will be in accordance with the disciplinary procedures set forth in the Student Planner.

Accreditation information: Warner University is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award Associate, Bachelor and Masters. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Warner University. The Commission is to be contacted only if there is evidence that appears to support the University's significant non-compliance with a requirement or standard.
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# Academic Calendar*

**Fall Semester 2013**
- New Student Orientation: August 25-27
- Registration – New Students: August 27
- Classes Begin: August 28
- Drop/Add Week: August 28-September 11
- Labor Day (No Classes): September 2
- Mid-Term: October 11
- Fall Break (No Classes): October 11
- Last Day for Removal of Incomplete: November 1
- Last Day to Withdraw from Classes: November 8
- Early Registration for Spring: November 18-21
- Thanksgiving Vacation: November 25-29
- Final Exams: December 16-20
- Fall Semester Ends: December 20

**Spring Semester 2014**
- New Student Orientation: January 13-14
- Registration: January 14
- Classes Begin: January 15
- Drop/Add Week: January 15-29
- M.L. King Birthday (No Classes): January 20
- Mid-Term: March 7
- Last Day for Removal of Incomplete: March 14
- Spring Vacation: March 24-28
- Last Day to Withdraw from Classes: April 4
- Early Registration for Summer and Fall: April 8-11
- Good Friday (No Classes): April 18
- Final Exams: April 28-May 1
- Spring Semester Ends: May 2
- Spring Baccalaureate/Commencement: May 3

**Summer Term 2014**
- May 4 – August 24

*This calendar is for the traditional program classes. Most Non-traditional undergraduate and Graduate programs have accelerated calendars specific to the program and course. The time frame is the same but there are a number of differences for specific events and deadlines.*
Dear Students,

I am pleased to present the catalog for the upcoming 2013-2014 school year. This catalog represents a commitment of the Board of Trustees, faculty and staff of Warner University to the pursuit of higher learning and the task of preparing tomorrow’s leaders.

The mission of Warner University is to graduate individuals who exemplify academic excellence and Christian character, who are prepared to lead and committed to serve. To that end, everything we do at Warner University is geared toward making that mission a reality.

We want you to have a biblical view of Christ as creator and sustainer of the universe, and be persuaded in your understanding of Him to enjoy His presence, to seek His mind and to fulfill His purpose with passion and authenticity.

We care about your character, and that is why we teach you to serve and show you how to live. To challenge your intellect, we have a well credentialed faculty who demand academic excellence in the classroom. Our worldview distinguishes us from other places, because it is defined biblically and hinges on absolute moral truths. All of this is accomplished in a Christian liberal arts environment that cultivates a desire to learn and inspires a vision to succeed.

At Warner University, we believe a critical component of instruction is a student’s active participation in the learning process. So we have a few important requests that we make of our students.

First, bring us your questions. Students who come with questions give us the opportunity to discuss the greater issues of life. Bring us your talents, and we will help you hone them for the Master’s use. Finally, bring us your faith. We desire to help you strengthen it beyond belief.

Welcome to Warner University.

Yours in Christ,

Gregory V. Hall, Ed.D.
President
CONTACT INFORMATION

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**GENERAL INFORMATION**

**Introduction to Warner University**
Warner University, founded in 1968 by the Southeastern Association of the Church of God (Anderson, Indiana), is a co-educational, Christian University in the liberal arts tradition wherein the study of religion, the arts, sciences, literature, languages, and mathematics, and related subjects may be taught and advanced ... (Articles of Incorporation, 1964).

Warner University is committed to a search for truth in the context of Biblical Christianity and seeks in all its policies and practices to pursue truth and encourage each student to achieve his or her highest potential as an individual. Christian belief and intellectual development are seen as compatible enterprises and as our obligation in promoting the kingdom of God and in serving the church. This position is expressed by several commitments:

We are committed to be an institution of the church. Warner University is an agency of the Church of God (Anderson, Indiana) and participates in the national, cooperative efforts of this church body.

We are committed to an educational experience within the Biblical understanding that God is the creator of the universe and the ultimate source of truth. To grow in the knowledge of God and the world He has made is the goal of a truly educated person. The elements of this education are general education, preparation for a career, and faith development through integration of perspective.

We are committed to being an innovative institution of Christian higher education. This means providing a curriculum that makes sense to 21st century leaders. It also means learning new delivery systems with an emerging educational philosophy that effectively reaches students.

We are committed to a campus atmosphere, which perpetuates the pre-eminence of the evangelical Christian tradition. Instruction is to be enhanced by quality faculty and educational facilities designed to help us produce graduates with both competence and character.

We are committed to the balance of strong caring and service to our community, our nation, and our world with an equally strong commitment to academic excellence. The University seeks to nurture students with spiritual values and positive attitudes in their personal and professional lives.

We are committed to the students – to help them develop, to encourage them to excel, to see them become contributors to the betterment of their communities, and to hope that each student in his or her own way will become a leader of others.

**History**
The desire for a Church of God college in the south found official expression with the organization of the Church of God Southern Convention in 1948. During 1958-1961, a committee functioning under the guidance of the Convention operated an Extension Center of Anderson University at Columbia, South Carolina, and Birmingham, Alabama.
In 1964, a group of Church of God congregations in the south formed the Southeastern Association of the Church of God for the purpose of establishing and sponsoring a four-year Christian college. The Association through its Board of Trustees selected the Lake Wales site in 1965, appointed an administrator in 1966, proceeded with building plans, held ground breaking in 1967, and began with a freshman class in September of 1968. Adding an additional class each year, by 1971 the University offered a full four-year program. The first class graduated in the spring of 1972. After becoming a candidate for accreditation in 1973, the University was granted membership in the Commission on Colleges of the Southern Association of Colleges and Schools in 1977. In 1978, the Teacher Education programs were approved by the Florida Department of Education to prepare students for teacher certification.

Mission, Vision, Core Values
The mission of Warner University is to graduate individuals who exemplify academic excellence and Christian character, who are prepared to lead and committed to serve.

Our students will have a biblical view of Christ as creator and sustainer of the universe, and be persuaded in their understanding of Him to enjoy His presence, to seek His mind and to fulfill His purpose with passion and authenticity.

1. **Service:** Demonstrate Christ’s mercy and compassion to others through humility of motive, attitude and action.
2. **Integrity:** Live blamelessly in light of Christ’s imminent return.
3. **Knowledge:** Seek the treasures of wisdom and knowledge hidden in Christ.
4. **Wisdom:** Choose what is best according to the will of God.
5. **Growth:** Increase in love and knowledge to the glory of God.

The administration, faculty, and staff are qualified in their areas of service and dedicated to the ministry of Christian higher education. Administrators, faculty, and staff serve as advisors and mentors to students and seek to provide an environment that is both challenging and supportive for students.

The Bachelor of Arts degree at Warner University is designed to develop general knowledge and includes more than 20 different liberal arts and professional preparation fields for specialized study. The Master of Arts in Education, Master of Business Administration, and Master of Science in Management programs are professional degrees designed to prepare graduates for leadership roles in respective institutions and organizations. Students are expected to develop attitudes and skills, which will be used to enrich and promote lifelong learning. Warner University provides a campus where the traditions of our Christian heritage are valued and honored.

Campus Location and Facilities
The campus is located five miles south of Lake Wales, Florida, on U.S. Highway 27. Lake Wales, a town of 11,300, is found at the crossroads of U.S. Highways 27 and 60 and is about halfway between Tampa and Orlando. The University has 380 acres of land, most of which was donated by Mr. and Mrs. J. W. Holland. The University is located on the west side of U.S. Highway 27.

The Pontious Learning Resource Center serves as the academic center of the campus and houses the library and other academic facilities. Additionally, other facilities include: the Rigel Student Center, the Cleary Center, the Ratzlaff Building, four residence halls (Fulton,
Raines, Spencer, and Williams Halls), the Turner Athletic Center, six classroom buildings, a science lab and recreational and athletic facilities.

**Equal Educational and Employment Opportunities**
In the recruitment and retention of members of the campus community, Warner University complies with federal and state regulations to ensure that human and civil rights are carefully observed and the University is open to all qualified persons.

Warner University admits students who are of any race, color, sex, national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the University. It does not discriminate on the basis of handicap, race, color, sex, national and ethnic origin in administration or its educational or admission policies, scholarship and loan programs, and athletic or other University administered programs.

**Admissions**
Applicants should have sound moral character and give evidence of having a personal Christian commitment or a willingness to respond positively to spiritual influence in a Christian environment. Student athletes should note that admission to Warner University does not ensure athletic eligibility to play sports; the National Association of Intercollegiate Athletes (NAIA) rules as well as Warner University rules apply to athletic eligibility.

**Traditional Undergraduate Programs**

**First-Year Student Applicants**
First-year admission is based on the evaluation of three criteria. Applicants must meet at least two of the three criteria to be admitted. The criteria are:

1. Graduation from high school with academic rank in the upper half of their graduating class;
2. A high school grade point average of 2.25 or higher; and
3. A composite score on the ACT of 18 or a combined SAT I score of 870.

Applicants must submit the following to the Admissions Office:

1. A completed Admissions Application with a non-refundable application fee of $20.00;
2. The ACT or SAT I Profile;
3. A final copy of the high school student transcript. The admission decision will probably be made on a transcript that does not have the complete senior year. A final transcript with the complete record is needed for enrollment;
4. A reference form completed by one of the following: School Administrator, Guidance Counselor or current teacher; and
5. A 1-2 page, double-spaced essay describing your relationship with Christ and how you see yourself as a good fit for Warner’s academic and spiritual environment. The essay can be submitted as a Word or PDF document via email, emailed as an attachment or faxed. Include your full name and address. Grammar and sentence structure is essential.

Applicants who have completed high school equivalency through the GED examination will be accepted based on an evaluation of their scores. Home-schooled applicants who
have a high school diploma will also be considered for admission even though class rank is not a valid criterion for them. GED and home-schooled applicants should present ACT and SAT scores with their application.

Once accepted the following must be submitted (Mailed upon acceptance).
1. A $100.00 confirmation deposit to confirm the intention to enroll and secure housing;
2. Housing Survey
3. Health Forms

**Early Admission**
Students who show maturity and academic promise in completing their junior year in high school may seek early admission to Warner University. Instead of a high school diploma, the following apply:
1. A grade point average of 3.50 for grades 9, 10, and 11;
2. A strong recommendation of the high school principal or guidance counselor;
3. An ACT composite score of 24 or a combined SAT I score of 1100. Special action of the faculty or its appointed committee may substitute for examination scores;
4. A signed and dated Warner University Biblical Lifestyle Code; and
5. A personal interview with the Chief Academic Officer is usually required.

**Transfer Applicants**
A transfer applicant is a degree-seeking student who has earned a minimum of 24 semester hours of transferable credit at another post-secondary institution. Those with fewer than 24 hours are subject to freshman entrance requirements. The transfer applicant must be in good academic standing without disciplinary problems at the last University attended and must have at least a 2.00 cumulative GPA. As a condition for admission, the applicant must submit official transcripts from each college and university attended. All grades will be accepted on transfer to Warner University, but there is a limit on the number of "D" grades that can apply to the completion of the degree. Applicants should consult with their admissions counselor for information specific to their areas of interest.

The Admissions Office will consider applications only after the following steps are completed:
1. A completed Admissions Application with a non-refundable application fee of $20.00;
2. Official transcripts from each University attended are on file in the Admissions Office;
3. A Report of Social Standing to be completed by the Judicial Affairs Officer on Dean of Students from the last institution attended;
4. A Transfer Reference Form completed by one of the following: School Administrator, Academic Dean or Professor; and
5. A 1-2 page, double-spaced essay describing your relationship with Christ and how you see yourself as a good fit for Warner's academic and spiritual environment. The essay can be submitted as a Word or PDF document via email, emailed as an attachment or faxed. Include your full name and address. Grammar and sentence structure is essential.

If the applicant is an admissible transfer student, an evaluation of courses and hours needed to complete the degree will be developed to confirm the applicant's status. See the "Transfer Credit Evaluation" section below for an explanation about the transfer credit process.
Students with Disabilities
Warner University is committed to providing for the needs of enrolled or admitted students who have disabilities under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 (ADA). It is the policy of Warner University to make services available to any student who, through a recent assessment, can document a disability.

In general, Warner University will provide reasonable accommodations for students with disabilities. It is the responsibility of the student to provide current documentation of the disability to the Director of Disability Services in order to procedurally disclose the disability condition(s) that warrant accommodation and develop plans for accommodations with appropriate faculty members.

Non-Traditional Undergraduate Programs
Warner University offers several undergraduate programs designed to help the non-traditional adult student complete his/her Associate and/or Bachelor degree. The Associate degree programs are designed to prepare students for the Bachelor degree programs. The transfer applicant must be in good academic standing and must have at least a 2.0 cumulative GPA. Transfer applicants seeking the major in educational studies are required to have a 2.5 GPA at the time of admission. Applicants not meeting admissions requirements may appeal to the Admitting and Registration Committee.

Bachelor degree candidates will be expected to complete associate degree requirements at Warner or transfer an earned associate degree from a regionally accredited institution that meets Warner's general education requirements after a course by course evaluation.

An Associate Degree Applicant may choose either the A.A. in General Studies or the A.S. in Church Ministry. If the A.A./A.S. applicant has transferable credits, the transfer portfolio of any applicant must undergo a course-by-course evaluation of all transfer credits.

Non-Traditional Undergraduate Admissions Procedures
1. Complete an Admissions Application and pay the appropriate application fee.
2. Submit/request official transcripts from each college and university attended and certify high school graduation. If there are no transferable post-secondary credits, students must certify or prove High School graduation, or the federally approved equivalency, such as a GED or approved home school transcript.
3. Two letters of recommendation (as required by specific programs)
4. Applicants shall be non-traditional students. The non-traditional student is generally 23 years of age and older with significant work history or qualifying life experiences. Criteria such as age and marital/family/employment status are all potentially defining factors. All applicants are to have 2-3 years of significant work experience or other qualifying life experiences that show evidence of personal discipline and maturity. If the applicant is not 23 years old, he/she will also submit a résumé showing post-high school work experience, on-the-job training, and other prior learning activities.
5. Submit a narrative statement (one page in length) describing the applicant’s educational goals and why he/she seeks to become a Warner student.
Transfer Credit Evaluation

The Warner University curriculum policies usually allow for a complete transfer of credit. If a question exists, the student should contact the Admissions Office or the Registrar's Office.

Transfer credits can only be posted from an official transcript. Foreign post-secondary transcripts must be evaluated by an approved credit evaluation services. Evaluation of transfer credit for all transfer applicants follows these criteria:

1. Two-year college credit must parallel the coursework offered by Warner University. The Associate degree is evaluated course by course unless it is part of an Articulation Agreement in which case the agreement will detail how the Associate degree will transfer. Additional A.A. transfer student requirements are addressed on page 23 and within program admission requirements on page 10.

2. Terminal associate degree programs are generally accepted only on a course-by-course basis. The key courses are those that are appropriate to a liberal arts curriculum.

3. Up to 30 semester credit hours of Experiential Learning earned prior to matriculation as posted on the official transcript are acceptable at the time of entry.

4. Credit transferred from an institution that is not regionally accredited is evaluated course by course. Each course is reviewed in terms of its content, objectives, and the qualification of the instructor.

5. "D" and "F" grades will transfer to Warner University as a part of the student's academic history. Only three "D" grades may apply to the completion of the B.A./B.S. degree, and a grade of "C" or higher is required in English composition, mathematics, and all courses in the major and minor.

6. Students may be asked to repeat courses when due to the dates of the courses, significant changes have occurred in content field.

International Students

In addition to meeting general admission requirements, international students must demonstrate skill in the English language. Those international students who have attended universities abroad and whose instruction was in the English language may show their skill through acceptable English grades documented on official transcripts. All others must take the ACT, SAT, or Test of English as a Foreign Language (TOEFL). The bulletin of information about the TOEFL may be obtained by writing to: TOEFL, Educational Testing Service, Princeton, NJ 08540. A score of 500 (paper), 173 (computer), or 61 (Internet) on the TOEFL is the minimum for admission to Warner University. The deadline for international student applicants is July 1st for Fall semester admission and October 1st for Spring semester admission.

International applicants must have official transcripts sent to the University. Copies of all secondary and post-secondary transcripts, the General Certificate of Education (GCE), as well as the original documents themselves, results, diplomas, and other certificates not in the English language, must be translated. Secondary and post-secondary transcripts must be evaluated by an approved foreign credit evaluation service. See admissions for information. International applicants must present the proper student visa and other necessary documents. The Certified Affidavit of Support Form confirming coverage of all University, personal, and travel expenses for each academic year at Warner University is required.

International students need the maturity, perseverance, and ability to complete a University program in another culture successfully. References are frequently requested.
Applicants who are below the admissions criteria listed above will be considered for admission by the Admitting and Registration Committee on a case-by-case basis. Those applicants admitted by the committee may be admitted provisionally and must successfully demonstrate their academic ability during their first semester and year of studies. Those denied admission to Warner University may take courses as a non-degree seeking student.

**READMISSION**

Students who have withdrawn from the University in good standing may apply for readmission at any time by application to the Vice President for Enrollment Management and Marketing. If they have attended another college or university, they must have an official transcript sent to Warner University for all credits earned for evaluation as transfer credits at the time of application.

Students dismissed from the University for disciplinary reasons will be readmitted only under the conditions set at the time of dismissal. If no special conditions were set, they may apply to the Admitting and Registration Committee for a review of their status.

Students dismissed from Warner University for academic reasons may apply for readmission if they:

1. Have been absent from Warner University for two semesters;
2. Have not attended another University during their absence; or
3. Have been enrolled at another University during their absence and have earned a grade point average of at least 2.00 in those courses. These students must have an official transcript of the courses taken sent to Warner and meet any other conditions for admission as a transfer student. The Admitting and Registration Committee will review the courses taken and determine if the student is to be readmitted.

**Military Service**

Students who have been enrolled at Warner University and then called into military service shall be readmitted with the same academic status he or she had when last in attendance at the institution. A veteran of military service, upon honorable discharge, or if continuing in reserve status, shall be readmitted under the circumstances of their admission to Warner, if the length of absence does not exceed 5 years. If longer than 5 years, then the situation must be reviewed to identify what will result in the best conditions for readmission for the veteran. Exceptions to this policy will apply to veterans receiving a dishonorable or bad conduct discharge, or who are sentenced in a court-martial.

**TRANSIENT AND NON-DEGREE SEEKING STUDENTS**

Students who do not wish to seek a degree at Warner University, do not qualify for regular admission, or who are enrolled and seeking a degree at other colleges and universities may enroll at Warner University as transient or non-degree seeking students. Course enrollment for transient and non-degree seeking students have the following conditions:

1. Students must meet all prerequisites and requirements for courses in which they wish to enroll;
2. Students are limited to enrolling in certain courses (see the Registrar about these limitations);
3. Students may not take more than a cumulative total of 24 credit hours or 6 graduate credit hours without permission from the Chief Academic Officer;
4. Transient students must give evidence of good standing at their University and should have the approval of their University to ensure the course(s) will transfer as desired;
5. Students are subject to the same academic policies and procedures as Warner University degree seeking students; and
6. Warner University degree seeking students have enrollment priority when space is limited.

**GRADUATE PROGRAMS**

Applicants seeking admission into the Master of Arts in Education, Master of Business Administration, or the Master of Science in Management must meet the following criteria (see the specific degree program listings for additional details):

1. Hold a bachelor’s degree from a regionally accredited institution with a cumulative grade point average of 3.00 or higher and the program specific pre-requisites;
2. Complete an application for admission for the specific program desired;
3. Complete written admissions essays and/or participate in an admissions interview with a graduate advisor as required by the specific program;
4. Meet the employment or involvement requirement in the professional area of the degree as specified for each program, and
5. Score at least 550 on the TOEFL (if English is not the native language).

Applicants must submit the following to the Admissions Office:

1. A completed application which includes the required essay(s), a Biblical Lifestyle Code form, computer availability, and Internet access guarantee;
2. A $50.00 application fee;
3. Reference letters as required by the specific program;
4. A signed and dated Warner University Biblical Lifestyle Code;
5. Official transcripts from each college and university attended;
6. An official score from the appropriate qualifying exam (listed above); and
7. An official score from the TOEFL exam (if English is not the native language).

Applicants who are below the admissions criteria listed above will be considered for admission by the Graduate Council on a case-by-case basis. Further consideration will be given to students who have earned a cumulative 3.0 GPA in their last 60 hours of coursework. Students applying to Warner masters programs with degrees from non-regionally accredited institutions, must complete a prior approval of pre-requisite courses expected by Warner programs to be provisionally admitted and then demonstrate success for continuation in the program. Those applicants admitted by the Council may be admitted provisionally and must successfully demonstrate their academic ability during their first semester and year of studies. Those denied admission to Warner University may take courses as a non-degree seeking student.
THE CAMPUS COMMUNITY

Warner University is a Christian University committed to being a community which seeks to honor Jesus Christ and places much importance on relationships and responsible behavior. The University community is committed to a Christian worldview and lifestyle. The University community has joined together for academic progress, personal development, and spiritual growth. Participation at Warner University assumes the foundation of the community’s commitment to the Lordship of Jesus Christ.

Conduct Guidelines
Warner University seeks to prepare students to live as Christian citizens in service to God and people. Therefore, the University expects students to live in a manner that expresses Christian values – ones that honor God, respects others, and cares for our physical environment. Warner University expects students to nurture attitudes and behavior that represent a Christian worldview.

Students accept the Warner University Life Style Commitment when they apply and sign the admissions application. This commitment is based on the principles of the New Testament as we understand them. All members of the University community, faculty, staff, and students are called upon to practice these Christian standards. The Warner University community works when all members accept responsibility to live out the law of Christ, which is the law of love; to build up rather than tear down; to give rather than get; and to serve rather than demand. Additional information on student responsibilities is in the Student Planner.

Membership in the Community
Membership in the Warner University community is by choice and is a privilege. Students who desire to prepare for Christian citizenship, service, and witness will want to seek admission and membership in the community. They should be prepared to subscribe to the Warner University Life Style and to pursue seriously their academic program. Serious violation of the Warner University Life Style may subject students to disciplinary action. Warner University reserves the right, and students concede to the University the right, to deny admission or require withdrawal of any student at any time for any reason considered sufficient to Warner University. Action of this nature must follow the process as outlined in the Student Planner.

Student Life
Activities
1. Church, Chapel, and Service: Each student is expected to participate in church, to attend chapel regularly, and to engage in Christian service.
2. Interest Groups: Interest groups may form on the campus under the guidance of and with the approval of the Dean of Students and President’s Cabinet. These interest groups must be consistent with the ideals of Christian service and witness.
3. Leisure and Social: Extracurricular activities are planned for the campus, and entertainment opportunities exist in the area. Leisure and social activities are to harmonize with Christian ideals and principles.
**Campus Attire**
Members of the University community are expected to maintain a standard of dress which ensures neatness, cleanliness, and appropriateness of attire. Excesses, which tend toward immodesty, indiscretion, or indecency, are unacceptable. In dress, as in behavior, members of the community are expected to reflect the marks of educated and mature Christian persons. See the Student Planner for more specific information about campus attire expectations.

**Employment**
The Student Life and Human Resources Offices have on file employment opportunities for students. Work opportunities are available in Lake Wales and nearby communities. Work-study provides several job opportunities on campus.

**Food Services**
The cafeteria, managed by an independent food service provider, is under University supervision. The Director of Food Services works with University administrative personnel and the Warner University Food Committee to provide a variety of nutritious menu selections and personal services. Three meals are served daily except for Saturday and Sunday when two meals are served. The cafeteria begins serving students on the first day of registration. Meals are served throughout each term except for breaks lasting two or more days. Students who live in residence halls are required to purchase the meal plan.

**Guidance**
Warner University offers many informal opportunities for guidance. Academic advisors and other faculty can offer general guidance, particularly about the importance of Christian vocation and career considerations, for academic programs, and for personal development. The Student Life Office provides personal and career guidance. When needed, the Student Life Office can assist with arrangements for professional counseling off campus.

**Health**
Rules of good health are important and help in this area may be received from the Student Life Staff. Students are to provide a Student Health Form, completed by a physician, as a part of their application for admission. Violation of health rules by use of tobacco, alcohol, or abusive drugs are improper for membership in the University community and will result in disciplinary action.

**Housing**
Warner University is partially a residential University. Unmarried students must live on campus unless they are 21 years of age or older prior to the beginning of the academic year, live at home or in an approved home. Residential students must furnish all personal items. Residence hall rooms have basic furniture. Residence hall regulations are strictly enforced.

**Insurance**
The University strongly recommends that all students be insured for any medical, health, or surgical procedures that could occur, by either their parent's family coverage policy or by their own individual policy. All students will sign a 'Waiver of Responsibility' for any medical indebtedness incurred while a student at Warner University. For the students' protection, it is required that students show the policy number and the name of the company providing
insurance coverage for them on the waiver. This information is needed to give to the proper care-giver (e.g., hospital, doctor, surgeon, etc.) if there is an emergency.

For those athletes who participate in Intercollegiate Sports activities (not intramural), secondary insurance will be provided by the University for any accident or injury sustained during the practice or play of that particular sport. This is to supplement student and family coverage. Warner University insurance will not cover the athlete for normal sickness or any pre-existing condition.

Records
Warner University maintains and provides the necessary information and records essential to enable the students to know their educational progress. Transcripts of permanent records will be furnished to other institutions, agencies, or individuals upon written request by the student.

Under the Family Education Rights and Privacy Act of 1974, II (FERPA) a student is guaranteed certain rights among which are access to and control over release of personal University records. Specific matters concerning student's rights and responsibilities are published in the Student Planner.

The personally identifiable educational records of each student and former student maintained by the University are open for inspection only by permission of the student (and/or parent of a dependent student). These records are restricted in a few specific cases where the confidentiality of another person is involved. The following records and their locations are maintained by Warner University:

- Academic Registrar’s Office
- Financial Aid Financial Aid Office
- Medical Nurse’s Office
- Counseling Student Life Office
- Disciplinary Student Life Office
- Disabilities Disability Services Office
- Student Accounts Student Accounts Office

Vehicles
The use of a vehicle on campus is regulated. All vehicles must be properly registered and insured according to state and local laws, be in a safe condition, and not interfere with academic and financial responsibilities. Vehicles must be registered with the Warner University Campus Safety & Security Office.

Students Representing the University
To properly exemplify the ideals of Warner University, students selected to promote the University in public functions (athletics, drama, forensics, music, etc.) must be regularly enrolled students who meet the following requirements:
1. Maintain enrollment in 12 semester hours or more during the semester(s) of representation, unless a graduating senior in the final semester or by special permission of the administration;
2. Be in good academic standing with the Academic Dean's Office;
3. Be admitted to a major field of study before 80 or more semester hours are earned;
4. Be in good standing with the Student Life Office;
5. Be in good standing for Chapel Attendance; and
6. Meet whatever additional qualifications an administrative or academic department may require of students serving under its jurisdiction.

Representing the University is defined as actual participation in an activity that is promoting the institution in public functions. The student might be allowed to attend practice and public events and/or assist with the production of a group’s activities as seen to be appropriate by the institutional and program administrators.

**Student Involvement in Institutional Decision Making**

Students are involved in the decision-making process of the institution through participation on the Board, planning council, and policy committees. The student body president is a non-voting member of the Board of Trustees. Additionally, the following faculty executive and recommending committees include two or more students as voting members: Academic Honesty Committee, Academic Policy Committee, Academic Support Services Committee, Admissions, Advising and Retention Committee, Curriculum Committee, Instructional & Faculty Development Committee, and the Teacher Education Council.
ACADEMIC INFORMATION

Upon admission to the University, it is the responsibility of the student to be aware of all academic information necessary to follow a sound academic program leading to graduation. This can be accomplished by understanding the contents of this Academic Catalog, seeking academic advice from faculty and other academic staff, complying with all requirements for graduation, and applying for graduation at the appropriate time.

Students attending Warner University have a variety of interests, needs and educational goals. The University seeks to meet the interest of its students within the commitment to its mission, vision and core values. Majors and programs are offered that fit within the purpose of the University, its resources, and the needs of its students.

Academic Organization
The academic programs at Warner University are organized into three academic divisions: Arts & Sciences, Professional Programs and Adult & Graduate Studies. The academic departments and programs of the divisions are as follows:

Arts & Sciences Division
- Behavioral Sciences
- Humanities
- Ministry
- Natural Sciences

Professional Programs Division
- Agricultural Studies
- Business Administration (Traditional Student Program)
- Physical Education
- Teacher Education

Adult & Graduate Studies Division
- Business Administration (Degree Completion Program)
- Educational Studies (Degree Completion Program)
- Health Care Management (Degree Completion Program)
- Master of Arts in Education
- Master of Business Administration
- Master of Science in Management
- Online Church Ministry

Degrees and Degree Requirements
Warner University offers seven degrees:
- Associate of Arts (A.A.)
- Associate of Science (A.S.)
- Bachelor of Arts (B.A.)
- Bachelor of Science (B.S.)
- Master of Arts in Education (M.A.Ed.)
- Master of Business Administration (M.B.A.)
- Master of Science in Management (M.S.M.)
**Associate of Arts & Associate of Science Degrees**

1. Complete 60 semester credit hours;
2. Earn a cumulative grade point average of 2.00 or higher. A maximum of three "D" grades can be used to meet graduation requirements;
3. Complete the requirements for the Associate of Arts or Associate of Science degree;
4. Meet the one-year residence requirement;
5. Be approved by the Student Life Office;
6. Receive faculty vote of approval; and
7. Meet all financial obligations to the University.

**Bachelor of Arts & Bachelor of Science Degrees**

1. Complete 120 semester credit hours in courses acceptable for graduation, with at least 40 credit hours in upper-division coursework;
2. Earn a cumulative grade point average of 2.00 or higher. Some majors require a higher GPA. A maximum of three "D" grades can be used to meet graduation requirements;
3. Complete the general education requirements;
4. Complete the requirements of the major and minor, if needed, with a grade of "C" or higher;
5. Be admitted to a major;
6. Complete the last year of coursework at Wamener University (at least 30 credit hours) and at least one-half of the courses in the major and the minor;
7. Be approved by the Student Life Office;
8. Receive faculty vote of approval; and
9. Meet all financial obligations to the University.

**Graduate Degrees: Master of Arts in Education, Master of Business Administration, and Master of Science in Management**

1. Complete the required graduate semester credit hours for the specific program (a maximum of 6 graduate credits can be transferred);
2. Earn a cumulative grade point average of 3.00 or higher (A maximum of three “C” grades can be used to meet graduation requirements);
3. Complete all of the degree requirements (i.e. courses, examination, portfolio, thesis/research project, etc.) for the degree program by the specified deadline and before the commencement date;
4. Complete all requirements within five (5) years of matriculation;
5. Receive School/Department and Faculty approval; and
6. Meet all financial obligations to the University.

**Undergraduate Residence Requirements**

To earn an associate’s or bachelor’s degree from Wamener University, the student must be “in residence” for at least 30 credit hours. “In residence” is a reference to full-time enrollment at Wamener University. One-half of the credit hours required for the major and minor must also be earned at Wamener University, unless a special circumstance is approved by the Chief Academic Officer.

**Full-Time and Part-Time Status**

Undergraduate students attempting 12 or more credit hours during any term are classified as full-time students. Students attempting fewer than 12 credit hours during a semester are classified as part-time students. Graduate students are usually enrolled for 6-8 credit hours each semester and are considered enrolled full-time.
Curriculum Requirements - Overview
Curriculum requirements for the undergraduate degree are divided into three parts: general education requirements, requirements for the major (and a minor if needed), and elective credits. The general education requirements include certain courses in the humanities, social sciences, mathematics, and natural sciences, which are designed to introduce the student to the various fields of liberal culture. As a Christian University, Warner University has an important general education requirement in the study of Christian faith. Requirements for a major provide the opportunity for a greater depth of study in one academic field. Electives allow the student to select additional courses suited to their educational needs and interests. Elective courses should be chosen with a definite purpose, such as providing additional support for the student's future profession or overcoming an educational deficiency. In addition, the University has an interest in helping students integrate various fields and perspectives into a Christian worldview.

General Education Requirements
These are the minimum general education requirements for all students. Some departments and majors may have specific course requirements and/or additional requirements. See individual department and major for more details.

These are the General Education learning outcomes approved by the Warner University faculty.
1. Acquire and apply mathematical skills, concepts and models to various disciplines.
2. Interpret and react to the effects of past and present political, economic and social systems and paradigms including their individual positions relative to the global community.
3. Think, integrate and clearly communicate knowledge from various disciplines; communication at the undergraduate college level includes quality writing and speaking skills.
4. Recognize the meaning of and make application of biblical content.
5. Recognize God and preparing students spiritually, intellectually, emotionally and physically through service to others and cooperation in college life.
6. Recognize, apply, and appreciate the value of the arts and humanities.
7. Employ research methods, skills, tools, technologies and knowledge systems useful to various disciplines demonstrating information literacy.
8. Critically analyze foundational assumptions and resulting arguments, claims, theories, and scientific laws.

Biblical and Theology Studies  3-6
BST 2020 Understanding the New Testament  3
(for transfer students with 60 or more credit hours)
(REL 3000, Christian Faith and Scriptures, meets this requirement for Adult Degree Completion students.) or
BST 1010 Life of Christ  and  3
BST 2010 Understanding the Old Testament  3
(both required for freshman and transfer students with 59 or fewer credit hours)

Communication Skills  9
ENG 1010 Composition I  3
ENG 1020 Composition II  3
(English composition courses must be passed with a grade of “C” or higher)
COM 2010 Oral Communication 3

**Cultural and Historical Perspectives** 9
(Three semester credit hours each from three of the following four fields)
- Fine Arts (FAS 2005 or 2006 and an applied art or music class) 2+1
- History (a general world or US history course) 3
- Literature (a literature course) 3
- Biblical and Theological Studies (a 2000 level BSL or TST course) 3

**Personal Development** 6-9
- PED 1000 Concepts in Health, Fitness, and Leisure 3
- UNV 1000 The University Experience or 3
  (The University Experience is required of all students classified as first-year students during their first semester of enrollment)
- UNV 2010 Online Church Ministry Student Seminar or 1
  (Online Church Ministry Degree Student Seminar is required during their first semester of enrollment)
- UNV 2050 Transfer Student Seminar 0-1
  (Transfer Student Seminar is required of all degree-seeking transfer students during their first semester of enrollment)
- UNV 3050 Business Administration Adult Student Seminar 1
  (Business Administration Adult Student Seminar is required during their first semester of enrollment)
- UNV 4095 Integrative Seminar 3
  (The major course within each of the Adult non-traditional programs, **BUS 4090 Leadership and Christian Worldview**, EDU 4095 Teaching from a Christian Worldview, or TST 4095 Integrative Seminar in Ministry Leadership will meet this requirement)

**Applied Skills** 3
- UNV 1010 Literacy in the 21st Century 3

**Science and Mathematics** 12-14
- Science (Any two Natural Science Courses) 6
- Mathematics 6
  (Three credit hours must be MAT 1030 College Mathematics or higher and three credit hours must be MAT 2000 Statistics. Mathematics courses must be passed with a grade of “C” or higher)

**Social Sciences** 6
(Six credit hours taken from the following options)
General Education Requirements – Associate of Arts Degree
General education requirements for completing the Associate of Arts Degree in General Studies at Warner University are the same as the general education requirements for the B.A. degree noted above with one exception:

1. Only BST 1010 and BST 2010 are required in Biblical/Theological Studies.

General Education Requirements – A.A. Transfer Students
Students transferring with an Associate of Arts degree from one of the institutions Warner University has an articulation agreement with will usually have met the general education requirements except for the following:

Biblical and Theology Studies  6
  BST 2020 Understanding the New Testament  3
  UNV 4095 Integrative Senior Seminar  3

Personal Development  0-1
  UNV 2050 Transfer Student Seminar  0-1
(Transfer Student Seminar is required of all degree-seeking transfer students during their first semester of enrollment.)

Majors
The undergraduate major is a sequence of courses designed, according to departmental objectives, to prepare students for certain careers and/or for graduate work. All students must complete at least one set of major requirements for graduation from the University. A grade of "C" or higher is required in all major courses.

Majors Offered
A major in Church Ministry is offered at the associate degree (A.S.) level. Other A.A. students complete a general education program designed to prepare them for the B.A. degree.

Majors leading to the B.A. degree exist at two levels of requirement: the traditional major, which requires credit hours in the discipline and a minor or a second major; and the professional major, which requires credit hours in the discipline and no minor. At least one-half of the credits for the major must be earned in residence. Students cannot apply more than three (3) courses earned toward general education requirements to complete a major and cannot apply more than two (2) courses earned toward a major to complete another major or minor. Departments have specific requirements regarding the number of upper-division credit hours and minimum grade point averages. A grade of "C" or higher is always required in all courses in the major.

Warner University offers the following undergraduate majors/programs:

- Agricultural Studies  B.A.
- Biblical Studies  B.A.
- Biology  B.A.
- Business Administration: Accounting  B.A.
- Business Administration: Finance  B.A.
- Business Administration: Human Resources Management  B.A.
Second Major
Students may earn a second major by completing the requirements as listed. Not more than 6 credits may be applied to both majors/programs.

Admission to the Major
Students may apply for admission to their major during the academic term in which 60 credit hours will be completed. The application is to be completed in conference with the student’s advisor or department chair. The purpose of this process is to assess each student’s academic progress and design a plan of study for completing degree requirements. Admission to the major requires that all students be approved by a vote of the department faculty. Each department lists its specific requirements for admission to a major. A.A. transfer students must apply for admission to their major during the first academic term of attendance at Warner University.

Applications and requirements for admission to the major are available from an advisor, professor, department chair, Dean of the appropriate school, and the Executive Vice President and Chief Academic Officer. Failure to be admitted to a major by the end of the semester in which a student earns 80 or more credit hours will result in restriction from enrollment until admitted.

Change of Major
Students may change majors by completing an Application for the Major with the department offering the new major. The process is described above.

Second Degree
If a Warner University bachelor's degree graduate returns to the University and completes the requirements for a second major and completes at least 30 credit hours beyond the first bachelor's degree, then that student may receive a second degree. Students may have to complete additional general education requirements depending on the program in which they are enrolled. To have this opportunity, a student must make application to the department in which the major is offered. To receive the degree, the student must make application for graduation with the Registrar's Office at the beginning of the semester in which they will complete the second degree.

If students who have earned a bachelor's degree at a regionally accredited college or university wish to earn a second bachelor's degree, they must first be admitted to the University following the procedures for transfer students. Then they have to be admitted to the major and meet all catalog general education, major, and minor requirements. To receive the degree, the student must make application for graduation with the Registrar's Office at the beginning of the semester in which completion of the second degree is planned.

Minors
Students may be required or choose to complete a minor subject depending on their selected major. Majors that require a minor are noted in the department sections of this Academic Catalog. A minor requires at least 18 credit hours in the minor subject area and at least one-half of the credits for the minor must be earned in residence. Students cannot apply more than two (2) courses earned toward their major to complete a minor. A grade of "C" or higher is required in all courses of the minor.

Warner University offers the following minors:

- Astronomy
- Biblical Studies
- Biology
- Business Administration
- Chemistry
- Church Ministry
- Coaching
- Communication
- Education
- English
- Exercise Science
- History
- Marketing
- Mathematics
- Media Writing
- Music
- Pre-Law
- Psychology
- Social Work
- Sport Management

Concentrations
The concentration is a specific area of study within a major. Students must declare a concentration when they declare their major, as it is a necessary part of the major. Requirements for completion of the major vary depending on the requirements of the concentration.

Catalog Requirement
Students may meet the graduation requirements as stated in the University catalog under which they matriculate, provided they maintain continuous enrollment and make satisfactory progress toward a degree so that the degree is earned within a maximum of six years for undergraduate students and a maximum of five years for graduate students. If a student withdraws from the University, the graduation requirements as stated in the catalog under which they resume enrollment will apply. Students changing their program...
to a subsequent catalog edition must meet all requirements for graduation of that catalog.

**Application for Graduation**

Students should complete an application for graduation before the beginning of the semester they intend to finish their degree program. The application process includes a degree audit, which takes time to complete and helps students correct omissions in their program. Students must meet the requirements for the appropriate degree as listed under the section Degrees and Degree Requirements to be approved for graduation. Students are required to pay a graduation fee.

All candidates for graduation at the end of the Fall, Spring, and Summer terms must submit an application for graduation to the Office of the Registrar. All applications received after the deadline will be considered for the next graduation.

<table>
<thead>
<tr>
<th>Graduation in:</th>
<th>Application Deadline:</th>
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<tbody>
<tr>
<td>Fall</td>
<td>First Day of Fall Semester</td>
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<tr>
<td>Spring</td>
<td>First Day of Spring Semester</td>
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<tr>
<td>Summer</td>
<td>First Day of Summer Term</td>
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</tbody>
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In order for the faculty to approve students for graduation and commencement, all documents supporting completion of degree requirements during the current term must be received before the following dates:

- **Fall Semester**: November 1 (Fall Midterm: September 1)
- **Spring Semester**: March 1 (Spring Midterm: January 15)
- **Summer Semester**: July 1 (Summer Midterm: May 1)

These dates include courses being completed at another college or university, standardized test scores (e.g., CLEP, DANTES), and PLA credit. If all documents supporting completion of degree requirements are not received in the Registrar's Office by the above dates, the student's name will not be presented to the faculty for vote and graduation will be at the end of the following session.

Submission of these documents requires written communication with the Registrar's Office; telephone contact is not a matter of record. These procedures and requirements apply to all students and any term in which they plan to graduate. For example:

1. If taking coursework at Warner University, the Registrar's Office has documentation of that registration. No further documentation is required. Successful completion of the coursework is necessary for the degree.
2. If taking coursework at another college or university, the Registrar's Office must have documentation of that registration and a final transcript of the completed course(s).
3. If taking standardized exams (e.g., CLEP, DANTES) to complete degree requirements, those results must be received in the Registrar's Office before the above dates.
4. PLA applications and supporting documents must be received in the Registrar's Office before the above dates.

**Graduation – Commencement Ceremonies and Diplomas**

Students must complete all graduation requirements prior to participation in the commencement ceremony. Degrees are conferred at the end and midterm of the Fall, Spring, and Summer terms. Diplomas will be provided to students only after all coursework is completed and entered into the permanent academic record, all financial obligations to the University have been paid, and the Registrar officially records the conferral.
Graduation Honors
Undergraduate students who have completed residence requirements at Warner University and have the required cumulative grade point average on all coursework completed, including any transfer credits, will receive the following graduation honors:

- **Summa Cum Laude**: 3.90 - 4.00
- **Magna Cum Laude**: 3.70 - 3.89
- **Cum Laude**: 3.50 - 3.69

For the commencement exercise, the GPA for the previously completed term may be used. The permanent academic record will reflect honors based upon the final GPA, which includes any transfer credits. Associate and Master degree graduates are not eligible for graduation honors at Warner University.

Academic Honor Societies
The academic honor societies at Warner University are as follows:

- **Alpha Chi**: 3.5 GPA or higher, upper 10% of class, attended WU for more than 1 year
- **Alpha Lambda Delta**: First-Year honor society, earned and maintained a 3.5 GPA
- **Kappa Delta Pi**: Teacher Education, 3.25 GPA or higher
- **Omicron-Psi, Gold**: Non-traditional program, four-year degree, 3.0 GPA or higher
- **Omicron-Psi, Silver**: Non-traditional program, two-year degree, 3.0 GPA or higher
- **Phi Alpha**: Social Work major of sophomore status with overall 3.0 GPA (3.25 GPA in required social work courses)
- **Pi Gamma Mu**: Social Science, 3.0 or higher
- **Sigma Beta Delta**: Business Administration, in the upper 20% of their class
- **Theta Alpha Kappa**: Religion and Theology, 3.0 GPA overall, a 3.5 GPA in Theological Studies, upper 35%

Academic Credits and Courses
Warner University operates on the semester calendar and academic credit is awarded on the basis of semester credits (credit hours). A semester includes 14-15 weeks of academic activity. Courses are identified as Regular Semester Courses if they are 10 weeks or more in length or as Accelerated Semester Courses if they are less than 10 weeks in length. Most traditional program courses are Regular Semester Courses and have 14-15 weeks of class sessions and a week for final exams. Most non-traditional program courses are Accelerated Semester Courses that require additional out-of-class assignments to provide for the credits awarded. Final examinations are incorporated into the accelerated semester class sessions.
Online Courses
Warner University offers a growing number of online courses with content, experiences, and communication provided through the Internet. Traditional student enrollment is limited to one course per term except summer. Traditional students must have advisor and appropriate Dean approval to enroll in online courses.

Registration and Coursework
The University regularly publishes the "Schedule of Classes" for the Fall, Spring, and Summer semesters. This schedule includes procedures and dates for registration and graduation. Registration is the process by which students with an approved schedule reserve their place in classes for the coming semester. Registration takes place during periods designated by the Academic Calendar.

Each semester, students must consult with their faculty advisors for approval of a schedule of classes for the coming semester. This academic advising will ordinarily take place after the publication of the "Schedule of Classes", that is, several weeks before registration. No student may register without the approval of an assigned advisor.

All financial obligations (such as unpaid tuition and fees, library fines, and residence hall charges) must be paid within 90 days of registration, or a satisfactory payment plan arranged with the Student Accounts Office, before a student can register for the next semester.

Accommodations for Students with Disabilities
Students who request academic accommodations must register with and provide documentation to the Office of Disability Services. To receive accommodations, students must provide each instructor with a copy of the Office of Disability Services Accommodation Plan indicating the need and type of accommodation no later than the second week of class or its equivalent. This office is located in the Academic Skills Center (ASC) in the PLRC.

Student Course Load
Undergraduate students may enroll for a total of up to 18 credit hours each semester, as approved by their advisors. Undergraduate students requesting to register for more than 18 credit hours in a semester must have a GPA of 3.00 or higher and approval of their advisor, appropriate Dean and CAO. Such approval must be granted in writing prior to registration. The same rules apply for students in more than one institution at the same time.

Graduate students may enroll for a total of up to 9 credit hours each semester as approved by their advisors. Graduate students requesting to register for more than 9 credit hours in a semester must have a GPA of 3.5 or higher and approval of their advisor, appropriate Dean, and CAO. Such approval must be granted in writing prior to registration. The same rules apply for students enrolled in more than one institution at the same time.

The total undergraduate course load may not exceed 18 hours without overload approval and the graduate course load may not exceed 9 hours without overload approval.
Course Cancellation Policy
Courses are subject to cancellation due to insufficient enrollment. If a course is cancelled, students should see their advisor to select another course or make other schedule adjustments.

Course Numbering System
Courses numbered below the 1000 level are developmental courses that may be necessary to prepare students for University level work. These courses count for credit but not towards the 120 credit hours required for graduation. A grade of "C" or higher must be earned for satisfactory completion of these courses.

Courses at the 1000 level are introductory providing foundational materials upon which upper level courses can build. 2000 level courses are intermediate classes that may contain sequential subject matter to 1000 level courses. These courses will entail a broad exploration of a given topic with a greater focus on breadth versus depth of knowledge. In general 1000 level courses do not have University level prerequisites and 2000 level courses may or may not have such prerequisites. Courses at this level are suggested for freshmen and sophomore students.

Courses at the 3000 level are based on intermediate and advanced course content. Courses at the 4000 level include advanced and/or capstone content. 3000 and 4000 level courses often include experiential learning components. These courses place a greater emphasis on critical thinking and may include synthesis and application of concepts learned in lower level courses. A greater emphasis on depth versus breadth of knowledge is expected. Prerequisite University level courses are often/usually required for 3000 and 4000 level courses. Courses at this level are suggested for junior and senior students.

Courses at the 5000 level and above are composed of graduate level content. Graduate level courses focus on advanced disciplinary content with an emphasis on putting various theories and hypotheses into practice. In addition, graduate level courses require independent work by the student. Courses at the 5000 level may be the first course of a core sequence and/or be orientation courses for entering graduate students.

Class Attendance
Students are expected to attend all classes as part of the normal learning process. Students who miss the first class of any course for which they have registered may be administratively withdrawn from that course. If they cannot attend the first class and do not wish to be dropped from the course, they must notify the instructor or leave a message for him or her with a faculty secretary prior to the first class session.

In addition, students must be especially consistent in attendance during the first two weeks of the semester in order to confirm registration and to be listed on the official course roster. Students who fail to follow this procedure and who have not received prior approval from the instructor for absences may be administratively withdrawn from the courses in question by certification of the instructor on the official course roster. Instructors keep accurate records of attendance.
Extended absences for illness and emergency reasons must be approved by the Dean of the appropriate school. Student absences may not exceed the equivalent of three weeks of class time.

This attendance policy is established for all traditional courses. Instructors will include attendance criteria that correspond with department guidelines within the context of the equivalent absences. The syllabus for each course will clearly state the attendance policy.

Class Attendance - Non-Traditional
Due to the accelerated format of non-traditional programs, class attendance is a critical success factor. Therefore, a student whose absence exceeds the equivalent of one class session may be administratively withdrawn from the course. Daylong Saturday classes (if applicable) count as two sessions (AM and PM). Appeals for special circumstances, Saturday sessions, or emergencies should be addressed to the professor.

Class Attendance - Online Courses
Because of the unique nature of the online learning format, Internet participation and attendance are critical success factors. The online learning environment is an accelerated format. Since Internet participation is a critical part of the learning process, any student who misses more than 25% of Internet participation may be withdrawn from the course.

Auditing Courses
Students may enroll as auditors for a fee, and with the instructor's permission. The fee must be paid at the time of enrollment and is non-refundable. No credit is received when a course is audited, but the course name and designation "AU" are listed on the transcript. Auditors are subject to the conditions of enrollment established by the instructor, but do not take course examinations.

Pass/Fail Courses
Some courses are offered exclusively on a Pass/Fail basis as noted in the course description. Under the Pass/Fail system, a student is responsible for attending and participating in all scheduled classes and class activities as well as completing all course requirements listed in the syllabus, including quizzes and examinations. At the end of the course, "P" will be submitted for those students who achieve a performance level of average through excellent ("C" or higher). The grade of "P" does not affect the grade point average. However, if the class is failed, the "F" grade will be included in calculating the GPA.

Repeating Courses
Any courses taken at the University may be repeated up to two times for a higher grade, except those courses restricted by a major department. Each attempt (course and grade) will appear on the permanent record, but only the most recent grade (whether higher or lower than the previous grade) and its corresponding credit hours attempted, credit hours earned, and quality points will be honored. The most recent course attempt is used for determining progress toward graduation; the previous attempt is ignored. Credit will be given only once for the course. The grades of "W" or "I" on the second or third attempt do not replace the previous grade. After the third attempt the student can no longer add that course to his or her schedule or record.
**Practica, Field Experiences, and Internships**
Many majors have practicum, field experience, or internship opportunities/requirements. These provide students with a place to apply their classroom learning in a more "real life" type of environment. Placements are cooperative agreements between the University, placement site, and the student. Academic credit is usually available for students involved in these experiences and is calculated based on the number of on-site contact hours. For each hour of academic credit, a minimum of 40 hours of on-site contact is required. Additional information may be obtained from the department chairperson where the credit is offered.

**Independent Study**
Independent Study is an individual course of study directed by a faculty member for an individual student, or for a very few students studying separately. A program of reading, exams, research, experimentation or fieldwork, and discussions is developed by the supervising instructor. A student applying for Independent Study should be a junior or senior with at least a 3.00 GPA. The Independent Study form is available from the office of the Dean of the appropriate school, department chairperson, or instructor and requires approval of the instructor, the department chairperson, and the Dean. Students may take only one Independent Study per semester. All conditions and approvals of Independent Study should be completed during the registration period. Registration for Independent Study after the first week of the semester is not permitted. The Independent Study form must accompany the registration form for the registration to be processed. Students are charged an extra fee for an Independent Study course. Any exceptions require the approval of the Chief Academic Officer.

**Courses Taken at Other Institutions**
Once students have matriculated at Warner University, they may not take courses at other colleges and universities for transfer to Warner except with the prior approval of the department chairperson or coordinator. In such cases, approval must be secured before the courses are taken.

**Alternate Ways of Earning Course Credit**

**Advanced Placement**
The Advanced Placement Program of the College Board provides examinations in more than 30 different fields. Examinations are administered by the high schools and receive scores from one to five, with five being the highest scores. The Warner University faculty has approved awarding credit for a grade of three, four or five on any Advanced Placement Examinations. Details are available in the Registrar's Office.

**College Level Examination Program (CLEP)**
The College Level Examination Program (CLEP) is a national standardized testing program administered by the College Board for students who believe they have academic strength in any of the General Exam and Subject Exam areas. Credit for each subject area is obtained by scoring the minimum score or higher as approved by the faculty. The exams must be taken before the student has completed University credit in the subject. Credits for CLEP will only be awarded from an official score report or if they are a part of an earned degree. Details are available in the Registrar's Office.
DANTES Subject Standardized Tests (DSST)
The nationally recognized DANTES Subject Standardized Tests (DSST) are an extensive series of examinations in college subject areas that are comparable to the final or end-of-course examinations in undergraduate courses. Whereas CLEP tests are almost exclusively used for lower level credit, DSST’s are available for both upper and lower level credit. Credit for each subject area is obtained by scoring the minimum score or higher as approved by the faculty. The exams must be taken before the student has completed University credit in the subject. Credits for DSST will only be awarded from an official score report or if they are a part of an earned degree. Details are available in the Registrar’s Office.

Dual Enrollment
Dual enrollment involves a high school student taking courses at an accredited college or community college while they are in high school. These courses are usually accepted for credit at Warner University upon receipt of an official college transcript and enrollment at Warner.

Prior Learning Assessment
The University accepts the principle that learning as the result of experience may be recognized for credit in place of regular courses requiring attendance and examinations. The Registrar’s Office manages a Prior Learning Assessment (PLA) program. Completed petitions are forwarded to the appropriate department faculty members for review and recommendation. Students are notified in writing of decisions regarding their petitions for credit. A maximum of 30 semester credit hours may be awarded through PLA. Up to 30 semester credit hours of Prior Learning earned prior to matriculation as posted on the official transcript are acceptable at the time of entry.

American Council of Education and National CCRS
Warner University awards credit for military training and other non-University sponsored learning activities (for example, Professional and Technical Training) according to recommendations of the American Council of Education and National CCRS as allowed by the Southern Association of Colleges and Schools Commission on Colleges.

Credits awarded for professional experience or military training are so noted on the student's transcript. Grades and quality points are not given. Credit will be awarded to enrolled students.

International Baccalaureate
Warner University recognizes course credit through the International Baccalaureate (IB) curriculum. Students earning the full IB Diploma will be awarded 32 credit hours. The credits will meet many of the general education requirements including: English composition 6 credit hours, science 8 credit hours, foreign language 6 credit hours, math 6 credit hours, history 3 credit hours, and psychology/sociology 3 credit hours. Students not receiving the full IB Diploma may earn credit by examination for scores of four or higher on the Higher Level and Subsidiary examinations.

Change of Schedule – Drop/Add
After a student has registered for a schedule of courses, he or she may drop and/or add courses with the approval of his or her faculty advisor. Regular semester courses (10 weeks or more in length) may be dropped during the first ten class days of the semester and be added during the first five class days of the semester. Accelerated semester courses (less
than 10 weeks in length) may be dropped during the first week of class. A course that is dropped is no longer part of the student’s record.

All changes of schedule must be made on the Change of Schedule form which can be found in the Registrar’s Office. The Change of Schedule form must include the signatures of the student and his or her faculty advisor. Students taking offsite and/or online courses must request a change of schedule from their faculty advisor electronically or in writing. There is a fee assessed for each change of schedule after the Drop/Add period.

**Withdrawing from a Course**

After the Drop/Add period, a student may withdraw from a course and receive a grade of "W" anytime during the first two thirds of the course. For a full semester class, withdrawal is possible through the 10th week; for an 8 week course, withdrawal is possible through the 5th week; and for 4 week courses (6 sessions), withdrawal is possible through the 4th session. The grade of "W" indicates the student has withdrawn from the course and did not complete it. No academic penalty or benefit is calculated. Withdrawing from a course involves a loss of credit hours and may alter the student’s financial aid status. Students representing the University will not be permitted to withdraw below full-time status during a semester of representation.

Students who withdraw from a course must complete a Change of Schedule form, which is located in the Registrar’s Office. A student cannot withdraw from a course simply by not attending that course. That process will result in a failing grade (F). The Change of Schedule form must include the signatures of the student and his or her faculty advisor. Students taking offsite or online courses may request a change of schedule from their faculty advisor electronically or in writing. Refunds will be made according to the refund policies stated in the Financial Information section of the Academic Catalog.

Prior to the final day for withdrawal, the instructor should recommend administrative withdrawal from a course for students on the following grounds:

1. Missing the first week of classes;
2. Missing three consecutive weeks of classes; or
3. Total absences exceeding three weeks of class activity.

**Withdrawing from the University**

Withdrawing from the University removes the student from all courses and privileges of enrollment. This is normally student-initiated but may be an administrative decision due to exceptional circumstance. Students can officially withdraw from the University by completing a Withdrawal from School form, which is located in the Office of Enrollment Management. The Withdrawal from School form must include the signatures of the student and the Vice President for Enrollment Management. Withdrawal is complete when the Registrar’s Office has recorded the action.

A student who officially withdraws from the University by the withdrawal date (see the Academic Calendar) will receive a "W" for each course registered for that semester. Refunds apply according to the schedule noted in the Financial Information section of the Academic Catalog.

A student who does not officially withdraw from the University by the withdrawal date (see the Academic Calendar) will receive a grade assigned by the instructor for each course
registered for that semester. A student cannot officially withdraw from the University simply by not attending classes.

**Grading System**
Warner University determines student academic standing according to the grade point system. Grades and quality points awarded are listed below.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Meaning</th>
<th>Quality Points Per Credit Hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Superior Performance</td>
<td>4.00</td>
</tr>
<tr>
<td>A-</td>
<td>Excellent Performance</td>
<td>3.67</td>
</tr>
<tr>
<td>B+</td>
<td>Very Good Performance</td>
<td>3.33</td>
</tr>
<tr>
<td>B</td>
<td>Good Performance</td>
<td>3.00</td>
</tr>
<tr>
<td>B-</td>
<td>Favorable Performance</td>
<td>2.67</td>
</tr>
<tr>
<td>C+</td>
<td>Above Average Performance</td>
<td>2.33</td>
</tr>
<tr>
<td>C</td>
<td>Average Performance</td>
<td>2.00</td>
</tr>
<tr>
<td>D</td>
<td>Poor Performance</td>
<td>1.00</td>
</tr>
<tr>
<td>F</td>
<td>Failing Performance</td>
<td>0.00</td>
</tr>
<tr>
<td>P</td>
<td>Passing Performance</td>
<td>0.00</td>
</tr>
<tr>
<td>AU</td>
<td>Audit</td>
<td>0.00</td>
</tr>
<tr>
<td>I</td>
<td>Incomplete</td>
<td></td>
</tr>
<tr>
<td>W</td>
<td>Withdrawn</td>
<td></td>
</tr>
<tr>
<td>NG</td>
<td>No Grade Reported</td>
<td></td>
</tr>
</tbody>
</table>

**Grade Point Average**
The grade point average (GPA) is determined by dividing the total number of credit hours a student has attempted into the total number of quality points earned. The grades of "P," "AU," "I," and "W" do not enter into the calculation of the GPA, with the exception of determining athletic eligibility where "I" is considered a failing grade. The grade of "F" earned in a Pass/Fail course is included in the GPA. Grades earned at another college or university are included in calculating the GPA.

**Grade Reports**
At the midpoint of each semester long course (10 or more weeks), grades are electronically published. For regular semester courses (10 or more weeks in length) final grades are electronically published within seven days after the last published exam date of the semester. For accelerated courses (10 weeks or less in length) final grades are electronically published to each student approximately one week after the course end date. Students may request a paper copy to be sent to their permanent residence by contacting the Office of the Registrar.

**Incomplete Grade**
An Incomplete (I) grade is given when students are prevented by circumstances beyond their control – as explained to the satisfaction of the instructor – from completing the course requirements by the last day of classes. In such cases, the instructor will complete the "Permission to Assign an Incomplete Grade" form. The request will describe the incomplete work and a plan for its completion. This form must be submitted with the final grades. Incomplete work must be made up within the first eight weeks of the following semester for regular semester courses (ten weeks or more) and within four weeks following an accelerated course (fewer than ten weeks), otherwise a grade of "F" will be assigned for the course. In exceptional circumstances, a student may request an extension of time.
for completion. The approval of the Dean of the appropriate school, as well as the
instructor, is required. This extension must be requested before the eight-week deadline.

Change of Grade
The only reason for which a change of grade may be requested is an error in the original
grade or to remove an incomplete. Students are obliged to check their grade reports and
consult with their instructors if there is a question of error. A change of grade must be
made within the first six weeks of the semester following the semester in which the course
was taken. A change of grade will not affect the status of a student dismissed for
academic deficiency, unless the error is brought to the attention of the Dean of the
appropriate school before the beginning of the semester following the semester in which
the course was taken. A change of grade requires the approval of the instructor,
department chairperson, and the Dean of the appropriate school.

Grade Appeals
If a student feels that an instructor has not followed fair practice or followed his or her own
published grading policy, the following procedures should be followed:
1. The student should contact the instructor of the course to seek an understanding of the
assigned grade. The instructor of the course will review with the student how the grade
was determined.
2. If the student is not satisfied with the instructor's response, the student may submit in
writing his or her questions to the department chairperson/program coordinator
offering the course. The chairperson/coordinator will review the course and graded
materials and consult with the appropriate Dean regarding the merits of the appeal
and provide the student with a decision regarding the appeal. If the instructor involved
is the chairperson or director, the student can appeal to the appropriate Dean who will
consult with another Dean to consider the appeal.
3. If the student is not satisfied with the progress or the results of the appeal to the
instructor and the chairperson/coordinator, the student may, within six weeks of
issuance of the grade, submit a letter of appeal, a summary of the meetings with the
instructor and chairperson/coordinator, and supporting documentation to the Grade
Appeals Committee. The Committee will review the appeal and materials, collect
additional materials as needed, and interview the student, instructor, and others as
needed to render a decision.

The decision of the Grade Appeals Committee regarding the appeal is final. Information
about and forms for grade appeals may be obtained in the offices of the Deans and the
Executive Vice President and Chief Academic Officer.

Dean's List
Every semester the University identifies a Dean's List of Honor Students. To be eligible, a
student must have completed at least 12 credit hours during the semester and earned a
grade point average of at least 3.50, no "D" or "F" grades, and no Incomplete (I) grades.

Academic Warning
To remain at the University, undergraduate students must demonstrate progress in
learning. Students who earn less than a 2.00 semester grade point average (GPA) for one
semester will be placed on Academic Waming.
Academic Probation
Undergraduate students who earn less than a 2.00 cumulative grade point average (GPA), or who have two consecutive semester GPAs below 2.00, will be placed on academic probation. These students must establish an improvement plan with their advisor within the first two weeks of the following semester. Students who do not establish an improvement plan will be dropped from class at the end of the second week. Students may be re-enrolled if their plan is established within one week of being dropped from classes. Academic probation is a student classification indicating the student has not demonstrated appropriate academic success. To remain in the University, the student must raise their cumulative GPA to the required minimum. An incomplete (I) grade is evidence of failure to meet the conditions of probation. Academic probation will bring with it restrictions on a student’s participation in campus activities and may require special advisement. Academic Probation may result in the loss of certain types of financial aid.

Academic Dismissal
Undergraduate students who remain on academic probation for two semesters in a row are subject to dismissal from the University. The Chief Academic Officer will review the academic standing of each student subject to dismissal and notify him or her. The student has the right of written appeal to request one additional semester of enrollment while on academic probation. The Admission and Registration Committee makes the decision regarding the appeal.

Transcripts
The transcript is the permanent academic record of the student. It contains all courses taken at the University, course grades, credits attempted, credits earned, quality points, and the grade point average. Approved transfer credits are also on the transcript listing course titles, credits and grades earned, and the name of the institution. The transcript is updated after each semester to include coursework for that semester. The University adheres to the Family Educational Rights and Privacy Act of 1974, as amended, with regard to information contained on the student transcript. Students may review their transcript at the Registrar's Office. Copies are available upon written request by the student. Transcript requests are processed two times per week. The first official copy is free and each additional copy is $5.00. Transcripts for immediate same-day processing are $10.00 each. Students will not receive a transcript until all financial obligations to the University have been paid, including, but not limited to, tuition, fees, and fines.

Classification of Students and Academic Progress
Class standing is determined according to the number of credit hours earned. Academic progress considers the length of time students take to accumulate the credits. Students normally complete the B.A. degree in four to six years.

<table>
<thead>
<tr>
<th>Credit Hours Earned</th>
<th>Classification</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-29</td>
<td>First-Year Students</td>
</tr>
<tr>
<td>30-59</td>
<td>Sophomores</td>
</tr>
<tr>
<td>60-89</td>
<td>Juniors</td>
</tr>
<tr>
<td>90+</td>
<td>Seniors</td>
</tr>
</tbody>
</table>

Academic Honesty Policies and Procedures
Accepting admission to Warner University automatically commits students to academic honesty and a pledge to abide by those rules, which are considered by the community as part of its Biblical Lifestyle Code. Students are expected to adhere to the highest
standards of honorable conduct in academic matters. Warner University accepts no form of academic dishonesty.

**Academic Honesty Violations**

Violations of academic honesty include, but are not limited to:

1. **Plagiarism.** "The (intentional or unintentional) appropriation or imitation of the language, ideas, and/or thoughts of another author, and representation of them as one's own original work." The Random House University Dictionary rev.ed., 1985.

2. Any form of cheating: Cheating is the dishonest act of a student who, with ulterior motives, intentionally obtains educational information from peers or professors for the goal of grade improvement and/or assignment completion.

3. Conspiracy to commit academic dishonesty: Submitting previously credited work by the author or by anyone else for academic credit.

4. Misrepresentation: Falsifying research, data, or other information submitted for credit; purchasing papers or other assignments from any source, completing another student's work and/or having someone else complete your work.

5. Enticements and inducements of any kind in an attempt to gain an academic advantage.

6. Knowingly furnishing false information to, or withholding information from, the institution.

Assignments such as course preparations, exams, tests, projects, term papers, practicums, etc., must be the original work of the student. Original work may include the thoughts and words of another author; but if that is the case, those ideas or words must be attributed to the source in a manner consistent with a recognized form and style manual. Exams and tests are original work when no unauthorized aid is given, received, or used prior to, or during the course of, the examination.

Work is not original if it has been copied or partially copied from any other source, including from another student, unless such copying is acknowledged by the person submitting the work for credit at the time the work is being submitted, or unless copying, sharing, or joint authorship is an express part of the assignment.

**Academic Honesty Procedures**

To deal with violations of the academic honesty policy noted above, Warner University has established procedures designed to provide a fair adjudication. These procedures include rights and responsibilities for the parties involved and are intended to provide opportunity for the appropriate review and resolution of each incident.

**Course Sanctions**

When an incident of academic dishonesty occurs, the instructor will inform the student involved and provide an opportunity for the student to respond before informing him/her of the course penalty (a penalty related to the class only). Instructors have full discretion for assigning a penalty up to and including assigning a failing grade (F) for the course. A student may appeal the course penalty with a written appeal within 5 business days to the department Chairperson or appropriate Dean (if instructor is the Chairperson). The Chairperson/Dean will consider the facts of the incident and make a decision regarding the course penalty. The decision of the Chairperson/Dean on this appeal is final. Course penalties cannot go through the normal grade appeal process.
Community Sanctions
Engaging in any form of academic dishonesty is a violation of the Warner Biblical Lifestyle Code and as such, may include sanctions(s) to begin restoration of the trust relationship needed in a learning community. After the course penalties have been assigned, the case will be sent to the Dean of the School in which the violation occurred. The Dean will determine if there should be additional sanctions or refer the decision to a specially appointed Integrity Review and Reconciliation Panel. These sanctions may include disciplinary probation – restriction from representing the University in all non-academic University activities for a specified amount of time. Such representation includes, but is not limited to, admissions representatives, athletic teams, music groups and musical performances, holding office in campus organizations, and leadership for Chapel services. In the case of severe or multiple violations, these sanctions may also, but are not limited to, suspension or dismissal from the University for a minimum of one full semester. Following a period of suspension, the student may apply for readmission to the University upon a successful review by the CAO.

A student may appeal any community sanctions imposed by the Dean with a written appeal to the Integrity Review and Reconciliation Panel within five business days of the letter of sanction. The Integrity Review and Reconciliation Panel is comprised of four faculty and two students. Faculty will be members of the Academic Policy Committee and students will be appointed by the Chair of the Academic Policy Committee. Eligible students must be juniors and/or seniors with a minimum 3.0 GPA. The Panel will be selected to be sensitive of any political and/or social conflicts of interest. Appeal decisions will be made by the Integrity Review and Reconciliation Panel within ten business days. The appeal decision of the Panel is final.

Records of academic honesty policy violations are resolutions will be maintained in each student’s file.

Disciplinary Dismissal
Participation in the academic community carries with it responsibilities toward the campus life and diverse services which support that life. Students must conduct themselves in accordance with the standards of personal behavior, which are defined in the "Biblical Lifestyle Code" and the Student Planner as a necessary condition for continuing at Warner University. Violations of those standards of conduct may result in a restriction or loss of the academic benefits of the University according to the severity of the misconduct. Students dismissed from the University for misconduct will lose all fees and payments, as well as the right to attend classes or make use of University facilities. Such students will be readmitted to the University only upon satisfactory achievement of such conditions as may be imposed at the time of dismissal. Students dismissed from the University prior to the end of a semester will receive no academic credit for that semester.

Leave of Absence
A leave of absence is an official recognition by the University of temporary withdrawal with the intention to return after one or two semesters. Request for a leave of absence must be made in writing to the Chief Academic Officer & Vice President's office not later than four weeks after the beginning of the semester.
**Academic Skills Center**
Warner University desires to see students who enroll make progress toward a degree. In order to assist students to be successful, the University has created and staffed an Academic Skills Center (ASC). The staff will help students identify their academic needs and outline an individual plan to overcome the problems. Students may refer themselves to the ASC for help in areas where they feel a need, or they may be referred to the ASC by a faculty member who sees a particular area where the student needs assistance.

**Office of Disability Services**
The faculty and staff at Warner University are committed to going “Beyond Belief” as we address the individual needs of our students. In conjunction with the Academic Skills Center, and in compliance with the Americans with Disabilities Act, the Office of Disability Services exists to support students who may have specialized learning considerations. This could include providing reasonable and individualized testing or classroom accommodations, regular supportive education, or as-needed consultation and encouragement. When a student seeks services, a confidential and courteous intake process will help determine how best to support each student’s current learning goals. Enrolled Warner students begin the process of requesting services by providing adequate documentation of a learning, psychological, attention, or physical disability. To contact the ODS, simply stop by the ASC.

**Pontious Learning Resource Center**
The Pontious Learning Resource Center (LRC) houses the University library, faculty offices, classrooms, a computer lab, the Pioneer Room, computer stations, small group study and meeting rooms, AV equipment, and reference computer research facilities. Study carrels, tables, and comfortable seating are located throughout the library to provide an environment for study and reading.

The LRC is designed to meet the needs of students with almost 100,000 selected volumes as well as many print and electronic journals and other learning resources. The Online Public Access Catalog (OPAC) and electronic subscriptions are accessible through the Internet, both from on campus and off. In addition, Warner University is a member of the Tampa Bay Library Consortium for interlibrary loans and access to learning and academic resources.

**Academic Appeals**
Occasionally it may be necessary to institute a petition for a waiver of established policies and procedures. The appeal should be addressed to the Academic Policy Committee in written form. All appeals must include the signature of the student’s advisor. This signature does not necessarily mean that the advisor agrees with or supports the appeal but that the advisor is aware of the petitioner’s request.

All appeals should be forwarded to the Office of the Registrar for delivery to the Academic Policy Committee chairperson. The committee will make a decision and inform the student in writing.

**The Family Educational Rights and Privacy Act (FERPA)**
Warner University complies with the rules governing the implementation of The Family Educational Rights and Privacy Act as passed by the 93rd Congress and issued by the Department of Health and Human Services (Also see page 17, Records).
FINANCIAL INFORMATION

Tuition and Fees
The tuition, room and board, and fees are published annually in a separate schedule and may be obtained from the Admissions Office, the Financial Aid Office, and the Students Accounts Office.

Payment of Fees
All tuition, room and board, and fees are due the first day of school and must be paid within 90 days to avoid a finance charge. If a student has a balance due, a payment plan must be arranged through the Student Accounts Office. Finance charges will be added to the unpaid balance of the student's account.

Payment of fees can be made by using:
1. Cash, check, or credit card;
2. Florida Prepaid University Program. A copy of the student's Florida Prepaid ID card is required;
3. Financial Aid. It is the student's responsibility to verify that all the required documentation is complete for the release of financial aid to his or her account.

Finance Charges
Students will receive a summarized statement of their account each month. After 90 days and each month thereafter, a finance charge of 1% per month will be added to the unpaid balance of the student's account.

Housing Contingency Deposit
A $50.00 contingency deposit for residential students is to be kept current and covers incidental charges based on loss or damage to Warner University property. The unused portion of the housing deposit will be refunded the third week of the semester after the student withdraws from or graduates from the University.

Refund of Fees
Regular Semester Courses (10 weeks or more in length)
Registration is a contract between the University and the student. Students who withdraw or reduce the number of hours enrolled, for reasons beyond their control, may be entitled to a reduction in charges for tuition, according to the following scale if withdrawal takes place during the:

<table>
<thead>
<tr>
<th>Period</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>First three days</td>
<td>100%</td>
</tr>
<tr>
<td>Fourth through seventh days</td>
<td>90%</td>
</tr>
<tr>
<td>Second week</td>
<td>75%</td>
</tr>
<tr>
<td>Third week</td>
<td>60%</td>
</tr>
<tr>
<td>Fourth week</td>
<td>45%</td>
</tr>
<tr>
<td>Fifth week</td>
<td>30%</td>
</tr>
<tr>
<td>Sixth week</td>
<td>15%</td>
</tr>
<tr>
<td>Seventh week</td>
<td>None</td>
</tr>
</tbody>
</table>

Students under disciplinary action are not entitled to refunds. This is also true for those who withdraw or change schedules unofficially. The Administration may order withdrawal after a student fails to attend their class or classes during the first week(s) of a semester. Cash
cannot be refunded to students until the financial aid awards are either withdrawn or adjusted. There are no refunds for lab and other academic fees. Residence Hall fees are refunded according to the tuition refund schedule and meal plan refunds are prorated.

**Accelerated Semester Courses (less than 10 weeks in length)**
Registration is a contract between the University and the student. It is the student’s responsibility to initiate a withdrawal. Failure to attend class doesn’t constitute withdrawal. A student must request the withdrawal from their advisor electronically or in writing. The date of the withdrawal is determined by the date it is received in the Registrar’s Office. Refunds are given for course withdrawals according to the following scale:

- Before the class begins: 100%
- Within the first week of class: 80%
- Within the second week of class: 60%
- Within the third week of class: 20%
- From the fourth week on: None

**Change of Schedule**
There is a change of schedule fee assessed for each adjustment after the Drop/Add week of each semester.

**Release of Transcripts and Diplomas**
Transcripts of academic coursework are issued by the Registrar’s Office upon written request by the student. Transcript requests are processed two times per week. Students will not receive an official transcript until all financial obligations to the University have been paid, including, but not limited to, tuition, fees, and fines. Diplomas will be released and students may participate in commencement ceremonies only when all financial obligations to the University have been paid.

**Financial Aid**
Warner University believes that any person with academic ability and motivation to learn should not be denied an education because of financial need. Therefore, the University tries to help students and their families meet the cost of higher education through a combination of scholarships, grants, loans and employment. The Financial Aid Office administers programs in accordance with federal, state, and private agency guidelines as well as through funds provided by the University. Funding may be based on financial need or may be based on academic, athletic, or other talent merit.

Students who have been accepted for admission to Warner University are eligible to be considered for financial aid. Warner University requires students to complete a financial aid application, commonly called the Free Application for Federal Student Aid (FAFSA) to apply for need-based financial aid/grants, loans, and work study programs available through federal, state, and institutional resources. Students must reapply for financial aid each academic year.

**How to Apply for Financial Aid**
Qualifying
Financial Need is defined as the difference between the student’s budget or Cost of Attendance (COA) and the Expected Family Contribution (EFC), as shown on the Student Aid Report (SAR). However, some financial aid is available on a non-need basis, particularly scholarship aid. Many programs do not apply to those who are less than full
time and those who are not United States citizens. Furthermore, a student must maintain satisfactory academic progress or aid may be withdrawn. Definitions of these qualifications and others are available by contacting the Financial Aid Office.

**Applying**
All aid is administered through the Financial Aid Office and requires a completed FAFSA and the resulting Student Aid Report (SAR). The application is available online at www.fafsa.ed.gov. **The online application is strongly recommended.** Applications received by May 1 of each year have a better opportunity of receiving additional need-based grants. In a typical year, financial aid is given to 90% of those showing formulated need.

Students applying for financial aid may receive funds from one or more of the resources mentioned below. Not all sources of aid are listed. To obtain full information on financial aid programs, contact the Financial Aid Office; Warner University; 13895 Highway 27; Lake Wales, FL 33859.

**Financial Aid Resources**
**Employment Opportunities**
**Federal University Work-Study** - A campus based work study program partially funded by the federal government. Awards are made to students based on financial need. Students may apply by completing the FAFSA.

**Part-Time Employment** - Other than the Federal University Work-Study Program, employment opportunities are available with the University and in the Greater Lake Wales business community.

**Grants**
Grants are financial aid monies that need not be repaid by the student. Federal and state grants are normally based on a student's financial need and academic merit. To receive funding from federal or state resources, a student must be a citizen, eligible non-citizen or a permanent resident of the United States, pursuing a post-secondary degree and enrolled full time. Additional information may be obtained in the Financial Aid Office.

**Federal Pell Grant** - A federal grant awarded to undergraduate students demonstrating financial need.

**Federal Supplementary Education Opportunity Grant (FSEOG)** - A federal grant awarded to students with the highest financial need. Limited funds are available. Priority is given to freshmen.

**Florida Resident Access Grant (FRAG)** - The FRAG is for Florida residents enrolled full time who have maintained residency in Florida for 12 consecutive months prior to enrolling in school and who did not move to Florida with the intent to attend a post-secondary school. The dollar amount of the award is determined by the Florida Department of Education. Military assignment personnel are also eligible.

**Florida Student Assistance Grant (FSAG)** - The FSAG is a need-based grant awarded to Florida residents who enroll full time. The award is determined by the Florida Department of Education. The FASFA must be submitted to Warner University by May 1 to qualify. Priority is given to students who apply by April 1st.
Loans

Federal Perkins Loan – Long term, low interest loans are available to limited numbers of students proving financial need and on "as funds are available" basis. Repayment begins nine months after borrower ceases to be enrolled on at least a half-time basis. This loan may be canceled if engaged in certain qualifying positions as outlined in the promissory note.

Federal Subsidized Stafford Loan – Long term, low interest loans borrowed through private lenders. Repayment begins 6 months after borrower ceases to be enrolled on at least a half-time basis.

Federal Unsubsidized Loan – Long term, low interest loans borrowed through private lenders, with quarterly interest payments beginning immediately. Repayment begins six months after the borrower ceases to be enrolled on at least a half-time basis.

PLUS Loans (for parents) – Long term, low interest loans borrowed through private lenders, with payments beginning immediately. Deferment options are available. The monthly payment schedule is usually affordable, depending on the amount borrowed and the length of the repayment period.

Scholarships
Scholarships are financial aid monies awarded to students on the basis of special ability or merit and do not need to be repaid by the student. Please contact Admissions or Financial Aid for more information.

Veteran’s Affairs Department – Warner University has been approved by the Florida State Approving Agency to certify veteran’s educational benefits. Contact the Financial Aid Office for information.

Health and Rehabilitative Services – Students with vocational disabilities may be eligible for services of the Health and Rehabilitative Department of Florida. Contact the local office for information or the Financial Aid Office.

Satisfactory Academic Progress
Federal, State, and University regulations require that all students meet Standards of Satisfactory Academic Progress (SAP) to be eligible for financial aid. These standards stipulate, but are not limited to, maintaining acceptable grades, earning enough credit hours per year, and completing the first bachelor’s degree within a limited time. All financial assistance recipients will have their academic progress reviewed each year at the end of the Summer semester for the three previous terms (Fall, Spring, and Summer). To receive financial aid in any form under any program and to continue to remain eligible for financial aid, students must meet and adhere to the following standards:

Maximum Time Frame
Full-time students will have up to six years to complete the requirements for the first bachelor’s degree. This is 150% of the normal time to complete that degree. Part-time students will also have extended time to receive aid based on the academic load they carry. Transfer students’ previous school attendance is included in the time limit. Periods when a student doesn’t receive Title IV aid is counted toward maximum time frame.

Quantitative Measurement (Credit Hours)
Full-time students must earn a minimum of 12 semester hours each term and a total of 24 credit hours in a school year. This may include hours from the prior summer term. Six credit hours in a term is considered to be a half-time load.

**Qualitative Measurement (GPA)**
A student must remain in good academic standing – not on academic probation – to continue to receive financial aid, and some awards require a specific GPA in order to remain eligible. Credit hours marked I or W are not counted in the calculation of SAP. For courses repeated only the most recent grade received will be used in the calculation of your cumulative GPA. Developmental credits are included in the calculation of both attempted and earned hours. For students who change majors, the credits earned under all majors will be included in the calculation of attempted, earned, and maximum timeframe credits, as well as GPA calculation.

Students who continue to take classes towards a second major after completing all required coursework for a first degree that is not yet conferred, may continue to receive aid as long as they meet SAP standards and remain within the maximum timeframe.

**Probation**
Students who do not meet one or more of the criteria will be placed on financial aid probation. They will have only one semester to re-establish satisfactory progress status. Some financial awards do not permit the probation semester. For more specific information contact the Financial Aid Office. Students not meeting the standards of satisfactory progress at the end of the probationary semester will be suspended from aid eligibility. Students on Financial Aid Probation, who are awarded a grade change within the same academic year, will be reconsidered for financial aid if the grade change posts before June 30th of that year.

**Financial Aid Probation**
Appeal of this decision may be made in writing to the Director of Financial Aid within 10 days of receiving notice from the University. Mitigating circumstances can be considered in evaluating an appeal. The appeal will be heard by the Financial Aid Committee. To have financial aid reinstated, students must make sure that proper documentation is sent to the Financial Aid Office from the Academic Dean or the Registrar. All information needed to re-establish financial aid eligibility must be in writing.

**Student Withdrawal for Students Who Receive Federal Title IV Aid**
Federal funds are awarded to a student under the assumption that the student will attend the institution for the entire period for which the assistance is awarded. When a student ceases academic attendance prior to the end of that period, the student may no longer be eligible for the full amount of Title IV, HEA program funds that the student was scheduled to receive. Federal regulations require educational institutions to have a written policy for the refund and repayment of federal aid (Pell, ACG, SEOG, PERKINS, STAFFORD LOANS) received by students who withdraw during a term for which payment has been received. These policies are effective only if the student completely terminates enrollment, or stops attending all classes.
Repayment of Unearned Title IV Student Financial Aid Policy

The amount of Title IV aid that a student must repay is determined via the Federal Formula for Return of Title IV funds as specified in Section 484B of the Higher Education Act. This law specifies the pro-rated amount and the order of return of the Title IV funds to the programs from which they are awarded. Unearned funds are first returned to the Stafford Loan Program, Perkins Loan Program, Pell Program, and SEOG Program. The amount of Title IV aid earned is determined by multiplying the total Title IV aid (other than FWS) for which the student qualified by the percentage of time during the term that the student was enrolled, up to 60% of the enrollment period. If less aid was disbursed than was earned, the student may receive a late disbursement for the difference. If more aid was disbursed than was earned, the amount of Title IV aid that must be returned is determined by subtracting the earned amount from the amount that was disbursed. The responsibility for returning unearned aid is allocated between the school and the student. The post withdrawal calculation is performed to determine the portion of disbursed aid that could have been used to cover school charges and the portion that could have been disbursed directly to the student once school charges were covered. WU will distribute unearned aid back to the Title IV programs as specified by law. Funds will be returned within 45 days of the date the institution becomes aware of a student’s withdrawal. If the student received Title IV aid in excess of the amount earned, the student may owe a refund to the appropriate agency.
ACADEMIC DIVISIONS

Arts & Sciences Division
Professional Programs Division
Adult & Graduate Studies Division
Admission to the Major

Admission to a major in this Division requires completion of the following:
1. Complete an application for admission to the major;
2. Complete English Composition I and II, and College Mathematics or higher with a grade of "C" or higher;
3. Submit two (2) letters of reference. Family members may not write reference letters;
4. Complete a written response to questions provided by the faculty;
5. Receive approval from the Department.

The majors require continued progress to the satisfaction of the faculty, including a 2.00 or higher GPA with a grade of "C" or higher in all courses in the majors.

The admission requirements for the social work major are listed with the major description.

Behavioral Sciences

Major in Communication

The major in Communication consists of 39 credit hours of coursework: 15 credit hours of required coursework in communication, 15 credit hours of upper-division coursework in communication, and 9 credit hours in the Communication Arts core. A minor is required.

The required Communication courses are:
Core Courses:
- COM 2020 Media Literacy 3
- COM 3063 Communication Elements and Theories 3
- COM 4061 Career Planning 1
- COM 4095 Seminar in Communication 2

Required Coursework:
- COM 2002 Audio and Video Production 3
- COM 2031 Global Communication 3
- COM 2044 Digital Photography 3
- COM 3130 News Writing or
- COM 3230 Broadcast Media Writing or
- COM 3320 Webcast Media Writing or
- COM 3034 Public Relations 3
- COM 4000 Visual Literacy or
- COM 4050 Special Topics 3

Fifteen upper-division credit hours from:
- COM 3012 Publishing Design 3
- COM 3014 Interpreting Cinema 3
- COM 3023 Audio and Video Production II 3
- COM 3034 Public Relations 3
- COM 3040 Digital Photography II 3
- COM 3054 Communication Law 3
- COM 3070 Media Practicum 1
COM 3075  Field Experience  3 or 6
COM 3085  Internship  3 or 6
COM 3130  News Writing  3
COM 3230  Broadcast Media Writing  3
COM 3320  Webcast Media Writing  3
COM 4000  Visual Literacy  3
COM 4050  Special Topics  3
COM 4070  Media Practicum  1
COM 4075  Field Experience  3 or 6
COM 4085  Internship  3 or 6
ENG 3/4xxx  English elective  3

**Major in Psychology**
The major in Psychology consists of 36 credit hours. Introduction to Psychology meets general education requirements and is also to be the first course for the major. It is a prerequisite for all psychology courses. A minor in another subject area is required. Selection of a minor should be done in consultation with the advisor.

**The required courses are:**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSY 2000</td>
<td>Introduction to Psychology</td>
<td>3</td>
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<tr>
<td>PSY 2010</td>
<td>Life-Span Development</td>
<td>3</td>
</tr>
<tr>
<td>PSY 3030</td>
<td>Social Psychology</td>
<td>3</td>
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<tr>
<td>PSY 3040</td>
<td>Personality Theories</td>
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<td>PSY 3050</td>
<td>Abnormal Psychology</td>
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<tr>
<td>PSY 3060</td>
<td>Psychological Testing</td>
<td>3</td>
</tr>
<tr>
<td>PSY 4010</td>
<td>Methods of Social Research</td>
<td>3</td>
</tr>
<tr>
<td>PSY 4020</td>
<td>Counseling Theories</td>
<td>3</td>
</tr>
<tr>
<td>PSY 4030</td>
<td>Cognitive Psychology</td>
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<tr>
<td>PSY 4060</td>
<td>History of Psychology</td>
<td>3</td>
</tr>
</tbody>
</table>

**Plus two of the following:**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSY 3022</td>
<td>Sports Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSY 3045</td>
<td>Special Topics in Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSY 4050</td>
<td>Industrial/Organizational Psychology</td>
<td>3</td>
</tr>
<tr>
<td>SWK3034</td>
<td>Death &amp; Dying</td>
<td>3</td>
</tr>
<tr>
<td>SWK3044</td>
<td>Substance Abuse</td>
<td>3</td>
</tr>
</tbody>
</table>

**Major in Social Work**
The major in Social Work consists of 63 credit hours. It will prepare the student for entry-level work in the field. A minor in another subject area is not required. In June 2011, the Council on Social Work Education (CSWE) Commission on Accreditation voted to grant candidacy to the baccalaureate social work program at Warner University. Achieving and maintaining candidacy status indicates that the program is on the path to accreditation. While full accreditation will not be attained until June 2014, all students admitted to the social work program at Warner University are eligible to apply to enter social work graduate school with “advanced standing”, shortening the course of study for the MSW by as much as one year.

Students should be aware that if graduate school work is anticipated in any of these majors, a 3.0 GPA and potential tests like the GRE (Graduate Record Exam) are considered minimal entrance requirements. Incoming transfer students must discuss
social work course transfer credits with both the Registrar and the Social Work Program Director. Foundational level social work classes (2000-3000 level courses) may be transferred from CSWE-accredited Social Work Programs at the discretion of the Program Director and the Registrar. Coursework attained in programs with initial candidacy will also be considered. Students must supply the following information to assist the evaluation process and to ensure course content is not repeated: Catalog from the sending institution that contains a complete course description and course syllabus listing specific objectives. This information will be forwarded to the Social Work Program Director for review and approval.

Due to the rapid and complex changes occurring throughout the Social and Behavioral sciences, only classes which have been taken and passed with a grade of "C" or higher during the last fifteen (15) years may be transferred into the History, Psychology, and/or Social Work majors and/or minors.

**Admission to the Social Work Major**

To be admitted to the undergraduate social work program at Warner University, students must display a willingness and commitment to working with a multitude of diverse populations. In addition, students must have a desire to work with people of different socioeconomic, racial, cultural, and religious backgrounds. It is expected that all applicants have read and agree to adhere to the National Association of Social Workers (NASW) Code of Ethics.

Interested students must apply for admission to the major during the semester in which they will earn 60 credit hours. Transfer students must apply for admission during their first semester of enrollment at Warner University. The following requirements are part of the Admission to Major Packet that must be completed prior to admission in the social work program:

1. Completion of the following prerequisites with a grade of “C” or better:
   a. ENG 1010   Composition I
   b. ENG 1020   Composition II
   c. MAT 1030 or higher  College Math
   d. MAT 2000  Statistics
   e. PSY 2000  Introduction to Psychology
   f. SWK 2000  Introduction to Social Work
   g. PSY 2010  Life Span Development

2. A minimum Grade Point Average of 2.25.

3. Demonstration of beginning level of all the skills and attitudes described in the Social Work Student Standards (students will sign a statement that they have read and agree to adhere to the Social Work Student Standards and the Social Work Student Manual).

4. Demonstrate a commitment to uphold and adhere to the National Association of Social Workers Code of Ethics (students will sign a statement acknowledging they have read and commit to uphold the NASW Code of Ethics).

5. Submission of two completed recommendation forms (these recommendations may be from a high school teacher, a guidance counselor, an instructor at Warner University outside of the Social and Natural Sciences Department, an instructor from another institution of higher learning where the student has attended, a past or present employer, or a pastor).

6. Submission of the written interview question form.
7. Completion of an Affidavit of Good Moral Character in accordance with Florida Statutes, Chapter 435. In addition, a criminal background check, fingerprinting, and/or drug screening may be required at various field placement agencies. Students who have a misdemeanor or felony conviction MUST schedule an appointment with the Field Education Coordinator to discuss the nature of the conviction prior to submitting an admission application.

The required courses for the Social Work major are:

- ECO 2001 Principles of Economics: Macro 3
- MAT2000 Statistics 3
- PSY 2000 Introduction to Psychology 3
- PSY 2010 Life-Span Development 3
- SWK 2000 Introduction to Social Work 3
- SWK 2050 Human Behavior and Social Environment 3
- SWK 2053 Social Problems 3
- SWK 3050 Diversity and Values in the Social Work Practice 3
- SWK 3013 Social Work Process and Practice I 3
- SWK 3014 Social Work Process and Practice II 3
- SWK 3020 Social Welfare Policy 3
- SWK 3024 Group Processes 3
- SWK 3033 Individual and Family Dynamics 3
- SWK 4010 Methods of Social Research 3
- SWK 4030 Case Management and Social Networking 3
- SWK 4085 Field Education 9
- SWK 4095 Field Education Seminar 3

Six credit hours from:

- SWK 3034 Death & Dying 3
- SWK 3044 Substance Abuse 3
- SWK 4045 Special Topics in Social Work 3
- PSY 3050 Abnormal Psychology 3
- PSY 4020 Counseling Theories 3

Sport Communication Major

The major in Sport Communication consists of 43 credit hours with a minor in either Media Writing or Communication required. This major is uniquely designed to blend communication and sport management courses for those seeking to work as a Sports Information Director, Information Officer, Sports Journalist or some type of Sports Production. Students in this cross-disciplinary program will learn strong written and oral presentation and production skills, packaged with a solid background in sport management principles.

The required courses for the Sport Communication major are:

- COM 2020 Media Literacy 3
- COM 3063 Communication Elements and Theories 3
- COM 4061 Career Planning 1
- COM 4095 Seminar in Communication 2

Required Coursework:

- BUS 2000 Introduction to Business 3
- COM 2002 Audio and Visual Production I 3
- COM 2044 Digital Photography 3
COM 2040  Radio Production 3
BUS 3010  Marketing 3
COM 3012  Publishing Design 3
COM 3130  News Writing 3
COM 3320  Webcast Media Writing 3
COM 3060  Sports Journalism 3

Plus one of the following:
PED 4033  Sports Marketing & Public Relations 3
PED 4043  Athletic & Facility Management 3

Practical/Internship (4 hours, minimum):
COM 3/4070  Practica (typically 1 hour per semester) 1
COM 3/4075  Field Experience 3 or 6
COM 3/4085  Internship 3 or 6

General Studies

Major in General Studies
Students who pursue a B.A. in General Studies will fulfill Warner University’s General Education requirements. In addition, they will complete three components of their choosing. Each component consists of 18-23 credit hours, so the major is 54-59 credit hours. Students must earn a total of 120 credit hours; 40 of the credit hours must be earned in upper division courses.

Business Component
ACC 2051  Principles of Financial Accounting 3
BUS 2000  Introduction to Business 3
BUS 3006  Principles of Management 3
BUS 3010  Marketing 3
BUS 3061  Business Law I 3
BUS 4030  Human Resources Management 3

Students pursuing this component are required to take ECO 2001, Principles of Economics: Macro, and are encouraged to take PSY 2000, Introduction to Psychology as their General Education Social Science electives.

Education Foundations Component
This component does not lead to a teacher certification
EDU 2000  Foundations of Education 3
EDU 3000  Instructional Technology 3
EDU 3010  Curriculum Design & Instructional Strategies 3
EDU 3175  Practicum I 1
EDU 3020  Affirming Diversity 3
EDU 3275  Practicum II 1
EDU 4055*  Classroom and Behavior Management 3
EDX 3000  Foundations of Exceptional Student Education 3
EDX 3050  Assessment and Evaluation K-12 3

*EDU 4055 will be taken through the Adult & Graduate Studies Division.

Students pursuing this component are required to take PSY 2000, Introduction to Psychology, and EDU 2010, Life-Span Development, as their General Education Social Science electives.
Sport Studies Component

PED 2020  Introduction to Physical Education 3
PED 3043  Theory and Practice of Coaching 3
PED 4033  Sports Marketing and Public Relations 3
PED 4043  Athletic Facility and Event Management 3
PSY 3022  Sports Psychology 3

Students pursuing this component are required to take PSY 2000, Introduction to Psychology, as one of the General Education Social Science electives.

Behavioral Studies Component

SWK 2053  Social Problems 3
SWK 3024  Group Processes 3
SWK 3034  Death and Dying 3
PSY 3030  Social Psychology 3
PSY 3040  Personality Theories 3
PSY 3050  Abnormal Psychology 3

Students pursuing this component are required to take PSY 2000, Introduction to Psychology, and PSY 2010 Life-Span Development, as their General Education Social Science electives.

Music Component

MUS 1000  Music Fundamentals 3
MUS 2110  Music Theory I 3
MUS 3000  Music Technology 3
MUS 3130  Music Literature & History I 3
MUS 3230  Music Literature & History II 3
MUS 3170  Conducting I 2
MUS 3270  Conducting II 2

Humanities Component

ENG 2020  World Literature I or
ENG 2021  World Literature II 3
ENG 3054  Shakespeare 3
ENG 4060  History of English Language 3
TST 2000  Foundations in Christian Theology 3

Plus 6 credit hours in BST 3010, 3020, 3040, 3045, or 3070, which all carry the prerequisite of BST 2010 or 2020

Christian Discipleship Component

BST 3000  Beginning Biblical Interpretation 3
CED 2012  Spiritual Formation 3
CED 3015  Christian Discipleship 3
CHM 1001  Exploring God’s Call 3

Choose two of the following:
CED 3060  Spiritual Practices 3
CHM 3012  Communicating the Gospel 3
CHM 4040  Leadership in Ministry 3
Self-Directed Component
This component is comprised of 18 credit hours, with a minimum of 12 upper-division credit hours, of the student’s choosing. The hours should be centered around a subject or theme and must be approved by the General Education Council.

HUMANITIES

Major in English
The English major offers students a diversity of courses consisting of surveys of major British and American writers, focused studies of particular British and American writers, introduction to Anglophone literature from other countries, advanced English grammar, advanced writing, and history of the English language. Students can utilize the concentration in English as a foundation for a variety of careers in which analytical reading and writing skills gained in the major are especially valued. A student with an interest in teaching English in public education environments would major in Secondary Education: English 6-12. See the Teacher Education section for information.

The English program consists of 39 credit hours of coursework: 15 credit hours of required coursework in English, 9 credit hours in the Communication Core, and 15 credit hours of English electives. A minor is required.

Core Courses:
- COM 2020 Media Literacy 3
- COM 3063 Communication Elements and Theories 3
- COM 4061 Career Planning 1
- COM 4095 Seminar in Communication 2

Required Coursework:
- ENG 2020 World Literature I or 3
- ENG 2021 World Literature II 3
- ENG 2030 British Literature I and/or 3
- ENG 2031 British Literature II and/or 3
- ENG 2032 British Literature III 3
- ENG 2040 American Literature I 3
- ENG 2041 American Literature II 3

Fifteen upper-division credit hours from:
- ENG 3054 Shakespeare 3
- ENG 3070 Advanced Composition and Grammar 3
- ENG 4050 Special Topics 3
- ENG 4060 History of English Language 3
- COM 3/4xxx Communication Elective 3

Major in History
The major in History consists of 36 credit hours of coursework. This major is an option for students who wish to take a liberal arts major that will prepare them for professional occupations such as law. A minor in another subject area is required.

The required Content Foundation courses are:
- HIS 1011 Early World History 3
- HIS 1012 Modern World History 3
- HIS 1030 Early United States History 3
**HIS 1040** Modern United States History 3

The required courses in Methods, Cultural, Social and Political Approaches (listed respectively) are:

- HIS 4054 Historiography 3
- HIS 4034 American Religious Life and Thought 3
- HIS 3XXX African American History 3
- HIS 4020 History of American Government & Political Thought 3

The required Advanced Content courses are:

- HIS 3020 World Wars I & II 3
- HIS 3045 Topics in American History 3
- HIS 3003 Modern European History 3
- HIS 3024 Florida History 3

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**MINISTRY**

**Major in Biblical Studies**

The major in Biblical Studies consists of 45 credit hours with 18 credit hours of electives. The electives are selected under the guidance of an advisor. This major is intended to provide a basic foundation in the Bible for lay church leaders, for persons who desire such knowledge, and for students who wish to enter seminary for either a professional ministry career or college teaching.

The major in Biblical Studies is designed to be an academic program that prepares the student for graduate studies in the field. The objectives of the program are for students to understand the Bible in its historical and cultural context in order to apply Biblical principles in daily living and to study the historical and theological development of the Church in order to express the major teachings of the Christian faith.

The required core courses are:

- BST 3000 Beginning Biblical Interpretation 3
- CHM 1001 Exploring God's Call 3
- CHM 2022 Introduction to Christian Theology 3
- CHM 3012 Communicating the Gospel 3
- CED 2012 Spiritual Formation 3
- TST 2000 Foundations of Christian Theology 3

The required Biblical Studies courses are:

- BST 2010 Understanding the Old Testament or
- BST 2020 Understanding the New Testament 3
- BST 3010 OT Commentary/Literature of the Torah 3
- BST 3020 OT Commentary/Literature of the Prophets 3
- BST 3040 NT Commentary/Literature of the Gospels & Acts 3
- BST 3070 NT Commentary/Literature of Letters 3
- BST 3110 Elementary Greek I 3
- BST 3210 Elementary Greek II 3
- BST 4130 Intermediate Greek I 3
- BST 4230 Intermediate Greek II 3

**Electives/Internship (18 hours):**

Selected under the guidance of an advisor
### Major in Church Ministry

The major in Church Ministry consists of 45 credit hours with 15 credit hours of electives. The elective credits are selected under the guidance of an advisor. A double major in Biblical Studies and Church Ministry requires the addition of CED 2012, and at least 6 upper-division credit hours from the Department.

The objectives of the major in Church Ministry are to help the student understand the Bible in its historical and cultural context in order to apply Biblical principles in daily living, develop a philosophy and theology of ministry, develop practical ministry skills to lead the church, and discover and live out their call as they grow as a disciple of the Lord Jesus Christ.

**The required core courses are:**

- BST 3000 Beginning Biblical Interpretation 3
- CED 2012 Spiritual Formation 3
- CHM 1001 Exploring God’s Call 3
- CHM 2022 Introduction to Christian Theology 3
- CHM 3012 Communicating the Gospel 3
- TST 2000 Foundations of Christian Theology 3

**The required Church Ministry courses are:**

- BST 3110 Elementary Greek I 3
- BST 3210 Elementary Greek II 3
- CED 3015 Christian Discipleship 3
- CHM 2000 Introduction to Church Ministry 3
- CHM 3030 Evangelism and Congregational Vitality 3
- CHM 3042 Pastoral Care 3
- CHM 4021 21st Century Preaching 3
- CHM 4040 Leadership in Ministry 3
- TST 3051 Principles of Christian Theology 3

**Electives/Internship (15 hours):**

Selected under the guidance of an advisor

### Major in Interdisciplinary Ministry

The major in Interdisciplinary Ministry consist of 30 credit hours plus the Academic Ministry Plan of 30 hours. This major is designed to give students a solid ministry foundation while exploring options and developing competencies in pursuit of their ministry calling and goals. Under the guidance of qualified faculty advisors, students will weave together an interdisciplinary major that prepares them for ministry in our contemporary culture.

**The required core courses are:**

- CHM 1001 Exploring God’s Call 3
- CED 2012 Spiritual Formation 3
- CHM 2022 Introduction to Christian Worship 3
- TST 2000 Foundations of Christian Theology 3
- BST 3000 Beginning Biblical Interpretation 3
- CHM 3012 Communicating the Gospel 3

**The required Interdisciplinary Ministry Courses are:**

- CED 3015 Christian Discipleship 3
- TST 3051 Principles of Christian Theology 3
- CHM 3030 Evangelism 3
- CHM 4040 Leadership in Ministry 3
30 Interdisciplinary hours – Academic Ministry Plan
In the Interdisciplinary Ministry degree students will build an Academic Ministry Plan (AMP) along with a faculty advisor. With a solid core of biblical, theological and practical ministry courses, the AMP process will then guide students in selecting courses within the University’s curriculum that fit their ministry calling and goals. For instance, if a student senses a calling into Social Justice Ministry, social work and possible pre-law courses could be selected as a part of the AMP. If a student desires to start a recreation ministry for youth, then business, physical education and youth ministry courses could be chosen. The possibilities are limitless as students respond to the calling of God to perform ministry in creative and innovative ways.

Major in Music Ministry
The Music Ministry major is designed for those who plan to serve in church music or related ministries either directly after college or after completion of seminary work. Additionally, this major prepares persons to teach in a private studio and continue their education in graduate school.

The major consists of 21 credit hours of Church Ministry courses plus the Music concentration of 47 credit hours for a total of 68 credits. A minor is not required. The Music Ministry major requires a grade of “C” or higher in all courses in the major. A student with an interest in teaching music in public education environments would major in Music Education. See the Teacher Education section for information.

Ensemble Involvement
Students who declare a Music Ministry major are required to participate in one or more ensembles each semester that they are enrolled.

The required music courses are:

- MUS 2110 Music Theory I 3
- MUS 2210 Music Theory II 3
- MUS 3110 Music Theory III 3
- MUS 3210 Music Theory IV 3
- MUS 3000 Music Technology 3
- MUS 3130 Music Literature and History I 3
- MUS 3230 Music Literature and History II 3
- MUS 3170 Conducting I 2
- MUS 3270 Conducting II 2
- MUS 3091 Strings 1
- MUS 3092 Woodwinds 1
- MUS 3093 Brass 1
- MUS 3094 Percussion 1
- MUS 3024 Leadership and Administration of Worship Ministries 2
- MUS 4085 Music Ministry Internship 6
- MUS xxxx Applied Lessons 10
- MUS xxxx Ensembles 0
- MUS 2175 Recital Experiences 0
- MUS 2010 Piano Proficiency 0
- MUS 2020 Voice Proficiency 0
- MUS 2030 Guitar Proficiency 0
The required ministry courses are:

- BST 3000 Beginning Biblical Interpretation 3
- CED 2012 Spiritual Formation 3
- CHM 2000 Introduction to Church Ministry 3
- CHM 2022 Introduction to Christian Worship 3
- CHM 3042 Pastoral Care 3
- CHM 4195 The Church in Today’s Society 3
- TST 3023 Theology & Experience of Worship 3

Students who major in Music Ministry must be enrolled in Concert Choir each semester. Additionally, the student is required to be enrolled in private piano each semester until the piano proficiency has been completed.

NATURAL SCIENCES

Major in Biology
The major in Biology provides a background in the chemical, mathematical, and physical sciences, as well as extensive preparation in the biological sciences. This diverse background offers the graduate numerous opportunities for careers in and outside of traditional biology.

The major in Biology consists of 51 credit hours of required core courses and 13-14 credit hours in one of two concentrations. Students may choose concentrations in General Biology or Pre-professional Science. Students should contact their advisor for assistance in choosing the appropriate elective courses to meet their individual needs. Note: Additional upper-division courses must be taken outside the Department to fulfill the upper-division graduation requirement.

The required Biological Science courses are:

- BSC 1010 General Biology 3
- BSC 1020 Advanced Biology 4
- BSC 2020 Zoology: The Animal Kingdom 4
- BSC 2030 Botany: The Plant Kingdom 4
- BSC 4013 Genetics 3
- BSC 4090 Biological Research 3
- SCI/TST 3050 The Practice of Science and Theological Thought 3
- BSC 3110 Anatomy and Physiology I 4

The required Physical Science and Mathematics courses are:

- MAT 2024 Trigonometry with Precalculus (General Biology Concentration) or
- MAT 2130 Calculus I (Pre-Professional Science Concentration) 4
- SCI 1120 Chemistry I 4
- SCI 1220 Chemistry II 4
- SCI 2120 Organic Chemistry I 4
- SCI 2130 Physics I 4
- SCI 3095 Scientific Research Seminar 3

Concentration in General Biology
The concentration in General Biology consists of 13 credit hours:

- BSC 3020 Ecology 4
- BSC 3033 Microbiology 5

Plus 4 credit hours in upper-division Natural Science or Mathematics
**Concentration in Pre-Professional Science**

The concentration in Pre-Professional Science consists of 14 credit hours:

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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tr>
<td>SCI 2220</td>
<td>Organic Chemistry II</td>
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</tr>
<tr>
<td>SCI 2230</td>
<td>Physics II</td>
<td>4</td>
</tr>
</tbody>
</table>

Plus 3 credit hours in upper-division Natural Science or Mathematics
Major in Agricultural Studies

The Agricultural Studies major provides students the opportunity to study the various areas of agriculture in a hands-on environment in order to gain marketability in a competitive workforce. The project-based courses are designed for students to experience agriculture through internships, field trips, mentorships, capstone projects, and guest lectures led by industry leaders. Innovative courses in specialty crops, animal science, soils, plant science, conservation, sustainability, global agriculture, and agribusiness will help prepare you to enter the agriculture industry as knowledgeable and trained professionals.

The major in Agricultural Studies consists of 49 credit hours. In order to complete prerequisite requirements for Agricultural Studies core courses, students must complete BSC 1010 General Biology, SCI 1120 Chemistry I, and MAT 1040 College Algebra. Students are also highly encouraged to complete ECO 2002 Principles of Micro-Economics.

Students earning a B.A. in Agricultural Studies are encouraged to pursue complimentary minors in biology, business, chemistry, communication, media writing, pre-law, and social work.

The required Agricultural Studies courses are:

- AGS 1000 Introduction to Agricultural Studies 3
- AGS 2000 Animal & Plant Science 1
- AGS 2010 Agriculture Mechanics 3
- AGS 2020 Plant Nutrition 3
- AGS 3010 Animal Production 3
- AGS 3020 Plant Production 3
- AGS 3030 Agricultural Policy & Law 3
- BUS 3010 Marketing 3
- BUS 3070 Entrepreneurship & Small Business Management 3
- BUS 3160 Managerial Finance 3

Plus 12 hours of required experiential learning courses:

- AGS 2175 Agricultural Practicum I 1-2
- AGS 3175 Agricultural Practicum II 1-2
- AGS 4175 Agricultural Practicum III 1
- AGS 4185 Agricultural Capstone 7-9

Plus 9 hours of Agriculture Elective courses:

- AGS 3040 Natural Resources & Wildlife Management 3
- AGS 3050 Weed & Pest Management 3
- AGS 3060 Agriculture Post-Harvesting 3
- AGS 3070 Specialty Crop Production 3
- AGS 4010 Beef Production 3
- AGS 4020 Fruit Production 3
- AGS 4030 Vegetable Production 3
**Business Administration**

**Major in Business Administration**
The major in Business Administration is designed to provide a general understanding of business and economics, a detailed understanding of a particular field of concentration within the business world, preparation for a career in business and/or continued study, and opportunities for those seeking to fulfill their Christian ministry through responsible leadership and service as managers or professionals in such areas as business, church administration, education, government, industry, and non-profit organizations.

The major in Business Administration consists of 39 credit hours of required core courses and 18-24 credit hours in one of the five concentrations.

**Business Administration Core**
The required Business courses are:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC 2051</td>
<td>Principles of Financial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>ACC 2052</td>
<td>Principles of Managerial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>BUS 2000</td>
<td>Introduction to Business</td>
<td>3</td>
</tr>
<tr>
<td>BUS 3006</td>
<td>Principles of Management</td>
<td>3</td>
</tr>
<tr>
<td>BUS 3010</td>
<td>Marketing</td>
<td>3</td>
</tr>
<tr>
<td>BUS 3025</td>
<td>Managerial Communication</td>
<td>3</td>
</tr>
<tr>
<td>BUS 3061</td>
<td>Business Law I</td>
<td>3</td>
</tr>
<tr>
<td>BUS 3090</td>
<td>Business Statistics</td>
<td>3</td>
</tr>
<tr>
<td>BUS 3160</td>
<td>Managerial Finance I</td>
<td>3</td>
</tr>
<tr>
<td>BUS 4095</td>
<td>Seminar in Organizational Strategy and Policy</td>
<td>3</td>
</tr>
<tr>
<td>BUS 4450</td>
<td>Leadership in Business</td>
<td>3</td>
</tr>
<tr>
<td>ECO 2001</td>
<td>Principles of Economics: Macro</td>
<td>3</td>
</tr>
<tr>
<td>ECO 2002</td>
<td>Principles of Economics: Micro</td>
<td>3</td>
</tr>
</tbody>
</table>

**Concentration in Accounting**
The concentration in Accounting consists of 24 credit hours:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC 3073</td>
<td>Individual Income Tax</td>
<td>3</td>
</tr>
<tr>
<td>ACC 3074</td>
<td>Corporate Income Tax</td>
<td>3</td>
</tr>
<tr>
<td>ACC 3083</td>
<td>Modern Cost Accounting</td>
<td>3</td>
</tr>
<tr>
<td>ACC 3150</td>
<td>Intermediate Accounting I</td>
<td>3</td>
</tr>
<tr>
<td>ACC 3250</td>
<td>Intermediate Accounting II</td>
<td>3</td>
</tr>
<tr>
<td>ACC 4022</td>
<td>Auditing</td>
<td>3</td>
</tr>
<tr>
<td>ACC 4051</td>
<td>Advanced Accounting</td>
<td>3</td>
</tr>
<tr>
<td>BUS 3062</td>
<td>Business Law II</td>
<td>3</td>
</tr>
</tbody>
</table>

**Concentration in Finance**
The concentration in Finance consists of 21 credit hours:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS 3015</td>
<td>Personal Finance</td>
<td>3</td>
</tr>
<tr>
<td>BUS 3150</td>
<td>Management Science</td>
<td>3</td>
</tr>
<tr>
<td>BUS 3260</td>
<td>Managerial Finance II</td>
<td>3</td>
</tr>
<tr>
<td>BUS 4160</td>
<td>Multinational Finance</td>
<td>3</td>
</tr>
<tr>
<td>BUS 4260</td>
<td>Money and Capital Markets</td>
<td>3</td>
</tr>
<tr>
<td>BUS 4460</td>
<td>Investments</td>
<td>3</td>
</tr>
<tr>
<td>BUS 4760</td>
<td>Policy/Seminar in Finance</td>
<td>3</td>
</tr>
</tbody>
</table>
Concentration in Human Resources Management
The concentration in Human Resources Management consists of 18 credit hours:

- **BUS 3340** Staffing Organizations 3
- **BUS 4030** Human Resources Management 3
- **BUS 4031** Strategic Human Resources Management 3
- **BUS 4510** Employment Law and Human Resources Policies 3
- **BUS 4520** Training and Development for Business 3
- **BUS 4530** Compensation and Benefits Administration 3

Concentration in Management
The concentration in Management consists of 18 credit hours:

- **BUS 3001** Managing in a Global Environment 3
- **BUS 3020** Operations Management 3
- **BUS 3070** Entrepreneurship and Small Business Management 3
- **BUS 3150** Management Science 3
- **BUS 4030** Human Resources Management 3
- **BUS 4310** Alternative Dispute Resolution 3

Concentration in Marketing
The concentration in Marketing consists of 21 credit hours:

- **BUS 3050** Promotion Strategy 3
- **BUS 3080** Topics in Marketing 3
- **BUS 3240** Marketing in a Virtual Environment 3
- **BUS 3410** Professional Selling 3
- **BUS 4350** Marketing Research 3
- **BUS 4380** Global Marketing 3
- **BUS 4550** Consumer Behavior 3

**Physical Education**

Admission to Major
Admission to a major in the Department of Physical Education requires completion of the following:

1. Complete an application for admission to major;
2. Complete English Composition I and II, and College Mathematics or higher with a grade of “C” or higher; and
3. If majoring in Physical Education Teacher Education, must also meet the requirements of the Department of Teacher Education.

The Exercise Science and Sport Management majors require a 2.25 or higher GPA in all courses in the major. Students should be aware, graduate and professional schools usually require a 3.0 or higher cumulative GPA and a qualifying exam for admission. The Physical Education Teacher Education major requires a cumulative 2.50 or higher GPA with a grade of “C” or higher in all courses in the major and in education courses.

Physical Education Core
The Physical Education core is required for all three majors offered by the Department. Additionally, BSC 2040, Human Biology, or its equivalent, is required as a prerequisite for at least one course in the Physical Education Teacher Education and Sport Management.
majors and BSC 3110 and BSC 3210, Human Anatomy & Physiology I & II are part of the Exercise Science major.

**Major in Exercise Science**

The major in Exercise Science consists of 51 credit hours in exercise science, science, & physical education and 14 credit hours in the Physical Education core. A minor is not required.

**The required Exercise Science courses are:**

- BSC 3110 Human Anatomy I 4
- BSC 3210 Human Anatomy II 4
- PED 2E75 Exercise Science Practicum 1
- PED 3013 Motor Learning and Development 3
- PED 3033 Teaching Health and Personal Fitness 3
- PED 3034 Adapted Physical Education and Recreation 3
- PED 3054 Senior Adult Physical Fitness 3
- PED 3060 Nutrition in Exercise and Sport Science 3
- PED 3E75 Exercise Science Practicum II 1
- PED 4010 Principles of Strength and Conditioning 3
- PED 4013 Kinesiology/Biomechanics I 3
- PED 4014 Kinesiology/Biomechanics II 3
- PED 4E85 Exercise Science Internship 6
- PSY 3022 Sports Psychology 3
- SCI 1120 Chemistry I 4
- SCI 2130 Physics I 4

Students planning to seek admission to a physical/occupational therapy or other health care programs should add the following pre-professional program requirements:

- PSY 2010 Life-Span Development 3
- SCI 1220 Chemistry II 4
- SCI 2210 Physics II 4
- SCI 3090 Science Research Seminar 3

**Major in Physical Education Teacher Education: Grades K-12**

The major in Physical Education Teacher Education: Grades K-12 consists of 24 credit hours in physical education; 13 credit hours in the Physical Education core; 6 credit hours in methods; and 40 credit hours in Foundational Core and Professional Semester courses from the Department of Teacher Education. Students who satisfactorily complete the prescribed program satisfy the State of Florida requirements for teacher certification. A minor is not required.

**The required Physical Education courses are:**

- PED 3013 Motor Learning and Development 3
- PED 3022 Teaching Rhythms and Games for Young Children 3
- PED 3023 Teaching Individual and Dual Sports 3
- PED 3024 Teaching Team Sports 3
The required methods courses are:
- EDU 3040 Teaching Reading in the Content Areas 3
- EDU 4030 Methods of Teaching Physical Education 3

The required Foundational Core and Professional Semester
(Taken by all Teacher Education students)

The required Foundational Core courses are:
- EDU 2000 Foundations of Education 3
- EDU 2010 Life-Span Development 3
- EDU 3000 Instructional Technology 3
- EDU 3010 Curriculum Design & Instructional Strategies 3
- EDU 3020 Affirming Diversity 3
- EDU 3175 Practicum I 1
- EDU 3275 Practicum II 1
- EDU 4175 Practicum III 1
- EDU 4275 Practicum IV 0
- EDX 3000 Foundations of Exceptional Student Education 3
- EDX 3050 Assessment and Evaluation K-12 3
- EDU 4070 Comprehensive Strategies for ESOL 3

The required Professional Semester courses are:
- EDX 4055 Classroom and Behavior Management 3
- EDU 4085 Teacher Education Internship 10

Major in Sport Management
The major in Sport Management consists of 51 credit hours in sport management, physical education, business, & communication and 10 credit hours in the Physical Education core (excludes PED 4012 Exercise Physiology). A minor is not required.

The required Sport Management courses are:
- ACC 2051 Principles of Financial Accounting 3
- ACC 2052 Principles of Managerial Accounting 3
- BUS 2000 Introduction to Business 3
- BUS 3006 Principles of Management 3
- BUS 3010 Marketing 3
- BUS 3061 Business Law I 3
- COM 3034 Public Relations 3
- COM 3060 Sport Journalism 3
- COM 3063 Communication Elements and Theories 3
- ECO 2001 Principles of Economics: Macro 3
- PED 2175 Sport Management Practicum Followership 1
- PED 2275 Sport Management Practicum Leadership/Mgmt. 2
- PED 3043 Theory and Practice of Coaching Sports 3
- PED 4033 Sports Marketing and Public Relations 3
- PED 4043 Athletic Facility and Event Management 3
- PED 4585 Sport Management Internship 6
- PSY 3022 Sports Psychology 3
Teacher Education

General Education Requirements
Students in the Teacher Education program have the same general education requirements as other majors. It is highly recommended that teacher education students take a general education course in U.S. History, Psychology, and Literature.

Admission to Major
Admission to a major in the Department of Teacher Education requires completion of the following:
1. Complete an application for admission to major;
2. Complete English Composition I and II, and College Mathematics or higher with a grade of “C” or higher;
3. Meet the Florida Department of Education minimum performance standards: A cumulative GPA of 2.50 or higher and pass the Florida Teacher Certification Examination General Knowledge test;
4. Submit two (2) letters of reference indicating the student is a suitable candidate for Teacher Education. The letters should be from a high school teacher or counselor, a field experience supervisor (practicum school site supervisor), an instructor at Warner University, an employer (present or past), or a pastor;
5. Present evidence of a background check; and
6. Complete a written response to questions provided by the Department regarding the calling to the education profession and participate in an interview upon request.

The Teacher Education program requires a cumulative 2.50 or higher GPA with a grade of “C” or higher in all courses in the major and in education courses.

In addition to the regular graduation requirements, Teacher Education graduates must complete a portfolio of evidence that demonstrates competence for the Florida Educator Accomplished Practices (FEAPs) and meet current requirements for teacher certification as required by the State of Florida Department of Education. Critical tasks and assignments and completing reflective annotations as evidence of FEAPs are listed in the Teacher Education Course syllabi.

Passing scores on the Florida Teacher Certification Examinations (FTCE) are required prior to the professional semester.

At the time of graduation, students who have completed all Florida Department of Education graduation requirements (FEAP Portfolio, all FTCE, GPA) will graduate as approved program graduates, and are eligible for a professional Florida teacher certificate. For elementary K-6, exceptional student education K-12, and English 6-12, this includes the ESOL endorsement.

Foundational Core and Professional Semester
(Taken by all Teacher Education students)
The required Foundational Core courses are:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDU 2000</td>
<td>Foundations of Education</td>
<td>3</td>
</tr>
<tr>
<td>EDU 2010</td>
<td>Life-Span Development</td>
<td>3</td>
</tr>
<tr>
<td>EDU 3000</td>
<td>Instructional Technology</td>
<td>3</td>
</tr>
</tbody>
</table>
EDU 3010 Curriculum Design & Instructional Strategies 3  
EDU 3020 Affirming Diversity 3  
EDU 3175 Practicum I 1  
EDU 3275 Practicum II 1  
EDU 4175 Practicum III 1  
EDU 4275 Practicum IV 0  
EDX 3000 Foundations of Exceptional Student Education 3  
EDX/U 3050 Assessment and Evaluation K-12 3  
EDU 4070 Comprehensive Strategies for ESOL 3  

The required Professional Semester courses are:  
EDX/U 4055 Classroom and Behavior Management 3  
EDU 4085 Teacher Education Internship 10  

Major in Elementary Education: Grades K-6  
The major in Elementary Education: Grades K-6 consists of 31 credit hours in education and 40 credit hours in Foundational Core and Professional Semester courses.  
The required Elementary Education courses are:  
EDE 3020 Foundations & Curriculum of Early Childhood Edu. 3  
EDE 3050 Intro. to Language Arts and Student Literature 4  
EDE 3060 Art for the Elementary School 2  
EDE 3070 Methods of Teaching Reading and Writing 4  
EDE 4000 Diagnostic & Prescriptive Reading & Writing Instruction 4  
EDE 4010 Music for the Elementary School 2  
EDE 4020 Physical Education for the Elementary School 2  
EDE 4030 Science for the Elementary School 3  
EDE 4040 Math for the Elementary School 4  
EDE 4050 Social Studies for the Elementary School 3  

Major in Exceptional Student Education: Grades K-12  
The major in Exceptional Student Education: Grades K-12 consists of 32 credit hours in education and 40 credit hours in Foundational Core and Professional Semester courses.  
The required Education courses are:  
EDE 3050 Introduction to Language Arts and Student Literature 4  
EDE 3070 Methods of Teaching Reading and Writing 4  
EDE 4000 Diagnostic & Prescriptive Reading & Writing Instruction 4  
EDE 4040 Math for the Elementary School 4  
EDX 3030 Speech and Language Development and Disabilities 2  
EDX 3060 Critical Teaching Strategies for ESE Students 3  
EDX 4010 Instructional Strategies for Learning Disabled Students 3  
EDX 4020 Instructional Strategies Emotionally Handicapped Students 3  
EDX 4030 Instructional Strat for Students w intellectual Dis. 3  
EDX 4040 Social-Personal Skills Transition Planning ESE 2  

Major in Secondary Education: English 6-12  
The major in Secondary Education: English 6-12 consists of 46 credit hours in methods and English, and 40 credit hours in Foundational Core and Professional Semester courses.  
The required methods and English courses are:
COM 3063  Communication Elements and Theories  3
EDE 3050  Intro to Language Arts & Student Literature  4
EDU 3040  Teaching Reading in the Content Areas  3
EDU 4010  Methods of Teaching English  3
ENG 2020/1  World Literature I or II  3
ENG 2030/2/3  British Literature (choice of 3 courses)  3
ENG 2040  American Literature I  3
ENG 2041  American Literature II  3
ENG 3054  Shakespeare  3
ENG 4060  History of the English Language  3
ENG 3070  Advanced Composition and Grammar  3

Plus 12 credits in upper-division English, Communication or Reading Methods courses

Major in Secondary Education: Middle School Science 5-9
The major in Secondary Education: Middle School Science 5-9 consists of 39 credit hours in teaching methods and science courses, 40 credit hours in Foundational Core and Intern Semester courses, and 3 credit hours in upper-level EDU, BSC, SCI electives (recommended, but not required).

The required methods and Science courses are:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSC 1010</td>
<td>General Biology</td>
<td>3</td>
</tr>
<tr>
<td>BSC 1020</td>
<td>Advanced Biology</td>
<td>4</td>
</tr>
<tr>
<td>BSC 3110</td>
<td>Human Anatomy and Physiology I</td>
<td>4</td>
</tr>
<tr>
<td>BSC 3200</td>
<td>Ecology</td>
<td>4</td>
</tr>
<tr>
<td>EDU 3040</td>
<td>Teaching Reading in the Content Areas</td>
<td>3</td>
</tr>
<tr>
<td>EDU 4040</td>
<td>Methods of Teaching Science</td>
<td>3</td>
</tr>
<tr>
<td>SCI 1020</td>
<td>Earth Science</td>
<td>3</td>
</tr>
<tr>
<td>SCI 1120</td>
<td>Chemistry I</td>
<td>4</td>
</tr>
<tr>
<td>SCI 2030</td>
<td>History of Science</td>
<td>3</td>
</tr>
<tr>
<td>SCI 2130</td>
<td>Physics I</td>
<td>4</td>
</tr>
<tr>
<td>SCI 2230</td>
<td>Physics II</td>
<td>4</td>
</tr>
</tbody>
</table>

Major in Secondary Education: Social Sciences 6-12
The major in Secondary Education: Social Sciences 6-12 consists of 39 credit hours in methods and social sciences, and 40 credit hours in Foundational Core and Professional Semester courses.

The required methods and Social Science courses are:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECO 2001</td>
<td>Principles of Economics: Macro</td>
<td>3</td>
</tr>
<tr>
<td>EDU 3040</td>
<td>Teaching Reading in the Content Areas</td>
<td>3</td>
</tr>
<tr>
<td>EDU 4050</td>
<td>Methods of Teaching Social Sciences</td>
<td>3</td>
</tr>
<tr>
<td>GEO 2013</td>
<td>World Geography</td>
<td>3</td>
</tr>
<tr>
<td>HIS 1011</td>
<td>World History 1</td>
<td>3</td>
</tr>
<tr>
<td>HIS 1012</td>
<td>World History 2</td>
<td>3</td>
</tr>
<tr>
<td>HIS 1030</td>
<td>Early United States History</td>
<td>3</td>
</tr>
<tr>
<td>HIS 1040</td>
<td>Modern United States History</td>
<td>3</td>
</tr>
<tr>
<td>HIS 3024</td>
<td>Florida History</td>
<td>3</td>
</tr>
<tr>
<td>HIS 4054</td>
<td>Historiography</td>
<td>3</td>
</tr>
<tr>
<td>HIS 4020</td>
<td>History of American Government &amp; Political Thought</td>
<td>3</td>
</tr>
<tr>
<td>PSY 2000</td>
<td>Introduction to Psychology</td>
<td>3</td>
</tr>
<tr>
<td>SOC 2000</td>
<td>Introduction to Sociology</td>
<td>3</td>
</tr>
</tbody>
</table>
**Major in Music Education: Grades K-12**

The major in Music Education: Grades K-12 consists of 39 credit hours in music, 8 credit hours in music methods, and 37 credit hours in Foundational Core and Professional Semester courses from the Department of Teacher Education. A minor is not required.

The required Music courses are:

- MUS 2010 Piano Proficiency 0
- MUS 2110 Music Theory I 3
- MUS 2210 Music Theory II 3
- MUS 3110 Music Theory III 3
- MUS 3210 Music Theory IV 3
- MUS 3000 Music Technology 3
- MUS 3130 Music Literature and History I 3
- MUS 3230 Music Literature and History II 3
- MUS 3170 Conducting I 2
- MUS 3270 Conducting II 2
- MUS xxxx Ensembles 0
- MUS xxxx Applied Lessons 14
- MUS 2175 Recital Experiences 0

The required Music methods courses are:

- EDU 4023 Music Methods for the Elementary School 2
- EDU 4024 Music Methods for the Secondary School 2
- MUS 3091 Strings 1
- MUS 3092 Woodwinds 1
- MUS 3093 Brass 1
- MUS 3094 Percussion 1

The required Foundational Core and Professional Semester courses are:

See the Department of Teacher Education

MUS3000 meets the requirements for EDU 3000, Instructional Technology, in the Foundational Core for Music Education majors only.

Students who major in Music Education must be enrolled in Concert Choir each semester. Additionally, the student is required to be enrolled in private piano each semester until the piano proficiency has been completed.

**MINORS**

**Minor in Astronomy**

The minor in Astronomy consists of 20 credit hours:

- SCI 2000 Planetary Science 3
- SCI 2010 Introductory Astronomy 3
- SCI 2130 Physics I 4
- SCI 2230 Physics II 4
- SCI/TST 3050 The Practice of Science and Theological Thought 3
- SCI 3095 Scientific Research Seminar 3

**Minor in Biblical Studies**

The minor in Biblical Studies requires 21 credit hours and BST 1010, 3110, 3210, 4130, and 4230 do not apply. Students may use up to 6 hours from the major. BST 2010 or 2020 will be completed in General Education.
The required courses are:

- BST 2010 Understanding the Old Testament 3
- BST 2020 Understanding the New Testament 3
- BST 3000 Beginning Biblical Interpretation 3
- BST 3XXX Old Testament Commentary Courses (2) 6
- BST 3XXX New Testament Commentary Courses (2) 6

**Minor in Biology**

The minor in Biology consists of 23 credit hours:

- BSC 1020 Advanced Biology 4
- BSC 2020 Zoology: The Animal Kingdom 4
- SCI 1120 Chemistry I 4
- SCI/TST 3050 The Practice of Science and Theological Thought 3
- Plus 8 credit hours in Science at the 3000-level or above

**Minor in Business Administration**

The minor in Business Administration consists of 18 credit hours:

- ACC 2051 Principles of Financial Accounting 3
- BUS 2000 Introduction to Business 3
- BUS 3061 Business Law I 3
- ECO 2001 Principles of Economics: Macro 3
- BUS 3006 Principles of Management 3
- Plus 3 credit hours in upper-division Business Administration

**Minor in Chemistry**

The minor in Chemistry consists of 22 credit hours:

- SCI 1120 Chemistry I 4
- SCI 1220 Chemistry II 4
- SCI 2120 Organic Chemistry I 4
- SCI 2220 Organic Chemistry II 4
- SCI/TST 3050 The Practice of Science and Theological Thought 3
- BSC 4014 Biochemistry 3

**Minor in Church Ministry (for non-ministry majors)**

The minor in Church Ministry requires 21 credit hours designed exclusively for non-ministry majors and contains courses designed to give the student a broad foundation of ministry that will enable one to be a more effective leader as a layperson in a local church.

The required courses are:

- BST 3000 Beginning Biblical Interpretation 3
- CHM 1001 Exploring God’s Call 3
- CHM 2000 Introduction to Church Ministry 3
- CHM 2022 Introduction to Christian Worship 3
- CHM 3012 Communicating the Gospel 3
- CED 2012 Spiritual Formation 3
- TST 2000 Foundations of Christian Theology 3

**Minor in Coaching**

The minor in Coaching consists of 18 credit hours:

- PED 2000 First Aid and CPR 1
- PED 3003 The Care and Prevention of Injuries 3
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PED 3043</td>
<td>Theory and Practice of Coaching Sports</td>
<td>3</td>
</tr>
<tr>
<td>PED 4024</td>
<td>Org and Adm of Phy Ed, Sports, &amp; Intramural Act.</td>
<td>3</td>
</tr>
<tr>
<td>PED 4075</td>
<td>Coaching Practicum</td>
<td>2</td>
</tr>
<tr>
<td>PSY 3022</td>
<td>Sports Psychology</td>
<td>3</td>
</tr>
</tbody>
</table>

**Plus 3 credit hours in Physical Education**

**Minor in Communication**

The minor in Communication consists of 18 credit hours:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM 2020</td>
<td>Media Literacy</td>
<td>3</td>
</tr>
<tr>
<td>COM 2031</td>
<td>Global Communication</td>
<td>3</td>
</tr>
<tr>
<td>COM 4050</td>
<td>Special Topics</td>
<td>3</td>
</tr>
</tbody>
</table>

**Plus 9 credit hours selected in collaboration with a Department advisor**

**Minor in Education**

The required courses for the Minor in Education are:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDE 3070</td>
<td>Methods of Teaching Reading and Writing</td>
<td>4</td>
</tr>
<tr>
<td>EDU 3040</td>
<td>Teaching Reading in the Content Areas</td>
<td>3</td>
</tr>
<tr>
<td>EDU 3010</td>
<td>Curriculum Design &amp; Instructional Strategies</td>
<td>3</td>
</tr>
<tr>
<td>EDU 3175</td>
<td>Practicum I</td>
<td>1</td>
</tr>
<tr>
<td>EDU 3275</td>
<td>Practicum II</td>
<td>1</td>
</tr>
<tr>
<td>EDX 3000</td>
<td>Foundations of Exceptional Student Education</td>
<td>3</td>
</tr>
<tr>
<td>EDX/U 3050</td>
<td>Assessment and Evaluation K-12</td>
<td>3</td>
</tr>
<tr>
<td>EDX/U 4055</td>
<td>Classroom and Behavior Management</td>
<td>3</td>
</tr>
</tbody>
</table>

**Plus 3 or 4 credit hours from:**

EDE 3070/EDU 3040 (one is required but the other may be taken as an elective), EDE 3050 or 4000; EDU 3020, 4010, 4023, 4024, 4030, 4040, 4050, or 4060; and EDX 4010, 4020, or 4030.

**Minor in English**

The minor in English consists of 18 credit hours:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 2020</td>
<td>World Literature I or</td>
<td></td>
</tr>
<tr>
<td>ENG 2021</td>
<td>World Literature II</td>
<td>3</td>
</tr>
<tr>
<td>ENG 2030</td>
<td>British Literature I or</td>
<td></td>
</tr>
<tr>
<td>ENG 2031</td>
<td>British Literature II or</td>
<td></td>
</tr>
<tr>
<td>ENG 2032</td>
<td>British Literature III</td>
<td>3</td>
</tr>
<tr>
<td>ENG 2040</td>
<td>American Literature I or</td>
<td></td>
</tr>
<tr>
<td>ENG 2041</td>
<td>American Literature II</td>
<td>3</td>
</tr>
</tbody>
</table>

**Plus 9 credit hours selected in collaboration with a Department advisor**

**Minor in Exercise Science**

The minor in Exercise Science consists of 18 credit hours:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PED 3033</td>
<td>Teaching Health and Personal Fitness</td>
<td>3</td>
</tr>
<tr>
<td>PED 4012</td>
<td>Exercise Physiology</td>
<td>4</td>
</tr>
<tr>
<td>PED 4013</td>
<td>Kinesiology/Biomechanics I</td>
<td>3</td>
</tr>
<tr>
<td>PED 4014</td>
<td>Kinesiology/Biomechanics II</td>
<td>3</td>
</tr>
</tbody>
</table>

**Plus 5 credit hours from the Exercise Science major**

**Minor in History**

The minor in History consists of 21 credit hours of coursework: 9 credit hours of required coursework and 12 credit hours of electives.
Six credits chosen from the following:

- HIS 1011 Early World History 3
- HIS 1012 Modern World History 3
- HIS 1030 Early United States History 3
- HIS 1040 Modern United States History 3
- HIS 4054 Historiography 3

All history minors are required to take:

- HIS 4054 Historiography 3

Twelve credit hours from the following courses:

- HIS 4045 Topics in American History 3
- HIS 3024 Florida History 3
- HIS 3003 Modern European History 3
- HIS 3020 World Wars I and II 3
- HIS 4023 American Ethnic History 3
- HIS 4034 History of American Religious Life & Thought 3
- HIS 4020 History of American Government & Political Thought 3

Minor in Marketing

The minor in Marketing consists of 18 credit hours:

- BUS 3010 Marketing 3
- BUS 3050 Promotion Strategy 3
- BUS 3080 Topics in Marketing 3
- BUS 4350 Marketing Research 3
- BUS 4550 Consumer Behavior 3

And one of the following:

- BUS 3240 Marketing in a Virtual Environment 3
- BUS 3410 Professional Selling 3
- BUS 4380 Global Marketing 3

Minor in Mathematics

The minor in Mathematics consists of 23 credit hours:

- MAT 1030 College Mathematics or 3
- MAT 1040 College Algebra 3
- MAT 2000 Statistics 3
- MAT 2010 Geometry 3
- MAT 2024 Trigonometry with Precalculus 4
- MAT 2130 Calculus I 4
- MAT 2230 Calculus II 4
- MAT 3010 Topics in Mathematics 2

Minor in Media Writing

The minor in Media Writing consists of 18 credit hours:

- COM 2020 Media Literacy 3
- COM 2031 Global Communication 3
- COM 3130 News Writing or 3
- COM 3230 Broadcasting Media Writing 3
- COM 3034 Public Relations or 3
- COM 3320 Webcasting Media Writing 3
- COM 3054 Communication Law 3

Plus 3 credit hours in collaboration with a Department advisor

70
Minor in Music
The minor in Music consists of a minimum of 26 credit hours, 12 of which must be upper-division credit hours.

The required courses are:

- MUS 2110 Music Theory I 3
- MUS 2210 Music Theory II 3
- MUS 3000 Music Technology 3
- MUS 3024 Leadership and Administration of Worship Ministries 2
- MUS 3130 Music Literature and History I 3
- MUS 3230 Music Literature and History II 3
- MUS 3170 Conducting I 2
- MUS xxxx Applied Lessons 3
- MUS xxxx Ensembles 4

Minor in Pre-Law
The minor in Pre-Law consists of 21 credit hours:

- BUS/LAW 3061 Business Law I 3
- BUS/LAW 3062 Business Law II 3
- COM/LAW 3054 Communication Law 3
- HIS 4055 Historiography 3
- LAW 3014 Legal Research & Writing 3
- POS 2010 American Government & Politics 3
- HIS 4020 History of American Government & Political Thought 3

Minor in Psychology
The minor in Psychology consists of 18 credit hours:

- PSY 2000 Introduction to Psychology 3
- PSY 2010 Life-Span Development 3
- PSY 3050 Abnormal Psychology 3
- PSY 3030 Social Psychology 3
- PSY 3040 Personality Theories or  
- PSY 4020 Counseling Theories 3

Plus 3 credit hours in Psychology at the 3000 level or above

Minor in Social Work
The minor in Social Work consists of 18 credit hours:

- SWK 2000 Introduction to Social Work 3
- SWK 2050 Human Behavior and Social Environment 3
- SWK 3020 Social Welfare Policy 3
- SWK 3013 Social Work Process and Practice I 3
- SWK 3014 Social Work Process and Practice II 3
- SWK 4010 Methods of Social Research 3
Minor in Sport Management

The minor in Sport Management consists of 18 credit hours:

- PED 3043 Theory and Practice of Coaching Sports 3
- PED 4024 Org and Adm of Phy Ed, Sports, & Intramural Act. 3
- PED 4033 Sports Marketing and Public Relations 3
- PED 4043 Athletic Facility and Event Management 3

Plus 6 credit hours from the Sport Management major

No more than three credit hours may be applied to the minor from the School of Business and/or three credit hours from the Department of Communication Arts.
Warner University has offered accelerated degree completion programs for the working adult since 1989. We understand the needs of the adult learner better than most and seek to provide exceptional customer service that sets us apart from all the rest. Warner’s degree programs combine the academic rigor students deserve with the flexibility adult students need to achieve their goals and dreams.

The School of Adult and Graduate Studies offers degree programs at the associates, bachelors and masters levels. Our degree completion advisors help students map out a course of action that gets students to graduation quicker than they think. Students seeking a bachelor’s degree in Business, Education, Healthcare, or Ministry must first complete or transfer in at least 45 hours of coursework towards the associates degree. The required coursework within the majors can be then completed in just 4 semesters. Upon completion of all requirements, which includes 120 hours, students can be awarded a Bachelor’s degree.

If needed, Warner offers the Associate of Arts in General Studies and the Associate of Science in Church Ministry. The associates degree program can be completed in 5 semesters. Both of these degree options are available online with a few courses offered one night a week if preferred. Warner has a generous transfer policy accepting all previously earned regionally accredited coursework. Warner will also attempt to credential non-accredited coursework if we can verify the credentials of the professor who taught the course at the non-accredited school. Students can earn credit by examination (Dantes, CLEP, etc.) and other methods of prior learning assessment of life experiences and on the job training.

Upon completion of a bachelor’s degree, students may choose from one of five graduate programs designed to boost the student’s professionalism. Warner offers four distinctive master’s programs in business that are offered either online or onsite one night a week. Warner offers a 36 credit hour Masters of Science in Management and three Master of Business Administration programs including concentrations in International Business and Accounting. An onsite Master of Arts in Education is also offered. Each of these programs can be completed within 6 semesters or less.

**BUSINESS ADMINISTRATION**

The Business Administration degree is an innovative bachelor’s degree completion program for adults who possess at least 45 hours of transferable college credit, and work experience. The program is designed to provide the opportunity for qualified individuals to complete the requirements for the degree while maintaining full-time employment. The professional core of courses is scheduled one course at a time over a twelve-month period.

The program is based on principles of adult education that recognize the importance of experiential learning. It provides professionally relevant coursework in an accelerated learning environment. The program is suitable for (1) employment opportunities and career advancement in business, manufacturing, government, education, industry, and non-profit based organizations, and (2) preparation for graduate school. Although the degree completion program in Business Administration is offered as a bachelor’s degree
for qualified individuals, the primary emphasis is placed on helping each student develop the contemporary knowledge, skills, and attitudes needed to lead and manage in a business environment. This is accomplished through the successful completion of the required 36 semester-hours of professional core courses.

Course content is focused on the practical application of concepts to the everyday working life of the student. Beyond the classroom time, students are required to be involved in applying what they have learned as a result of participation in the class. Thus, a close relationship exists between course activities and day-to-day work. The methods of assessment are designed to demonstrate that the student has integrated course content with transformational insights and application experiences.

The required core courses for Business Administration are (36 credit hours):

- ACC 3025 Accounting for Managers 3
- BUS 3006 Principles of Management 3
- BUS 3010 Marketing 3
- BUS 3025 Managerial Communication 3
- BUS 3061 Business Law I 3
- BUS 3370 Management of Innovation and Technology 3
- BUS 4030 Human Resource Management 3
- BUS 4450 Leadership in Business 3
- BUS 4095 Seminar in Organizational Strategy and Policy 3
- BUS 4310 Alternative Dispute Resolution 3
- BUS 4660 Finance for Managers 3
- ECO 3025 Survey of Economics 3

Additional courses required for graduation:

- REL 3000 Christian Faith and Scriptures 3
- WU 3050 BA Adult Student Seminar 1

Business Administration Minors

Students have the option of completing a related minor. Minors are not required but are often used by students who need additional electives to fulfill the 120 hours needed for graduation.

Minor in Human Resources Management

The minor in Human Resources Management consists of 18 credit hours:

- BUS 3340 Staffing Organizations 3
- BUS 4030 Human Resources Management 3
- BUS 4031 Strategic Human Resources Management 3
- BUS 4510 Employment Law and Human Resources Policies 3
- BUS 4520 Training and Development for Business 3
- BUS 4530 Compensation and Benefits Administration 3

Minor in Marketing

The minor in Marketing consists of 18 credit hours:

- BUS 3010 Marketing 3
- BUS 3050 Promotion Strategy 3
- BUS 3080 Topics in Marketing 3
- BUS 4350 Marketing Research 3
- BUS 4550 Consumer Behavior 3
And one of the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS 3240</td>
<td>Marketing in a Virtual Environment</td>
<td>3</td>
</tr>
<tr>
<td>BUS 3410</td>
<td>Professional Selling</td>
<td>3</td>
</tr>
<tr>
<td>BUS 4380</td>
<td>Global Marketing</td>
<td>3</td>
</tr>
</tbody>
</table>

Minor in Management

The minor in Management consists of 18 credit hours:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS 3001</td>
<td>Managing in a Global Environment</td>
<td>3</td>
</tr>
<tr>
<td>BUS 3006</td>
<td>Principles of Management</td>
<td>3</td>
</tr>
<tr>
<td>BUS 3020</td>
<td>Operations Management</td>
<td>3</td>
</tr>
<tr>
<td>BUS 3070</td>
<td>Entrepreneurship and Small Business Management</td>
<td>3</td>
</tr>
<tr>
<td>BUS 3150</td>
<td>Management Science</td>
<td>3</td>
</tr>
<tr>
<td>BUS 4030</td>
<td>Human Resources Management</td>
<td>3</td>
</tr>
</tbody>
</table>

Educational Studies

The major in Educational Studies is a bachelor degree completion program for adults who possess at least 45 hours of college credit, and work experience. The program is designed to provide the opportunity for qualified individuals to complete the requirements for the degree while maintaining full-time employment. The professional core of courses is scheduled over a sixteen-month period, which includes two evenings per week. The program is also offered entirely online.

The program is based on principles of adult education that recognize the importance of experiential learning. The program provides professionally relevant coursework in an accelerated learning environment. The program is suitable for (1) employment opportunities and career advancement in education and teaching, and (2) preparation for graduate school.

Although Educational Studies is offered as a bachelor's degree completion program for qualified individuals, the primary emphasis is placed on helping each student develop the contemporary knowledge, skills, and attitudes needed to manage and teach in today's classroom environment. This is accomplished through the successful completion of the required 47 semester-hours of professional core courses. Course content is focused on the practical application of concepts to the everyday working life of the student. Students are encouraged to develop an appreciation for lifelong learning and professional development.

Beyond the classroom time, students are required to be involved in applying what they have learned as a result of participation in the class. Thus, a close relationship exists between course activities and day-to-day work. The methods of assessment are designed to demonstrate that the student has integrated the course content with transformational insights and application experiences.

Please note: The Bachelor of Arts in Educational Studies does not meet the specific criteria for state certification in Florida. Students earning the degree are highly encouraged to contact their local or state certification office to obtain additional information pertaining to specific teaching licensure requirements. A relationship does exist with the Polk County schools EPI and the academic advisor can explain the process that has been approved in Polk County.
Admission to the Major

Students must be admitted to the Educational Studies major before the semester in which they will earn 80 or more hours. Preparation for this admission should begin no later than the first semester in attendance at Warner University.

Requirements for admission to major include:
1. A cumulative GPA of 2.5;
2. 2 letters of recommendation (already in student file as part of the admissions process);
3. Complete English Composition I and II, and College Mathematics or higher with a grade of “C” or higher.

Students who have not been admitted by the time they earn 80 hours will not be allowed to register for the next semester unless they have permission from the Dean of the School of Adult and Graduate Studies.

The required Educational Studies Program Courses (47 credit hours):
At the time of graduation, students must meet all graduation requirements. To be aware of the current requirements, Educational Studies students must acquire current information each semester from the Program Coordinator.

- EDU 2000 Foundations of Education 3
- EDU 2010 Life-Span Development 3
- EDU 3000 Instructional Technology 3
- EDU 3020 Affirming Diversity 3
- EDX 3000 Foundations of Exceptional Student Education 3
- EDU 3010 Curriculum Design and Instructional Strategies 3
- EDU 3050 Assessment and Evaluation K-12 3
- EDU 4055 Classroom and Behavior Management 3
- EDE 3050 Introduction to Language Arts & Student Literature 4
- EDE 4040 Math for the Elementary School 4
- EDE 4030 Science for the Elementary School 3
- EDE 4050 Social Sciences for the Elementary School 3
- EDX 4010 Instructional Strat. for Learning Disabled Students 3
- EDU 4095 Teaching from a Christian Worldview 3
- EDU 4195 Accomplished Practices Portfolio 0
- REL 3000 Christian Faith & Scriptures 3

Health Care Management

The degree completion program in Health Care Management is our newest bachelors’ degree completion program designed to address the learning needs of employed adults who prefer an educational delivery system that is convenient, participatory and experientially related to the health care workplace environment. Applicants to the health care management program will possess at least 45 transferable college credit hours, which will include English Composition I and English Composition II.

The program’s objective is to provide a liberal arts education combined with a professional emphasis on health care management, for adult students who wish to become health care professionals and leaders. Graduates of the program will have the knowledge base and training to become functional contributors and managers in the health care field.
The required core courses for Health Care Management are (48 credit hours):

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNV 3000</td>
<td>The Adult Journey</td>
<td>3</td>
</tr>
<tr>
<td>BUS 3025</td>
<td>Managerial Communication</td>
<td>3</td>
</tr>
<tr>
<td>BUS 3310</td>
<td>Group Dynamics &amp; Conflict Resolution</td>
<td>3</td>
</tr>
<tr>
<td>HCM 3060</td>
<td>The U.S. Health Care System</td>
<td>3</td>
</tr>
<tr>
<td>BUS 3000</td>
<td>Organizational Behavior &amp; Management</td>
<td>3</td>
</tr>
<tr>
<td>BUS 3006</td>
<td>Principles of Management</td>
<td>3</td>
</tr>
<tr>
<td>ACC 3025</td>
<td>Accounting for Managers</td>
<td>3</td>
</tr>
<tr>
<td>HCM 4060</td>
<td>Legal &amp; Social Aspects of Health Care</td>
<td>3</td>
</tr>
<tr>
<td>BUS 4030</td>
<td>Human Resources Management</td>
<td>3</td>
</tr>
<tr>
<td>HCM 4070</td>
<td>Community &amp; Public Health</td>
<td>3</td>
</tr>
<tr>
<td>HCM 4080</td>
<td>Health Care &amp; Accountability</td>
<td>3</td>
</tr>
<tr>
<td>HCM 4090</td>
<td>Budgeting &amp; Financial Management in Health Care</td>
<td>3</td>
</tr>
<tr>
<td>BUS 4450</td>
<td>Leadership in Business</td>
<td>3</td>
</tr>
<tr>
<td>HCM 4110</td>
<td>Health Care Management Research</td>
<td>3</td>
</tr>
<tr>
<td>HCM 4210</td>
<td>Health Care Application Project – Part A</td>
<td>3</td>
</tr>
<tr>
<td>HCM 4310</td>
<td>Health Care Application Project – Part B</td>
<td>3</td>
</tr>
</tbody>
</table>

**ONLINE CHURCH MINISTRY PROGRAM**

Warner University offers a quality education in ministry to all individuals, laypersons, and clergy who are called to ministry within the church, or other para-church agencies. This program is offered entirely online. Students may elect either a Certificate in Church Ministry, an Associate of Science in Church Ministry, or a Bachelor of Science in Transformational Christian Ministry.

**Certificate in Church Ministry**
The Certificate in Church Ministry consists of a program of courses planned by the student and advisor and approved by the Dean of the School of Adult and Graduate Studies. ENG 1010 Composition I and ENG 1020 Composition II are required prerequisites for the Certificate. The Certificate typically consists of a minimum of 24 credit hours.

**Associate of Science in Church Ministry**
The Associate of Science in Church Ministry consists of 60 credit hours of coursework: 33 credit hours of general education courses, 23 credit hours of church ministry and Bible courses, and 4 credit hours of electives.

**The required General Education courses (33-credit hours) are:**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 1010</td>
<td>Composition I</td>
<td>3</td>
</tr>
<tr>
<td>ENG 1020</td>
<td>Composition II</td>
<td>3</td>
</tr>
<tr>
<td>COM 2010</td>
<td>Speaking to Inform and Persuade (or CHM 3012)</td>
<td>3</td>
</tr>
<tr>
<td>Humanities or Literature course</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>History &amp; Social Science (at least one course in both areas)</td>
<td>9</td>
<td></td>
</tr>
<tr>
<td>MAT 1030 or higher and Science (at least one course in both areas)</td>
<td>9</td>
<td></td>
</tr>
<tr>
<td>Health or Physical Fitness</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>UNV 2010</td>
<td>Online Church Ministry Student Seminar</td>
<td>1</td>
</tr>
</tbody>
</table>

**The required Church Ministry courses (23-credit hours) are:**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BST 1010</td>
<td>Life of Christ</td>
<td>3</td>
</tr>
<tr>
<td>BST 2010</td>
<td>Understanding the Old Testament</td>
<td>3</td>
</tr>
</tbody>
</table>
Bachelor of Science with the major in Transformational Christian Ministry

The major consists of 36-credit hours of ministry and Bible courses. A minor is not required. Admission into the program requires students to have an earned Associate degree with a minimum of 30 semester hours of General Education credits prior to starting the online program. Students working on the Associate of Science in Church Ministry at WU may be allowed to start work on the major if they have fulfilled the necessary prerequisites and are within a semester of completing the Associate degree.

The courses of the major in Transformational Christian Ministry are:

- BST 3xxx  Any Upper Division Biblical Commentary  3
- BST 3080  Interpretation for Teaching and Communicating  3
- TST 3051  Principles of Christian Theology  3
- TST 4095  Integrative Seminar in Ministry Leadership  3
- CHM 3010  Perspective in Christian Mission  3
- CED 3050  Teaching for Transformation  3
- CED 3150  Spiritual Formation and Mentoring  1
- CED 3250  Spiritual Formation and Mentoring  1
- CHM 3012  Communicating the Gospel  3
- CHM 3042  Pastoral Care  3
- CHM 3030  Evangelism and Congregational Vitality  3
- Elective  Any Upper Division Elective in Ministry  3
- CHM 4032  Congregational Leadership and Polity  3
- CHM 3175/CHM 4175  Leadership for the 21st Century  1

PREPARE

PREPARE is an educational program designed to assist students in completing the A.S. in Church Ministry who are concurrently enrolled in approved ministry training programs within their church denominational systems. PREPARE courses, designated as CMP, have been approved as substitutions for the required Church Ministry courses of the A.S. in Church Ministry. Courses can also be used as general electives. Students in the PREPARE program must refer to the approved list of programs and the accompanying articulation agreements for proper registration procedures. PREPARE courses are offered as PASS/FAIL. Admission to the Bachelor of Science major in Transformational Christian Ministries will require a portfolio review to assure that necessary prerequisites have been met via the PREPARE program.
GRADUATE STUDIES

Master of Science in Management
The Master of Science in Management (MSM) degree is comprised of 36 credit hours (12 courses) of study. This program integrates current business and management topics with real world application. MSM program is designed for working professionals seeking additional knowledge beyond the bachelor’s level of study. The program is designed to be completed one course at a time over 24 months of consecutive study. Academically well qualified individuals may accelerated the program into 16 months by adding an additional course each semester.

The program will require students to study at a level beyond their undergraduate curriculum to extend their knowledge, intellectual, and professional maturity. Students will be required to analyze, explore, question, reconsider, and synthesize old and new knowledge and skills so that the graduate will have gained sufficient depth of education, specialized skills, and a sense of creative independence to contribute and provide leadership in the business profession.

A student may transfer up to six semester hours of graduate credit into the MSM program, provided the credits were completed within three years prior of matriculation and the credits are acceptable substitutes for courses in the program.

The MSM required courses are:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MGT5010</td>
<td>Organizational Effectiveness</td>
<td>3</td>
</tr>
<tr>
<td>MGT5030</td>
<td>Leading Groups and Teams</td>
<td>3</td>
</tr>
<tr>
<td>BUS 5040</td>
<td>Management Information Systems</td>
<td>3</td>
</tr>
<tr>
<td>BUS 5050</td>
<td>Marketing Management</td>
<td>3</td>
</tr>
<tr>
<td>MGT5060</td>
<td>Entrepreneurial Thinking for Managers</td>
<td>3</td>
</tr>
<tr>
<td>BUS 5070</td>
<td>Human Resources Management</td>
<td>3</td>
</tr>
<tr>
<td>BUS 5080</td>
<td>Legal Environment of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUS 5100</td>
<td>Business Management from a Christian Worldview</td>
<td>3</td>
</tr>
<tr>
<td>BUS 5170</td>
<td>Economics for Managers</td>
<td>3</td>
</tr>
<tr>
<td>BUS 5180</td>
<td>Finance for Managers</td>
<td>3</td>
</tr>
<tr>
<td>MGT5190</td>
<td>Current Trends and Challenges in Organizations</td>
<td>3</td>
</tr>
<tr>
<td>MGT5200</td>
<td>Integrated Studies in Management</td>
<td>3</td>
</tr>
</tbody>
</table>

Master of Arts in Business Administration
The Master of Business Administration (MBA) degree is for academically qualified students who possess a bachelor’s degree. The program is designed to provide the opportunity for students to complete the requirements for the degree in 24 months, while maintaining full-time employment. Well-qualified individuals can complete the program in as little as 16 months. The MBA program consists of 36 graduate credit hours and is offered on Tuesday evenings or online. Students choosing to accelerate their program into 16 months will be required to take at least one course online.

The program provides the opportunity to study at a level of complexity and specialization that extends the knowledge and intellectual maturity of students, while requiring them to analyze, explore, question, reconsider, and synthesize old and new knowledge and skills. Upon completion of the program, students should have gained sufficient depth of
education, specialized skills, and a sense of creative independence that will allow them to practice in and contribute to the business profession. The MBA program provides quality business instruction from a Christian perspective.

A student may transfer up to six semester hours of graduate credit into the MBA program, provided the credits were completed within three years prior of matriculation and the credits are acceptable substitutes for courses in the program.

All MBA students will take courses listed in the required core and then one of the four tracks. The Good Start track is designed for a student that does not have a prior background in business at the undergraduate level. Students provisionally accepted will also be required to enroll in the Good Start track. Additional undergraduate may be required depending on assessments taken in BUS 5010 and BUS 5011.

Students may opt to concentrate in Accounting or International Business. Students choosing the accounting track must have a strong background in accounting at the undergraduate level.

The MBA required core:

- MGT5010 Organizational Effectiveness 3
- BUS5040 Management Information Systems 3
- BUS5050 Marketing Management 3
- BUS5070 Human Resources Management 3
- BUS5080 Legal Environment of Business 3
- BUS5100 Business Management from a Christian Worldview 3
- BUS5170 Economics for Managers 3
- BUS5180 Finance for Managers 3

Plus one of the tracks below 12-16

The Good Start Track

- BUS5010 Introduction to Graduate Studies & Research I 2
- BUS5011 Introduction to Graduate Studies & Research II 2

Plus any of the other Tracks below 12

Standard MBA Track

- ACC5020 Advanced Accounting 3
- BUS5110 Global Business Management 3
- MGT5190 Current Trends & Challenges in Organizations 3
- MGT5200 Integrated Studies in Management 3

MBA with a Concentration in Accounting Track

- ACC5020 Advanced Accounting 3
- ACC5030 Advanced Topics in Taxation 3
- ACC5040 Fund Accounting 3
- ACC5050 Advanced Auditing 3

MBA with a Concentration in International Business Track

- BUS5110 Global Business Management 3
- MGT5190 Current Trends & Challenges in Organizations 3
- BUS5210 Cross Cultural Management 3
- BUS5220 International Business Travel/Project 3
Master of Arts in Education
The Master of Arts in Education (MAEd) program is for active educators who want to improve their ability in the classroom and provide leadership to the Education profession. The program is designed to provide the opportunity for current teachers and educators to complete the requirements for the degree in 2 years, while maintaining full-time employment. The MAEd program consists of 33 graduate credit hours and is scheduled for evening and Saturday classes.

The MAEd degree program provides the opportunity for students to study at a level of complexity and specialization that extends the knowledge and intellectual maturity of students, while requiring them to analyze, explore, question, reconsider, and synthesize old and new knowledge and skills. Upon completion of the program, students should have gained sufficient depth of education, specialized skills, and a sense of creative independence that will allow them to practice in and contribute to the education profession.

A student may transfer up to 6 semester hours of graduate credit into the MAEd program, provided the credits were completed prior to matriculation and the credits are acceptable substitutes for courses in the program.

The MAEd required courses and credits are:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDU 5011</td>
<td>Foundations of &amp; Issues in Education</td>
<td>3</td>
</tr>
<tr>
<td>EDU 5040</td>
<td>Research Design Methods and Professional Writing</td>
<td>3</td>
</tr>
<tr>
<td>EDU 5030</td>
<td>Advanced Curriculum and Instructional Design</td>
<td>3</td>
</tr>
<tr>
<td>EDU 5025</td>
<td>Integrative Instructional Technology</td>
<td>3</td>
</tr>
<tr>
<td>EDU 6010</td>
<td>Educational Psychology</td>
<td>3</td>
</tr>
<tr>
<td>EDU 5021</td>
<td>Advanced Instructional Methods</td>
<td>3</td>
</tr>
<tr>
<td>EDU 6020</td>
<td>Advanced Educational Assessment and Evaluation</td>
<td>3</td>
</tr>
<tr>
<td>EDU 5020</td>
<td>Advanced Reading &amp; Language Arts Methods</td>
<td>3</td>
</tr>
<tr>
<td>EDU 5010</td>
<td>Multicultural Education</td>
<td>3</td>
</tr>
<tr>
<td>EDU 5050</td>
<td>Advanced Classroom Management</td>
<td>3</td>
</tr>
<tr>
<td>EDU 6040</td>
<td>Thesis/Action Research Project</td>
<td>3</td>
</tr>
</tbody>
</table>

Academic Standing
In order to be in good standing, students in the graduate programs are expected to maintain a 3.0 cumulative average. Those who fall below a 3.0 risk academic probation or suspension.

Academic Probation
A student will go on academic probation if any of the following occur:

- A student does not maintain at least a cumulative 3.0 GPA.
- A student does not make academic progress.

Once on academic probation a student must take the initiative to work with his/her advisor to establish a plan to return to good standing as soon as possible. Students on probation risk suspension at any time based on the criteria below.

Academic Suspension
A student will be suspended from the program if:

- A student earns a failing grade in a graduate course.
- A student does not make academic progress while on Academic Probation.
A student’s cumulative GPA worsens while on Academic Probation. While on suspension students may only repeat necessary courses until they return to good standing. While on suspension, student will not qualify for financial aid assistance and may not register for new courses with their cohort.

**Academic Dismissal**
A student may be dismissed from the program if:
- A student is inactive for more than three terms.
- A suspended student is not making academic progress.

**Readmission to Graduate School after Academic Dismissal**
Students who have been academically dismissed must follow the process outline below. To be eligible for petition, students seeking readmission must have been out of school for at least one semester or equivalent.

**Appeal Process**
1. The student submits a petition to the Graduate Council in writing before the start of the next term. This petition must include:
   a. A detailed explanation of circumstances that led to academic dismissal and evidence to show that these circumstances have been mitigated.
   b. A plan for raising the overall GPA to 3.0 or higher to continue in the graduate program.
2. Readmission application including copies of official transcripts from all other institutions attended.

**Procedures**
1. Graduate Council will review the petition and make a recommendation for approval or disapproval.
2. If the student’s petition is accepted by the Graduate Council, the student will be informed in writing of the decision and conditions placed on the readmission.
### Course Descriptions

**Course Prefix and Number**

Courses are given a prefix to indicate the subject field or discipline of the content. In addition, they are numbered 1000 to 2999 for lower-division courses (taken by freshmen and sophomores) and 3000 to 4999 for upper-division courses (taken by juniors and seniors). Courses numbered 5000 and higher are graduate-level courses. Following you will find the prefixes used at Warner University and the course descriptions organized by subject field.

<table>
<thead>
<tr>
<th>Prefix</th>
<th>Subject</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC</td>
<td>Accounting</td>
<td>School of Business</td>
</tr>
<tr>
<td>AGS</td>
<td>Agricultural Studies</td>
<td>Social and Natural Sciences</td>
</tr>
<tr>
<td>ANT</td>
<td>Anthropology</td>
<td>Social and Natural Sciences</td>
</tr>
<tr>
<td>BSC</td>
<td>Biological Science</td>
<td>Social and Natural Sciences</td>
</tr>
<tr>
<td>BST</td>
<td>Biblical Studies</td>
<td>Ministry and Humanities</td>
</tr>
<tr>
<td>BUS</td>
<td>Business</td>
<td>School of Business</td>
</tr>
<tr>
<td>CED</td>
<td>Christian Education</td>
<td>Ministry and Humanities</td>
</tr>
<tr>
<td>CHM</td>
<td>Church Ministry</td>
<td>Ministry and Humanities</td>
</tr>
<tr>
<td>CMP</td>
<td>Church Ministry PREPARE</td>
<td>Ministry and Humanities</td>
</tr>
<tr>
<td>COM</td>
<td>Communication</td>
<td>Social and Natural Sciences</td>
</tr>
<tr>
<td>ECO</td>
<td>Economics</td>
<td>School of Business</td>
</tr>
<tr>
<td>EDE</td>
<td>Elementary Education</td>
<td>Teacher Education</td>
</tr>
<tr>
<td>EDU</td>
<td>Education Foundations</td>
<td>Teacher Education</td>
</tr>
<tr>
<td>EDX</td>
<td>Exceptional Student Education</td>
<td>Teacher Education</td>
</tr>
<tr>
<td>ENG</td>
<td>English</td>
<td>Ministry and Humanities</td>
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<tr>
<td>FAS</td>
<td>Fine Arts</td>
<td>Ministry and Humanities</td>
</tr>
<tr>
<td>GEO</td>
<td>Geography</td>
<td>Social and Natural Sciences</td>
</tr>
<tr>
<td>HIS</td>
<td>History</td>
<td>Ministry and Humanities</td>
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<tr>
<td>LAW</td>
<td>Law</td>
<td>School of Business</td>
</tr>
<tr>
<td>MAT</td>
<td>Mathematics</td>
<td>Social and Natural Sciences</td>
</tr>
<tr>
<td>MGT</td>
<td>Management</td>
<td>School of Business</td>
</tr>
<tr>
<td>MUS</td>
<td>Music</td>
<td>Ministry and Humanities</td>
</tr>
<tr>
<td>PED</td>
<td>Physical Education</td>
<td>Physical Education</td>
</tr>
<tr>
<td>POS</td>
<td>Political Science</td>
<td>Social and Natural Sciences</td>
</tr>
<tr>
<td>PSY</td>
<td>Psychology</td>
<td>Social and Natural Sciences</td>
</tr>
<tr>
<td>REL</td>
<td>Religion (BSTlistings)</td>
<td>Ministry and Humanities</td>
</tr>
<tr>
<td>SCI</td>
<td>Physical Science</td>
<td>Social and Natural Sciences</td>
</tr>
<tr>
<td>SOC</td>
<td>Sociology</td>
<td>Social and Natural Sciences</td>
</tr>
<tr>
<td>SSI</td>
<td>Social Science (PSY listings)</td>
<td>Social and Natural Sciences</td>
</tr>
<tr>
<td>SWK</td>
<td>Social Work</td>
<td>Social and Natural Sciences</td>
</tr>
<tr>
<td>TST</td>
<td>Theological Studies</td>
<td>Ministry and Humanities</td>
</tr>
<tr>
<td>UNV</td>
<td>Student Development</td>
<td>General Studies</td>
</tr>
</tbody>
</table>
ACCOUNTING

ACC 2051 Principles of Financial Accounting (3)
An introduction to the accounting process from transactions through financial statements. Emphasis is placed on journal entries, including adjustments and closing entries. Special journals and subsidiary ledgers are also examined. Concentrates mainly on accounting for a sole proprietorship.

ACC 2052 Principles of Managerial Accounting (3)
An introduction to managerial accounting concepts including financial statement analysis, job order and process costing systems, cost-volume-profit analysis, budgeting, variances, etc. Prerequisite: ACC 2051

ACC 3000 Accounting Information Systems (3)
A study of the overall composition of accounting systems, including basic accounting systems concepts, system design and implementation, accounting applications and controls, and current developments in the field impacting the design of accounting information systems. Prerequisites: ACC 2051 and ACC 2052

ACC 3025 Accounting for Managers (3)
A concise overview of the fundamental theories of financial and managerial accounting. This course is designed to provide a comprehensive perspective of the accounting field. Topics will include the accounting process, costing, budgeting, and accounting theories.

ACC 3073 Individual Income Tax (3)
This course examines Federal income tax law and procedure pertaining to individuals, including income recognition, income character, deductions, credits, gains and losses, and alternative minimum tax. An emphasis will be placed on the practical application of course concepts in preparation of income tax returns.

ACC 3074 Corporate Income Tax (3)
An introduction to Federal income tax law and procedure pertaining to corporations, partnerships, S corporations, estates, and trusts. Includes an overview of the Federal Unified Transfer (estate and gift) Tax. Prerequisite: ACC 2052

ACC 3083 Modern Cost Accounting (3)
This course combines traditional cost accounting with newer management accounting concepts. It is designed to assist the student in becoming a valuable strategic partner with management through the use of accounting and financial information. Prerequisite: ACC 2052
ACC 3150 Intermediate Accounting I (3)
An in-depth examination of the accounting process and financial statements. Builds on concepts introduced in Principles of Financial Accounting by considering more advanced topics with a more report-oriented approach. Prerequisite: ACC 2052

ACC 3250 Intermediate Accounting II (3)
A continuation of ACC 3150, providing an in-depth examination of the accounting process and financial statements. As with ACC 3150, topics are considered with a more report-oriented approach. Prerequisite: ACC 3150

ACC 4022 Auditing (3)
An overview of an independent auditor in examining the financial statements of a company with emphasis on internal control evaluation and generally accepted auditing standards. Prerequisite: ACC 2052

ACC 4051 Advanced Accounting (3)
Advanced topics in accounting including business combinations, consolidated statements, multinational accounting and fiduciary accounting. Prerequisite: ACC 2052

ACC 4085 Internship in Accounting (3)
Internship placement is to be at a local CPA firm, small business, or corporate setting where the intern’s work is closely supervised by a professional who will provide a variety of assignments to thoroughly acquaint the student with the organization’s various functions. Prerequisites: Junior or senior standing and department approval

ACC 5020 Managerial Accounting (3)
This course introduces financial statements, their sources and functions, and managerial control systems involved with the accounting process, including variance analysis and budgeting. This course is meant to serve as a general overview of the accounting function and its use in the management of other functional areas within the organization. Prerequisites: ACC 2051 and ACC 2052 or ACC 3025

ACC 5030 Advanced Topics in Taxation (3)
A study of advanced tax topics including the concepts of taxation for corporations, partnerships, fiduciaries, gifts, and estates. Compliance, ethics for tax preparers, and planning and research concepts are covered. Prerequisites: ACC 3073 or equivalent

ACC 5040 Fund Accounting (3)
A study of the concepts, principles, and procedures followed in accounting for governmental and other non-profit organizations.

ACC 5050 Advanced Auditing (3)
A continuation of the study of auditing with a focus on audit evidence and performing audit procedures. Concepts are illustrated through the use of case studies. Students are required to complete an actual sample audit of a company. Prerequisite: ACC 4022 or equivalent
AGRICULTURAL STUDIES

AGS 1000 Introduction to Agricultural Studies (3)
Provide information about the Agricultural Studies degree program. Introduce the discipline of agriculture by exploring careers, problems, issues, and philosophies from a local and worldwide view. Development of an Experiential Learning Plan (ELP) consisting of preparation, projected knowledge and skills learning outcomes, career goals, steps for implementation, evaluation and assessment measures, and reflection for Ag Practicum I-III and Ag Capstone.

AGS 2000 Animal and Plant Science (3)
Basic principles of animal anatomy, nutrition, growth, reproduction, and selection. An overview of plant evolution, anatomy, physiology, improvement, pests, water and nutrient management as applied to fruits, vegetables, and ornamentals. Field trips to ranches, veterinary and livestock research facilities, greenhouses, and farms. Industry guest speakers will be utilized. Prerequisites: BSC 1010 and SCI 1120

AGS 2010 Agricultural Mechanics (3)
Operation, maintenance, safety practices, and upkeep of machinery and structures used in agricultural operations. Basic carpentry, welding, electricity, engines, masonry, and design skills needed for maintenance and repairs of agriculture equipment. Become familiar with GIS technology and practices for precision agriculture. Prerequisite: MAT 1040

AGS 2020 Plant Nutrition (3)
Fundamentals of soil science emphasizing the physical, chemical and biological properties of soils in relation to factors affecting soil productivity, soil management, and crop production. Consumption, existing reserves, formulation, chemical and physical properties, and manufacture of commercial fertilizers. Exploration of the delivering of nutrients to plants through chemical and biofertilizers by a variety of application methods including foliar. Field trips to chemical fertilizer manufacturing facilities. Industry guest lectures will be utilized. Prerequisites: BSC 1010 and SCI 1120

AGS 2175 Practicum I (1)
Experiential Learning experience based on the student’s Experiential Learning Plan (ELP) developed in AGS 1000. Acquisition and application of technical knowledge and skills through firsthand field experiences related to agriculture. Experience goals and objectives are evaluated at the end of the semester. 45 service hours of work per semester credit hour. May be repeated once. Prerequisite: AGS 1000

AGS 3010 Animal Production (3)
A survey of factors influencing the production of livestock. Principles and practices of animal nutrition and diet formulation. The selection and breeding systems used to improve the genetics of livestock production. And understanding of the economics of
the livestock market. Field trips to ranches, farms, livestock markets and harvest facilities. Industry guest speakers will be utilized. Prerequisite: AGS 2000

**AGS 3020 Plant Production (3)**
Basic understanding of the world fruit, vegetables, and specialty crop industries. Emphasis on biology, soils, nutrition, terminolgy, types of fruits and vegetables, site selection, propagation techniques, and cultural methods. Students should be prepared to pass the FNGLA Certified Horticulture Professional exam. Field trips to commercial greenhouses, farms, orchards and groves. Industry guest speakers will be utilized. Prerequisite: AGS 2000

**AGS 3030 Agriculture Policy & Law (3)**
A study of agriculture, food, and natural resource policy development. Survey of current public policies and programs at the state and federal government levels, and addresses international policy issues. Observation of agricultural policy development in the Florida legislature. Considers the role of economic analysis in policy decisions. Focus on worker protection, guest workers, Best Management Practices, food safety, and the Farm Bill. Industry guest lectures will be utilized. Prerequisite: AGS 1000

**AGS 3040 Natural Resources & Wildlife Management (3)**
The management of habitats for wildlife and natural resources. An emphasis on management strategies for multiple ecosystems. Discussion of ecotourism and payment of environmental services. Field trips to wildlife and ecological habitats. Industry guest lectures will be utilized. Prerequisites: BSC 1010 and SCI 1120

**AGS 3050 Weed & Pest Management (3)**
A study of diseases, parasites, pathogens, and nutritional deficiencies in agricultural crops. The basic principles of insect, disease and weed control in crops through applicable control principles and the practical application of control methods. Identification of common weeds, disease, and pests. Field trips to observe weed and pest management in agricultural production. Industry guest lectures will be utilized. Prerequisites: BSC 1010 and SCI 1120

**AGS 3060 Agriculture Post-Harvesting (3)**
Instruction in preparing and packaging agricultural products for consumption. Preparation to receive, inspect, store, process, and package food products according to safety and health requirements. Examination of recordkeeping practices for food safety compliance and traceability. Field trips to agricultural processing and packaging facilities. Industry guest lectures will be utilized. Prerequisite: AGS 1000

**AGS 3070 Specialty Crop Production (3)**
Culture and management of specialty crops grown in Florida. Recognition of practical aspects of production, processing, market, and rotational adaptations of current, new and emerging high value crops. A focus on berries, peaches, tomatoes, and nursery/ornamentals. The role of small specialty crop agribusinesses and local market outlets. Discussion of organics and biomechanical in specialty crop production. Field
trips to farms, orchards, and greenhouses. Industry lectures will be utilized. Prerequisites: BSC 1010 and SCI 1120

**AGS 3175 Ag Practicum II (1)**
Experiential learning experience based on the student's Experiential Learning Plan (ELP) in AGS 1000 and field experience in AGS 2175. Acquisition and application of technical knowledge and skills through firsthand field experiences related to agriculture. Experience goals and objectives are evaluated at the end of the semester. 45 service hours of work per semester credit hours. May be repeated once. Prerequisite: AGS 2175

**AGS 4010 Beef Production (3)**
The economics of beef production enterprises and an overview of the beef cattle industry. Modern breeding, selection, nutrition, health, and range management practices for improved carcass value. Application of animal knowledge and business problem solving for management decisions. Observation of the entire beef production cycle, from pasture to harvest, cow-calf operations to feedlots. Field trips to beef cattle ranches, livestock markets, feedlots, and harvest facilities. Industry guest lectures will be utilized. Prerequisite: AGS 3010

**AGS 4020 Fruit Production (3)**
Commercial aspects and cultural practices of fruit production in protected and unprotected environments. An emphasis on citrus production, including citrus botany, scion and rootstock selection, fruit quality, grove design, and disease management practices. Field trips to protected and unprotected fruit production sites and processing facilities. Industry guest lectures will be utilized. Prerequisite: AGS 3020

**AGS 4030 Vegetable Production (3)**
Principles and practices for the production of commercial vegetable crops focused on crop requirements and growing techniques. Emphasis on hydroponic vegetables production. Planting, maintenance, and harvesting of hydroponically and conventionally grown vegetables. Examination of hydroponic production globally. Field trips to farms and greenhouses. Industry guest lectures will be utilized. Prerequisite: AGS 3020

**AGS 4175 Ag Practicum III (1)**
Experiential learning experience based on the student's Experiential Learning Plan (ELP) developed in AGS 1000 and field experience in Ag Practicum II. Acquisition and application of technical knowledge and skills through firsthand field experiences related to agriculture. Experience goals and objectives are evaluated at the end of the semester. 45 service hours of work per semester credit hour. Prerequisite: AGS 3175

**AGS 4185 Ag Capstone (7-9)**
A culminating field experience, internship, or capstone project for Agricultural Studies majors. Requires planning, research, decision-making, implementation, and preparation
of a final project, which reflects the student’s area of interest in agriculture as
determined through experiential learning involvement. Transfer students must register for
nine hours. Prerequisite: AGS 3175

ANTHROPOLOGY

ANT 2000 Introduction to Anthropology (3)
A survey course covering the four sub-fields of anthropology including such topics as
human evolution, development of world civilizations, current anthropological
perspectives on race and gender, and the symbolic use of language.

BIBLE

BSL 2010/2020/2040/2070 Biblical Literature (Torah, Prophets, Gospel and
Acts, and Letters) (3)
An in-depth study of a biblical book or books examining the literary composition,
historical background and theological interpretation. Students will learn to recognize
and interpret literary features, and they will employ research skills in an exegesis project.
Prerequisite: BST 2010 or 2020
These courses will be offered as part of the General Education program. Each course
will be cross listed and taught with its corresponding junior level commentary class.

BST 1010 Life of Christ (3)
A course designed to introduce students to the story of Jesus as recorded in the four
Gospels. His life, claims, and teachings will be examined in order to consider their
relevance for today. Emphasis will be given to considering beginning faith questions
and developing the foundations of a Christian worldview.

BST 2010 Understanding the Old Testament (3)
A study that reviews the unfolding divine revelation in the Old Testament. Emphasis is
placed on explaining the message as it was related to the culture and historical
situation in which it originated and also its relevance for today. Students must
successfully complete this course or BST 2020 before enrolling in any Bible elective
course. An exegesis project is required. Prerequisite: ENG 1020

BST 2015 Exegesis Project (1)
A guided study that introduces the methods, sources, and appropriate research that
leads to a grammatical-historical understanding of biblical texts. Prerequisite: ENG 1020
and a transferable course in New Testament or Old Testament content survey.
BST 2020 Understanding the New Testament (3)
A study that reviews the unfolding divine revelation in the New Testament. Emphasis is placed on explaining the message as it was related to the culture and historical situation in which it originated and also its relevance for today. Students must successfully complete this course or BST 2010 before enrolling in any Bible elective course. An exegesis project is required. Prerequisite: ENG 1020

BST 2120-2220 Survey of Greek Language Use I-II (3/3)
This course sequence will review select elements of New Testament Greek use and vocabulary. It will explain the necessary terminology for the use of scholarly biblical references that employ Greek and Greek grammar comments. The content of these courses do not constitute the standard Greek sequence.

BST 2075 Tour of the Holy Lands (1-3)
Study tour of the Holy Lands under an approved instructor with assigned readings, seminars, and reports. Prerequisite: Approval of instructor

BST 3000 Beginning Biblical Interpretation (3)
An introductory study of the methods of interpreting the Bible with emphasis on New Testament texts. This course will examine and practice exegetical methods beginning with introductory problems and culminating in preparation and construction of sermon outlines. Prerequisite: BST 2010 or 2020

BST 3010 Literature of the Torah (3)
Study of the books of the Pentateuch that investigates the background, setting, formation, literary composition, and interpretation of the individual books or as a meaningful cluster. Possible offerings: Genesis, Exodus, Deuteronomy. Prerequisite: BST 2010 or 2020

BST 3020 Literature of the Prophets (3)
Study of prophecy in the Old Testament that investigates individual books or meaningful clusters of books in terms of their rise, development, significance, background, purpose, literary composition, and interpretation. Possible offerings: Isaiah, Jeremiah, Ezekiel, Minor Prophets I, Minor Prophets II. Prerequisite: BST 2010 or 2020

BST 3040 Literature of the Gospels and Acts (3)
Study of the four gospels and Acts in terms of the background, setting, formation, literary composition, and interpretation. Possible offerings: Matthew, Mark, Luke, John, or Acts. Prerequisite: BST 2010 or 2020

BST 3045 Special Topics in Biblical Literature (3)
Study of biblical literature that investigates individual books or meaningful clusters in terms of the background, purpose, literary composition, and interpretation. Emphasis is given to current issues in biblical studies. Prerequisite: BST 2010 or 2020
**BST 3070 Literature of Letters (3)**
Study of the letters of the New Testament that investigates individual Epistles or meaningful clusters of Epistles in terms of the background, purpose, literary composition, teachings, and interpretation. Possible offerings: Romans, 1 Corinthians, 2 Corinthians, Prison Epistles, Hebrews. Prerequisite: BST 2010 or 2020

**BST 3080 Interpretation for Teaching and Communicating (3)**
A study of the principles and application of biblical hermeneutics that concentrates on New Testament texts. The course will investigate these principles and the use of exegetical methods beginning with introductory problems and their use in communicating the gospel message. Prerequisite: BST 2010 or 2020

**BST 3110/3210 Elementary Greek I-II (3/3)**
An introduction to reading New Testament Greek. Includes grammar forms, syntax, translation exercises in New Testament Greek, and readings in 1 John. Prerequisite: Approval of the department

**BST 4020 Critical Backgrounds in the Law and the Prophets (3)**
A study of the text, authorship, and inspiration of the Law and the Prophets that focuses on the introductory questions of representative books for integrating the use of critical methodology in literary study. Prerequisites: BST 2010 or 2020 and either BST 3080 or one course in Old Testament

**BST 4130-4230 Intermediate New Testament Greek I-II (3/3)**
Second year New Testament Greek is a further review and study of Greek grammar and syntax with major emphasis on reading and exegesis of selected portions and books of the Greek New Testament. Computer applications will be addressed. Prerequisites: BST 3110 and 3210 or equivalent

**BST 4090 Old Testament Origins (3)**
A study of the text, authorship, and canon of the Old Testament with emphasis on the introductory questions of selected books. Prerequisites: BST 2010 or 2020 and either BST 3000 or one course in Old Testament

**REL 3000 Christian Faith and Scriptures (3)**
A study that concentrates on the teaching of Jesus as the basis for Christian faith and investigates the interpretation of select Gospel texts and their use for confronting Christian claims about Christ. An introductory exegetical component is required. This course is exclusively for students in the Degree Completion Majors of Business Administration and Educational Studies and satisfies the general education requirement for BST 2010 or 2020. Prerequisite: ENG 1020 and admission to the Business Administration or Educational Studies Degree Completion program
**BIological Science**

**BSC 1010 General Biology (3)**
An introduction to the nature of science, atomic and molecular structure, cell structure and function, energetics and metabolism, structure and function of plants and animals, and genetic and ecological principles. Lab fee required.

**BSC 1020 Advanced Biology (4)**
A continuation of General Biology. An advanced study of the diversity of living organisms to emphasize systemic function and metabolism at the cellular level. A continuation of genetic principles, Creation and evolution of organisms, and ecology as unifying integrative concepts. Lab fee required. Prerequisite: BSC 1010 or equivalency test.

**BSC 2020 Zoology: The Animal Kingdom (4)**
Study of the principles of animal classification with a survey of major phyla of the animal kingdom emphasizing the characteristics, distribution ecology, and man’s uses. Fieldwork and lab fee are required. Prerequisite: BSC 1020 or permission of the instructor.

**BSC 2030 Botany: The Plant Kingdom (4)**
Study of the systematics (classification) of the plant and related kingdoms. Analysis of kingdoms involving plants (Fungi, Monera, Plantae, and Protista) and a study of plants in populations, ecosystems, and biomes. The major seed plant tissues and systems are reviewed. Fieldwork and lab fee are required. Prerequisite: BSC 1020 or permission of the instructor.

**BSC 2040 Human Biology (3)**
Study of the organization of the body, anatomical terminology, the chemistry of life, cell structure and function, body tissues and membranes, the skeletal system, the muscular system, the nervous system, the endocrine system, blood and circulation, the lymphatic system and immunity, the reproductive system, human development and birth, and human genetics. Lab fee required. Prerequisite: One year of high school biology is recommended.

**BSC 2050 Natural History of Florida (3)**
A study of Florida’s flora and fauna with an emphasis on the major ecosystems and diverse habitats of central Florida. The classification of plants, animals, and fungi will be central to this course, and the ecological interactions among these life forms will also be emphasized. Lab fee required. Prerequisite: One year of high school biology.

**BSC 2310 Pathophysiology (3)**
Pathophysiology is an introductory study of disease processes in humans. Disease signs, symptoms, complications, as well as physical, clinical and laboratory findings are reviewed by body system. Treatment, medication, prognosis and precautions for health
care providers are also presented. Lab fee required. Prerequisites: BSC 2110 and BSC 2210 with a grade of “C” or higher

**BSC 3020 Ecology (4)**
A study of interrelationships of plants and animals in their respective environments with attention given to specific human environmental problems. Fieldwork and lab fee are required. Prerequisites: BSC 1020, ENG 1020, and MAT 2000

**BSC 3033 Microbiology (4)**
Introduction to classification, morphology, and physiology of microorganisms and their relationships to life. Laboratory work stresses preparation of media, sterilization, methods of preparing slides, staining, and study of cultural characteristics. Three hours of lecture and two two-hour labs per week. Lab fee required. Prerequisites: ENG 1020 and BSC 1020

**BSC 2/3110 Human Anatomy and Physiology I (4)**
Study of characteristics of life, organization of the body, anatomical terminology, the cell and metabolism, tissues, skin and the integumentary system, skeletal system, muscular system, nervous system, special senses, and endocrine system. Lab fee required. Prerequisite: BSC 1010 or equivalent

**BSC 2/3210 Human Anatomy and Physiology II (4)**
Study of the digestive system, including nutrition and metabolism, respiratory system, blood and cardiovascular system, lymphatic system and immunity, urinary system including water, electrolyte, and acid-base balance, reproductive system, growth and development, and human genetics. Emphasis is on the interrelationships between structure and function of each system and on the interactions among the systems. Lab fee required. Prerequisite: BSC 3110 or equivalent

**BSC 4013 Genetics (3)**
This course will study both basic and advanced genetic principles, and analysis methods that can be applied to all eukaryotic organisms. This course will also cover the study of basic medical genetics. Prerequisites: BSC 1020 and 4 credit hours of Biology

**BSC 4014 Biochemistry (3)**
This course is designed to study the interactions of biochemical pathways and the control systems that function to regulate cell and whole body metabolism. Emphasis is on the homeostatic mechanisms controlling the regulation of biochemical pathways and the enzymatic steps within those pathways. Prerequisites: BSC 1020, SCI 2120, and 8 credit hours of Biology at the 3000-level or above

**BSC 4045 Special Topics (3-4)**
A lecture, discussion, and/or laboratory course dealing with a specialized field of biology not offered in the curriculum. Students may repeat the course under a different subtitle. Topics may include: Parasitology, Toxicology, etc. Lab fee required. Prerequisite: BSC 1020 and instructor permission
**BSC 4080 Ecological Independent Study (1-2)**
An advanced, independent study emphasizing a specialized topic in an ecological sub-discipline. Prerequisites: BSC 2020 or BSC 2030, BSC 3020, and 12 credit hours of Biology at the 3000-level or above. Permission of the instructor is required.

**BSC 4090 Biological Research (3)**
Independent research in a field chosen by the student with assistance from a faculty member from the Department of Natural Science and Mathematics who will serve as a mentor. Students must be approved by the Department to enroll in this course. Course can only be taken twice and no more than 3 credit hours can apply to the major. Prerequisite: Permission of the instructor is required

**BUSINESS**

**BUS 2000 Introduction to Business (3)**
An introduction to the functional units in organization, this course is designed to help the student determine an interest in business by providing exposure to a broad spectrum of today’s business environment. Emphasis will be placed on creating, financing, marketing, and managing a business.

**BUS 2030 Socially Responsible Business Management (3)**
This course uses the concept of social responsibility to address the role of business in society. Social responsibility is concerned with company values, responsibilities, actions, and outcomes that affect employees, investors, business partners, communities, and other stakeholders. This course will explore issues including the natural environment, government regulation, information technology, diversity, corporate governance, philanthropy, and volunteerism to better understand the relationship between business and society.

**BUS 3000 Organizational Behavior & Management (3)**
This module is designed to examine organizational theory and its challenges and opportunities. Topics include individual and group behavior, personality and emotions, motivational theories, organizational design, dynamics of formal and informal groups, effective communication, and organizational culture.

**BUS 3001 Managing in a Global Environment (3)**
This course is an overview of international business with an emphasis on cultural, social, legal, government, financial, and economic differences in a global context. Trade agreements and policies and their influence on management strategies will also be examined. Prerequisite: BUS 2000

**BUS 3006 Principles of Management (3)**
This course will engage students in the discussion of classical and contemporary management principles and theories; explore the primary functions of a manager; and
challenge students to apply the theories and principles from a Christian perspective. Prerequisite: BUS 2000

BUS 3010 Marketing (3)  
A study of marketing, the decision areas in marketing, the development of marketing strategies, and how to utilize marketing concepts to make business decisions. Prerequisite: BUS 2000 or departmental approval

BUS 3015 Personal Finance (3)  
This course prepares the student to manage their own financial affairs and examines such topics as career strategies, money management, tax strategies, credit acquisition and management, housing, insurance, investing, and retirement planning.

BUS 3020 Operations Management (3)  
This course is an overview of the management of operations, with emphasis on planning, forecasting, scheduling, inventory control, facilities management, and quality control. A quantitative approach to these topics will be utilized. Prerequisite: MAT 1030 or MAT 1040

BUS 3025 Managerial Communication (3)  
This course is an overview of the fundamentals of communicating effectively in a diverse global workforce. An emphasis will be placed on oral and written communication and designing and delivering presentations. Prerequisite: ENG 1020

BUS 3035 Applied Business Solutions (3)  
This course is designed to introduce students to research methodology and the use of statistics in research. The emphasis is placed on learning how to interpret and use research data in decision making.

BUS 3050 Promotion Strategy (3)  
This course addresses the total marketing communications function and discusses the importance of integrated marketing communications (IMC). Prerequisite: BUS 3010

BUS 3061 Business Law I (3)  
An analysis of the legal and ethical environment of business, the effects of legislation and regulation on business activity, and the role of law and ethics in the decision-making process. Prerequisite: ENG 1020

BUS 3062 Business Law II (3)  
Continued study of the legal environment of U. S. businesses with particular concentration in property law, employment law, securities law, and certain emerging or expanding areas such as environmental law, international business, and the ADA. Prerequisite: BUS 3061
BUS 3070 Entrepreneurship & Small Business Management (3)
This course is a study of methods, problems, and skills necessary for launching and operating a small business venture. Emphasis will be placed on identifying ways that successful entrepreneurs can meet ethical and social responsibilities.
Prerequisite: BUS 2000

BUS 3080 Topics in Marketing (3)
Marketing topics offered as demand and opportunity warrant, allowing subjects of pertinent and/or current nature to be explored in detail. Prerequisite: BUS 3010

BUS 3085 Internship in Business (3)
Internship placement is to be in a small business or corporate setting where the intern's work is closely supervised by a professional who will provide a variety of assignments to thoroughly acquaint the student with the organization's various functions. Placements and assignments will be based on the student's concentration. Prerequisite: Junior or senior standing and department approval

BUS 3090 Business Statistics (3)
This course is designed to teach basic skills in descriptive and univariate statistics, with some consideration given to certain multivariate techniques. Experience in collecting and organizing data and drawing conclusions on the data are emphasized. All statistics will be taught from a business perspective. Also offered on demand as an MBA prerequisite. Prerequisite: MAT 2000

BUS 3150 Management Science (3)
A study of the application of the scientific approach to managerial decision-making. This course exposes the student to quantitative methods and computer management science tools to solve business problems. Prerequisite: MAT 2000

BUS 3160 Managerial Finance I (3)
The course covers the various elements associated with financial terms, techniques, and procedures. Interpreting financial statements, understanding basic financial planning and capital budgeting along with performance measurements are examined. Prerequisite: MAT 1030 or higher

BUS 3240 Marketing in a Virtual Environment (3)
A study of marketing management decision making in the virtual environment. Prerequisite: BUS 3010

BUS 3260 Managerial Finance II (3)
A continuation of Managerial Finance, emphasizing the relationship between risk and return, the cost of acquiring capital for a firm, capital structure decisions, and other miscellaneous topics. Prerequisite: BUS 3160
BUS 3310 Group Dynamics and Conflict Resolution (3)
A study of group formation, development, and performance as it affects organizational effectiveness. Emphasis includes exposure to decision-making and resolving conflicts in groups. Students develop strategies for efficient and productive group management and determine which tasks are best handled by groups as opposed to individuals. Students are also exposed to inter-group dynamics and management strategies.

BUS 3340 Staffing Organizations (3)
This course focuses on people as strategic resources whose availability and capabilities influence organizational effectiveness. Strategies for attracting, assessing, acquiring, and withdrawing personnel are studied. Implications of planning and implementing staffing policies are discussed. Prerequisite: BUS 3006

BUS 3350 Managing Diversity (3)
Students examine the increasing diversity in the American workforce and how expanding economic interdependence among nations requires that managers deal creatively with the cultural dimensions of management. The course will employ reading and experiential learning to explore and articulate perceptions of difference in order to increase management effectiveness.

BUS 3370 Management of Innovation and Technology (3)
This course examines the latest trends in technology relating to business. Students will learn the terminology associated with various programs, understand the importance of technology in the workplace, and complete projects applicable to several business cases.

BUS 3410 Professional Selling (3)
A study of the stages of the professional selling process and the role of sales in marketing; focus on learning adaptive selling techniques and developing effective interpersonal communication skills. Sales careers are examined. Prerequisite: BUS 3010

BUS 4030 Human Resource Management (3)
This course focuses on the importance of linking the strategy of managing human capital to the overall business strategy of an organization. More specifically, this course will provide an overview of the staffing management function, training and development, employee relations, workplace health and safety, labor relations, employee motivation, and total reward management. Prerequisite: BUS 3006

BUS 4031 Strategic Human Resource Management (3)
This is a capstone course designed to integrate previous core courses through a review of the HR body of knowledge. Course content analyzes the basic understanding and practical tools that HR administrators commonly use to meet an organization’s employees’ challenges. In addition, this course prepares graduating seniors to sit for the “Professional Human Resources” (PHR) certification examination. Prerequisite: Senior standing or approval of chair or appropriate dean
BUS 4085 Internship in Business (3)
Internship placement is to be in a small business or corporate setting where the intern’s work is closely supervised by a professional who will provide a variety of assignments to thoroughly acquaint the student with the organization’s various functions. Placements and assignments will be based on the student’s concentration. Prerequisite: Junior or senior standing and department approval.

BUS 4095 Seminar in Organizational Strategy & Policy (3)
A case study approach is used in this capstone course which challenges the student to analyze organizational problems, and to design strategies and policies in dealing with those problems. Prerequisite: Senior standing.

BUS 4160 Multinational Finance (3)
This course studies aspects of finance within the international financial environment. Special issues faced when doing international transactions or the financial functions of multinational corporations are evaluated. Issues include exchange rates, transaction financing, international parity conditions, and foreign currency risk. The student shall learn the conceptual framework as well as a working knowledge of finance/payment of global transactions in multiple currencies in multiple markets that are frequently faced by multinational firms. Prerequisite: BUS 3160.

BUS 4260 Money and Capital Markets (3)
This course provides the student with an overview of money markets in the U.S. and with a general introduction to financial institutions and financial instruments. Current and future trends of the global financial system are also examined. Prerequisite: BUS 3160.

BUS 4310 Alternative Dispute Resolution (3)
This course examines the alternative dispute processes that are required by Federal and State courts prior to disputes being resolved in the courtroom. A part of these processes is the art of negotiation with and without a court-appointed professional present. An emphasis will be placed on mediation, arbitration, and negotiation between adverse parties. As a part of this class, the students will engage in role-playing regarding simulated conflicts in all the emphasized areas.

BUS 4350 Marketing Research (3)
A study of marketing research methods, information systems, and their relationships to strategic marketing, planning, and problem solving. Prerequisite: BUS 3010 and co or BUS 3090.

BUS 4380 Global Marketing (3)
A study of marketing management decision making in the international environment including the effects of national differences on business practices and buyer behavior. Prerequisite: BUS 3010.
BUS 4450 Leadership in Business (3)
This course examines and discusses the major theories of leadership and the traits, behaviors, and characteristics of effective leaders. To integrate and understand the impact of effective leadership upon real-world business situations, students will study ethical scandals, global crises, diversity, and other leadership issues. To promote principled leadership, students will consider the practice of leadership from a Christian perspective. Prerequisite: BUS 3006

BUS 4460 Investments (3)
This course examines analysis and valuation techniques for stocks and bonds, including fundamental analysis, technical analysis, and duration. This course also covers such specialized topics as warrants, puts, calls, mutual funds, international securities markets, real assets, etc. Prerequisite: BUS 3160

BUS 4510 Employment Law and HR Policies (3)
This course focuses on the federal, state, and local laws and regulations relating to employment, with special emphasis on developing HR policies to help maintain legal defensibility across the organization. Topics addressed, but limited to, include the Civil Rights Act of 1964 and 1991, ADA, FLSA, FMLA, EEO (affirmative action, sexual harassment, race/ethnic issues), ERISA, OSHA, right-to-work, labor relations law (focusing on Unions), and contract law. Prerequisites: BUS 4030

BUS 4520 Training and Development for Business (3)
Theory and technology of organizational training and development will be studied. Students will learn theory and its application to training, methods for training evaluation, and forces that shape future training and development needs. Prerequisite: BUS 3006

BUS 4530 Compensation and Benefits Administration (3)
This course covers the structure, formulation, and delivery processes involved in various compensation and benefits programs by looking at the processes of analyzing, developing, implementing, administering, and evaluating the total compensation and benefits programs in support of the overall objectives of the organization. Equal emphasis will be given to legal (federal/state mandates) and ethical considerations in designing and/or restructuring compensation and benefits policies and programs. Prerequisite: BUS 4030

BUS 4540 Performance Management and Evaluation (3)
Students will learn models for developing performance evaluation processes including developing organizational strategies and objectives, setting standards, performance measurement, reward systems, appraisal biases, promotions, and discussing performance with employees.

BUS 4550 Consumer Behavior (3)
This course provides an analysis of the theories of consumer behavior and their application to marketing decision-making; examining the economic, social,
psychological, and other factors that impact the consumer purchasing processes. Prerequisite: BUS 3010

**BUS 4650 Current Topics in Business Management (3)**
This course will address current issues relating to business challenges in today’s society. Students will analyze recent business events through case analysis and business publications to determine future strategic planning.

**BUS 4660 Finance for Managers (3)**
Students analyze the various elements associated with financial terms, techniques, and procedures. Interpreting financial statements, understanding basic financial planning and budgeting along with performance measurements are examined.

**BUS 4760 Policy/Seminar in Finance (3)**
The course will integrate the concepts from the finance concentration. Students will use their prerequisite course work in business and finance to research special topics in financial analysis. Prerequisite: Senior status

**BUS 5010 Introduction to Graduate Studies and Research I (2)**
The purpose of this course is to provide students with an intensive focus on the graduate program, Microsoft Excel, business statics and APA to equip students with overview and fundamental background knowledge and skill-sets essential for success in our MBA program and their career. Students acquire and apply concepts quickly with high level of competency.

**BUS 5020 Introduction to Graduate Studies and Research II (2)**
The purpose of this course is to provide students with an intensive focus on accounting, finance, and economics to equip student with overview and fundamental background knowledge and skill-sets essential for success in our MBA program and their career. Students acquire and apply concepts quickly with high level of competency.

**BUS 5030 Organizational Behavior and Development (2)**
This course introduces the theories of behavior in management. A critical analysis is performed on the contributors to the organizational behavior discipline and their research as applied to the business environment.

**BUS 5040 Management Information Systems (2)**
This course covers the fundamentals of information systems, including an examination of the terminology, alternative methods for the development of information systems, and the impact and application of information systems on organizations. Emphasis will be given to systems analysis and the systems development life cycle as they are used to solve organizational problems.

**BUS 5050 Marketing Management (3)**
This course concentrates on managing marketing strategies. Critical factors in the management of mature products and the introduction of new products, as well as
services are considered. Emphasis is given to those practices and procedures that yield long-term customer relationships. Focus is on the use of market analysis and design to evaluate marketing programs in competitive environments.

BUS 5060 Managerial Finance (3)
This course examines management decisions used in the formulation and implementation of financial policies. It includes the analysis of financial needs, acquisition of financial resources, capital markets risk, investment analysis, and types of financial instruments and strategies.

BUS 5070 Human Resource Management (2-3)
This course examines human resource management functions in profit and non-profit organizations. Major topics include human resource planning, legal requirements and major functions, job analysis, recruitment, selection and placement, training and development, performance appraisal, career development, compensation and benefits, and labor-management relations.

BUS 5080 Legal Environment of Business (3)
This course provides an analysis of the important legal principles affecting the business environment and decision-making. It is a study of the influence of the legal environment on the organization, its industry, and the individual. Emphasis is on contract, tort, property, and corporate law. Other topics, including securities laws, environmental laws, the impact of the ADA, etc. will be considered as well.

BUS 5090 Management Science (3)
This course is an in-depth study of the application of the scientific approach to managerial decision-making. The course is designed to familiarize the student with the quantitative methods used in solving business problems. The student is expected to formulate computer-based solutions to problems related to operations, marketing, finance, and other problems encountered in organizations.

BUS 5100 Business Management from a Christian Worldview (3)
This course examines the influence that social, cultural, and religious environments exert on institutional behavior, particularly focused on the development of an appreciation for the Christian worldview. Included are the changing nature of the business system, the policy process, corporate power, and organizational and societal reaction to these environmental forces. The roots of ethical behavior and the societal benefits of proper ethical behavior will also be examined.

BUS 5110 Global Business Management (3)
This course provides students with knowledge for operating businesses in a global context. This course examines the problems and opportunities of global marketing and management, international finance, economics, exchange rate risk, and international trade.
BUS 5120 Managerial Economics (3)
This course studies applications of microeconomics as solutions to organizational pricing, allocation, and production problems. Demand theory, optimal pricing and production levels, the effects of price changes through elasticity concepts, and forecasting issues will be studied. Macroeconomic concepts as they apply will also be considered. Prerequisites: ECO 2001 and ECO 2002 or ECO 3025

BUS 5130 Applied Business Solutions (3)
This course focuses on research design, data analysis, and results interpretation. The student will learn the practical application of various statistical methods. Prerequisite: BUS 3090 or equivalent

BUS 5150 Applied Research in Business (3)
Students will utilize the information gained throughout the program and apply that knowledge in an exploration of a topic area of their choice. A significant thesis/research paper and presentation will be the culmination of this activity and this program. This is a pass/fail course. Prerequisite: All other MBA courses

BUS 5160 Leading and Managing High-Performance Organizations (2)
Leading and Managing High-Performance Organizations focuses on the nature and function of effective leadership in high-performance systems. This course will include a comprehensive history of study of leadership; decision-making and empowerment; power and influence in organizations desiring flexibility and innovation; creating resonance within the organization; and leading organizational change. Emphasis is placed on leadership of emerging forms of organizations such as learning organizations, virtual organizations, and networks.

BUS 5170 Economics for Managers (3)
An examination of economic concepts used in management and government decision-making. Application of micro- and macroeconomic tools will be utilized to examine various business situations.

BUS 5180 Finance for Managers (3)
This course addresses the theory of managerial finance and its applications in the business world. Financial techniques and problems relating to managerial decision-making are discussed. Emphasis on risk, return, capital budgeting, and capital structure will be examined.

BUS 5210 Cross-Cultural Management (3)
This course explores the challenges faced by managers in a culturally diverse workforce and countries with different values and traditions. Effects of national cultural values on behavior and attitudes of employees will be examined. Topics will also include organizational and human resources issues such as motivation, communication, leadership, teamwork, and negotiation in a multicultural workplace.
ACC 5220 International Business Project/Travel (3)
This course challenges students to apply knowledge from prior courses and formulate practical decision making strategies to international business issues. Students are required to apply course knowledge in a realistic business environment project. At the students’ election, this project may take place in a short-term international travel setting.

BUS 5250 Thesis Research Continuing Services (1)
The purpose of the Thesis Research-Continuing Services is to allow the student to continue their work until the satisfactory completion of the thesis under the direction of the chair of the student’s thesis committee. This course will be repeated each semester until the student has satisfactorily completed the thesis.

CHRISTIAN EDUCATION

CED 2003 Foundations of Christian Education (3)
A foundational examination of the Biblical, historical, psychological, and philosophical concepts related to the Christian educational ministry of the local church. Specific attention will be focused on the physical, cognitive, spiritual, and psycho/social development of the individual. Students will formulate a personal philosophy of Christian education that incorporates an understanding of faith development and the various ministries and functions of Christian education in the local church.

CED 2012 Spiritual Formation (3)
A foundational class designed to examine the process and history of spiritual formation within Christianity. Emphasis is given to the formation of faith and spiritual vitality from a Wesleyan perspective. Specific attention will be given to introducing the student to the disciplines of the spiritual life. Lab fee required.

CED 2020 Discipleship Ministries of the Local Church (3)
A course designed to review and study existing and potential discipleship ministries of the local church. Emphasis will be given to ministries across the lifespan that are focused on the holistic development of faithful disciples/followers of Christ. Students will develop or redefine a philosophy of discipleship that is a faithful response to the Great Commission found in Matthew 28:16-20.

CED 2075/3075/4075 Leadership Practicum (1-3)
A structured experience in the local church or para-church. The student will assume the responsibility of planning, organizing, and implementing ministry. Reading and weekly journaling related to the practicum is required. Prerequisites: CHM 2000 and department approval.
CED 2150 Spiritual Formation & Mentoring I (0-1)
A course designed to review Christian Spirituality from a historical, theological and experiential point of view. The student will be introduced to the mosaic of Christian spirituality. This is a pass/fail course.

CED 2250 Spiritual Formation & Mentoring II - Formation (0-1)
A course designed to engage the student in developing a definition of spiritual formation and considering its implications for personal growth and public ministry. Students will investigate how personality and spirituality work together to form and transform persons into the image of Christ. This is a pass/fail course.

CED 3004 Ministry of Teaching (3)
An examination of the teaching act, teaching-learning events, and concepts related to the educational mandate and ministry of the local church. Prerequisite: CED 2003 or approval of department

CED 3015 Christian Discipleship (3)
Responding to the Great Commission mandate from our Lord (see Matthew 28:16-20), students will explore the discipleship ministry of the church from cradle to grave. Biblical, historical, lifespan and contemporary concepts will be identified and applied to the nurture and formation of Christ Followers. Contemporary expressions of discipleship will be researched and analyzed for their effectiveness as students devise plans for faithfully fulfilling the Great Commission in their life and ministry.

CED 3024 Foundations of Youth Ministry (3)
An examination of the foundational principles and issues of youth ministry. Specific attention will be given to the scriptural, philosophical, and cultural bases for working with adolescents in the local church. Prerequisites: CED 2003 and CED 2020

CED 3050 Teaching for Transformation (3)
A course that investigates and analyzes teaching-learning concepts and events related to the discipleship mandate and ministry of the local church. Students will develop, implement and critique both formal and informal teaching-learning events. Emphasis will be placed on the transformation of the learner. Prerequisite: CED 2020

CED 3055 Current Issues in Ministry (1-3)
A course designed to offer students opportunities to examine critical and contemporary issues in ministry. Students may repeat this course but only under a different course topic. A lab fee may be required. This course may be offered as a Pass/Fail course depending on the subject matter. Prerequisites: Instructor and department approval

CED 3060 Spiritual Practices (1-3)
A practical experience offered in spiritual formation. The focus will be on the development of the spiritual life through activities and disciplines such as meditation, prayer, fasting, journaling, lectio divina, etc. Students may repeat this course under
varying subtitles. Experimentation and practices both in and out of the class, written
reflections, and group process will be included. Lab fee required. Prerequisite: CED 2012

CED 3070 Children and Family Ministry (3)
A course designed to explore ministry to children and families within the local church.
Students will focus on the developmental needs of children, family structures, and how
the church can more effectively minister to children and families in a changing world.
Prerequisite: CED 2003

CED 3080 Adult and Small Group Ministry (3)
A course designed to explore adult ministry and small groups within the local church.
Emphasis will be given to the developmental needs of adults, small group ministry
principles and strategies, and how churches can engage continued discipleship
development within adults. Prerequisite: CED 2003

CED 3150 Spiritual Formation & Mentoring III - Disciplines (0-1)
A course concentrated on engaging select spiritual disciplines of the Christian life.
Emphasis will be given to students developing a “Rule of Life” for spiritual accountability
and growth. This is a pass/fail course. Prerequisites: CED 2150 and CED 2250

CED 3250 Spiritual Formation & Mentoring IV - Friendship (0-1)
A course designed to investigate Spiritual Friendship and Direction. Emphasis will be
given to students learning concepts of friendship and direction for personal growth and
public ministry. This is a pass/fail course. Prerequisite: CED 3150 or approval of
department

CED 4055 Ministry Research and Analysis (4)
A course designed to allow a student to complete supervised research through
reading, observation, and statistical analysis on an approved topic related to a major
facet of ministry in the local church. The research paper should show an ability to
integrate Biblical study and practical theology with contemporary issues or concerns
facing the church. Prerequisites: 90 credit hours and department approval

CED 4150 - Spiritual Formation & Mentoring: Selected Topics (0-1)
A course designed to continue the Spiritual Formation and Mentoring process of the
student. Topics will be selected and approved as student, mentor and professor
determine personal and professional needs. This course is offered as pass/fail. This
course may be repeated under a different topic. Prerequisite: CED 3150/3250 or
approval of department

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CHURCH MINISTRY

CHM 1001 Exploring God's Call (3)
A course designed around the belief that God calls all His followers to a sense of vocation in many different fields of opportunity. This class explores calling and vocation as taught in scripture and applied to contemporary expressions.

CHM 2000 Introduction to Church Ministry (3)
This is an entry-level course for prospective ministry majors. This course will explore the various avenues of ministry available within the church and para-church organizations today. Students will be equipped to examine their own personal call to ministry as they build a personal philosophy of ministry that takes into account Biblical, theological, spiritual, psychological, and ethical perspectives. Lab fee required.

CHM 2022 Introduction to Christian Worship (3)
The student will be given an overview of contemporary practices in worship ministries as they are introduced to current Biblical and theological models for planning worship in the local church. Emphasis will be given to the exploration of the student's particular worship tradition within an ecumenical context. This course will introduce students to some of the historical and theological issues to be explored in-depth in the upper-division courses. Students will design and critique worship liturgies and reflect on outside observations of worship practices.

CHM 2055 Special Topics in Ministry (3)
The modern church is confronting dramatic social change. This course will focus on current hot topics examining how the local church should respond, cope, adapt, or reject such contemporary developments. It will examine the skills and knowledge required to effectively minister in such diverse cultural contexts. Topics will vary.

CHM 2075 Leadership Practicum (1-3)
A structured experience in the local church or para-church. The student will assume the responsibility of planning, organizing, and implementing ministry. Reading and weekly journaling related to the practicum is required. Prerequisites: CHM 2000 and department approval.

CHM 3010 Perspectives on Christian Missions (3)
This foundational course explores the Biblical, historical, cultural, and strategic perspectives of the modern missionary movement. Students will gain an understanding of mission theory, cultural insights, strategic planning, and practical application as related to the missionary task of the church in both a local and global context. Learning activities related to the student's professional goals are integrated into this course. Prerequisite: CHM 2000 or approval of department.
CHM 3012 Communicating the Gospel (3)
This course investigates sermon preparation skills and communication approaches appropriate for the 21st Century. It emphasizes the spiritual preparation of the communicator, the content of the message, the context of the receivers, and the methods (media) of delivery. Prerequisite: BST 3000 or 3080

CHM 3015 Christian Discipleship (3)
Responding to the Great Commission mandate from our Lord (see Mark 16:15-18 and Matthew 28:16-20), students will explore the discipleship ministry of the church from cradle to grave. Biblical, historical, lifespan and contemporary concepts will be identified and applied to the nurture and formation of Christ followers. Contemporary expressions of discipleship will be researched and analyzed for their effectiveness as students devise beginning plans for faithfully fulfilling the Great Commission in their life and ministry.

CHM 3030 Evangelism and Congregational Vitality (3)
This course investigates the life of the church at the local level. Areas of focus include: contemporary evangelism philosophies and methods; congregational growth/health qualities, and conflict management skills necessary for congregational relationships in the 21st Century church. Prerequisite: CHM 2000

CHM 3040 The Minister’s Marriage and Family Life (3)
A course for ministerial students and their spouses. Exploration of the various images and roles of marital partners in professional Christian ministries. Special attention given to mutual care, support, and nurture for the nonprofessional spouse and children of clergy. Prerequisite: CHM 2000 or approval of department

CHM 3042 Pastoral Care (3)
This course will seek to equip the student with the rationale and experience to begin formulating a philosophy of pastoral and congregational care. Various roles of the pastor, both as a care giver and administrator of the church as a caring community, will be explored. The distinctions and definitions of the classical, clinical, and communal contextual paradigms for pastoral care will be examined. Prerequisite: CHM 2000

CHM 3050 Survey of Church History (3)
A survey of the history of Christianity from the first century to the present, with particular attention paid to the history of Christianity in the United States and a brief introduction to the history of the Church of God (Anderson). Offered online only. Prerequisite: CHM 2000 or approval of department

CHM 3055 Current Issues in Ministry (1-3)
A course designed to offer students opportunities to examine critical and contemporary issues in ministry. Students may repeat this course but only under a different course topic. A lab fee may be required. This course may be offered as a Pass/Fail course depending on the subject matter. Prerequisite: Instructor and department approval
CHM 3075/4075 Practicum in Church Ministry I-II (3,3)
A structured ministry experience in a local church setting. The student will assume the responsibility for planning, organizing, and implementing ministry. Reading and weekly journaling related to the practicum is required. Each field experience requires 120 clock hours of observation and participation within the selected ministry setting. Dialogue and reflection with peers is required at a debriefing session. Prerequisite: CHM 2000 or approval of department.

CHM 3175/4175 Leadership for the 21st Century: A Residential Experience (0-3)
A residential experience for online ministry students where contemporary issues in ministry will be addressed and explored, students will be challenged to synthesize and integrate the course of study with “real-life” leadership issues within a 21st century context. Students in the online ministry program are required to attend and participate in two experiences. This is a pass/fail course. Students may elect to take the experience for credit, which will require additional reading and writing activities (0-3 hours). Prerequisite: CHM 2000 or approval of department.

CHM 4030 Preaching Seminar (3)
A preaching seminar designed to introduce learners to various styles of sermon preparation and delivery. This course will require weekly presentations and critiques. Prerequisite: CHM 3012.

CHM 4032 Congregational Leadership and Polity (3)
This class focuses on the nature of the Church and the leadership issues necessary to fulfill its purpose. Organizational polities and leadership development issues and styles will be highlighted. Prerequisites: CHM 2000 and CHM 2022.

CHM 4055 Ministry Research and Analysis (4)
A course designed to allow a student to complete supervised research through reading, observation, and statistical analysis on an approved topic related to a major facet of ministry in the local church. The research paper should show an ability to integrate Biblical study and practical theology with contemporary issues or concerns facing the church. Prerequisites: 90 credit hours and department approval.

CHM 4185/4285 Ministry Internship (5/5)
A structured, supervised experience in Church ministry. The student will assume responsibilities of planning, organizing, and implementing ministry in a local church. Focused reading, journaling, and weekly meetings will be included. Students must complete the application process three months prior to the start of their internship. Prerequisites: 90 credit hours and department approval.

CHM 4195 The Church in Today’s Society (3)
This capstone course for majors in Biblical Studies, Church Ministry, and Music Ministry will provide an opportunity for students to summarize and to integrate the several disciplines of professional church ministry and the various ministries of the church. The focus will be on the ethical and effective application of the concepts from those
department majors to the development of a strategy for ministry in local congregational settings. The nature and work of the church in today's society, as well as the function and role of the pastor as leader in ministry will be assessed. Lab fee required. Prerequisite: CHM 2000 and 90 cumulative credit hours earned

**CHURCH MINISTRY PREPARE**

**CMP 1000 Call, Leadership and Praxis of the Church 1 (1-3)**
An introductory course designed to assist the student in discerning their ministry call, giftedness and leadership. The course may involve self assessment and testing. Students may explore elements of church practice, skill development and leadership. Three credit hours of CMP 1000/1001 may substitute for CHM 2000.

**CMP 1001 Call, Leadership and Praxis of the Church 2 (1-3)**
An additional course designed to assist the student in discerning their ministry call, giftedness and leadership. The course may involve self assessment and testing. Students may explore elements of church practice, skill development and leadership. Three credit hours of CMP 1000/1001 may substitute for CHM 2000.

**CMP 1002 Ministry and Theology of the Church 1 (1-3)**
An introductory course designed to explore basic theological positions of the church. Students will explore elements of ministry and theology within the context of their church tradition. Three credit hours of CMP 1002/1003 may substitute for TST 2000.

**CMP 1003 Ministry and Theology of the Church 2 (1-3)**
An introductory course designed to explore basic theological positions of the church. Students will explore elements of ministry and theology within the context of their church tradition. Three credit hours of CMP 1002/1003 may substitute for TST 2000.

**CMP 1004 Understanding the Scriptures 1 (1-3)**
A freshman level course that reviews specific books of the Old Testament within their cultural and historical context. Three credit hours of CMP 1004/1005 may substitute for BST 1010.

**CMP 1005 Understanding the Scriptures 2 (1-3)**
A freshman level course that reviews specific books of the New Testament within their cultural and historical context. Three credit hours of CMP 1004/1005 may substitute for BST 1010.

**CMP 1006 Formation and Liturgy of the Church 1 (1-3)**
An introductory examination of concepts and practices of spiritual formation and/or the church’s liturgical practices and ordinances. Three hours of CMP 1006/2006 may substitute for CHM 2022 or two credit hours may substitute for CED 2150 and CED 2250.
CMP 2000 Leadership and Praxis of the Church 1 (1-3)
This course will examine various concepts of leadership, teaching and praxis within the local church context. Three credit hours of CMP 2000/2001/2002 may substitute for CED 2020 or CHM 2000.

CMP 2001 Leadership and Praxis of the Church 2 (1-3)
This course will examine various concepts of leadership, teaching and praxis within the local church context. Three credit hours of CMP 2000/2001/2002 may substitute for CED 2020 or CHM 2000.

CMP 2002 Leadership and Praxis of the Church 3 (1-3)
This course will examine various concepts of leadership, teaching and praxis within the local church context. Three credit hours of CMP 2000/2001/2002 may substitute for CED 2020 or CHM 2000.

CMP 2003 Mission and Theology of the Church 1 (1-3)
This course will explore select topics related to the mission, history and theology of the local church. Three credit hours of CMP 2003/2004 may substitute for TST 2000.

CMP 2004 Mission and Theology of the Church 2 (1-3)
This course will explore select topics related to the mission, history and theology of the local church. Three credit hours of CMP 2003/2004 may substitute for TST 2000.

CMP 2005 Understanding the Scriptures 3 (1-3)
A sophomore level course that reviews specific books of the Old Testament within the original cultural and historical context. An exegetical component is required. Three credit hours may substitute for BST 2010 or BSL 2010/2020/2040/2070.

CMP 2006 Understanding the Scriptures 4 (1-3)
A sophomore level course that reviews specific books of the New Testament within the original cultural and historical context. An exegetical component is required. Three credit hours may substitute for BST 2020 or BSL 2010/2020/2040/2070.

CMP 2007 Formation and Liturgy of the Church 2 (1-3)
A further examination of concepts and practices of spiritual formation and/or the church’s liturgical practices and ordinances. Three credit hours of CMP 1006/2006 may substitute for CHM 2022 or two credit hours may substitute for CED 2150 and CED 2250.

COMMUNICATION

COM 2002 Audio and Video Production (3)
A practical course introducing students to the audio-visual media of communication. Projects will be used to acquaint students with media development, application, and production. Lectures, demonstrations, and production of materials will comprise the
content and experiential elements for the course. Lab fee required. Prerequisite: ENG 1020

COM 2010 Oral Communication (3)
A general education course where students prepare and present a series of speeches. Emphasis will be on selecting topics appropriate for specific audiences, gathering and analyzing materials, supporting points with evidence and logical reasoning, and achieving clear and effective styles of delivery. This course does not count as a communication elective. Prerequisites: ENG 1020 and sophomore status

COM 2020 Media Literacy (3)
A practical course in microcomputer applications where students will demonstrate proficiencies with digital communication elements. Students will study the history of media development. Lab fee required. Prerequisite: ENG 1020

COM 2031 Global Communication (3)
This course is designed to examine the impact of global broadcast, satellite communication, and telecommunication systems on both Western and non-Western socio-cultural elements. Prerequisite: ENG 1020

COM 2040 Radio Production (3)
This course will focus primarily on combining the theoretical fundamentals of audio production with essential practical exercises and development of audio production techniques. Students will be exposed to different audio production techniques, programming and the history of audio production. Prerequisite: ENG 1020

COM 2044 Digital Photography (3)
A course designed to introduce students to the discipline of digital imaging. Though the emphasis will be on software proficiency and photographic skill development, the intent is to address the computer as another tool of expression for the artist/photographer. Lab fee required. Prerequisite: Permission of the instructor

COM 2051 Black and White Photography (3)
A course designed to introduce students to the basic techniques of exposure and development in black and white photography. Emphasis will be on technical as well as aesthetic characteristics. The photograph will be studied as a medium for documentation, representation, and expression. Lab fee required. Prerequisites: ENG 1020 and permission of the instructor

COM 3012 Publishing Design (3)
A course for students interested in developing publishing skills. Students will implement and examine the methods, tools, language, and techniques used to bring artwork and copy to the published page. Emphasis will be on style, form, message content, and audience response. Students will have the opportunity to do creative problem-solving projects over the entire semester. Lab fee required. Prerequisite: COM 2020
COM 3014 Interpreting Cinema (3)
A comprehensive look at the psychology of communication as revealed through the study of cinematography, exploring the philosophy behind the use of film as a medium of expression, the production world of this industry, the impact of motion pictures on the American public, and how to be ethical user/consumers of the medium/message. Emphasis will be placed upon an integration of Christian faith into the use of film as an effective tool of communication. Lab fee required. Prerequisite: Permission of the instructor

COM 3023 Audio and Video Production II (3)
An intermediate course designed to explore the dynamics of video field production. Theory and technical training will be combined to enable students to develop proficiencies in operating audio and video equipment. Lab fee required. Prerequisite: COM 2002

COM 3034 Public Relations (3)
A course designed to associate students with various aspects of public relations, including writing assignments for various types of communiqués, group activities, and public presentations. Students will work with problems of language and style in preparation of copy for a variety of media. Prerequisite: ENG 1020

COM 3040 Digital Photography II (3)
An intermediate course for students interested in developing camera and printmaking skills to marketable quality. Emphasis is on camera and print control as well as composition and image manipulation. Lab fee required. Prerequisite: COM 2044

COM 3054 Communication Law (3)
A course designed to immerse students in the areas of law affecting communication professionals. Topics covered include laws pertaining to media dissemination, libel, copyright, plagiarism, the right to reply, and privacy. Case studies will be discussed, along with the relevancy of laws as they pertain to today's society. Prerequisite: ENG 1020

COM 3060 Sports Journalism (3)
This course will explore the evolution of sports coverage and provide instruction and practice in reporting sports. The course will include emphasis on game coverage and interviewing techniques; features, sidebars, advances and press conference coverage. Prerequisite: ENG 1020

COM 3063 Communication Elements and Theories (3)
This course is designed to provide instruction and practice in professional communication settings. Elements of the course include communicative situations, techniques, and theories that will be used to demonstrate effective communication skills. Emphasis will be placed on interpersonal communication constructs. Prerequisite: COM 2010
COM 3070/4070 Media Practicum (1/1)
Practical application of media and/or writing to various communication situations. Practicums are reserved for students admitted to a Communication Arts major, or students minoring in communication, writing, or journalism. Prerequisite: ENG 1020

COM 3075/4075 Field Experience (3 or 6/3 or 6)
Placement of majors in community service situations to provide opportunities to apply and develop skills acquired in the classroom. Prerequisites: Students must have a minimum of 60 credit hours and obtain departmental approval of site and proposed learning experience to register.

COM 3085/4085 Internship (3 or 6/3 or 6)
Placement of majors in professional situations for extended periods of time. Prerequisites: Students must have a minimum of 60 credit hours and obtain departmental approval of site and proposed learning experience to register.

COM 3130 News Writing (3)
Instruction and practice with common written forms used in news print situations. Emphasis will be placed on news gathering and reporting skills with an examination of news environments. Lab fee required. Prerequisite: ENG 1020

COM 3230 Broadcast Media Writing (3)
Instruction and practice with common written forms used in traditional broadcast situations. Emphasis will be placed on news gathering and reporting skills with an examination of broadcast news environments. Lab fee required. Prerequisite: ENG 1020

COM 3320 Webcast Media Writing (3)
Instruction and practice with common written forms used in non-traditional broadcast/webcast situations. Emphasis will be placed on news gathering and reporting skills with an examination of World Wide Web news environments. Lab fee required. Prerequisite: ENG 1020

COM 4000 Visual Literacy (3)
An intermediate course designed to explore the discipline of visual literacy. An examination of the basic visual elements, the implications of communication technologies, and the implications of the visual arts media will afford the student an opportunity to investigate and analyze a variety of creative elements related to visual literacy. Lab fee required. Prerequisite: COM 2020 or instructor approval

COM 4050 Special Topics (3)
Faculty and students explore new fields of research or areas of interest in communication and communication technologies not covered in standard course offerings. Possible titles include: Communication Theory, Media Production, Media Studies, and/or Web Design and Production. Prerequisite: Permission of the instructor
**COM 4061 Career Planning (1)**
Students develop skills in interviewing, résumé writing, portfolio preparation, and other issues relevant to preparing a strategy for marketing themselves for either employment or graduate school. Lab fee required. Prerequisite: senior status.

**COM 4095 Seminar in Communication (2)**
A seminar in selected communication issues or problems. Included will be readings and reviews of current literature as appropriate to the major topic presented in the seminar. Students will be involved in the oral defense of a research project and will take a comprehensive exiting examination relevant to their chosen field of interest in communication. Prerequisite: Senior status and permission of the instructor.

**ECONOMICS**

**ECO 2001 Principles of Economics: Macro (3)**
Introduction to the central economic problems of every society, the price systems of free markets, the bare elements of supply and demand, business organization, labor and industrial relations; the economic role of government, national income determination, prices and money, the nation's banking system and monetary and fiscal policies; analysis and determination of the effects on the economy of government spending and taxation, consumption spending, saving and investment spending.

**ECO 2002 Principles of Economics: Micro (3)**
Determination of the price of a commodity by supply and demand, the economics of various industries, the ideal production level for maximum profit, and decision-making for firms under various competitive market conditions (monopoly, pure competition, etc.). The impacts of government intervention and trade within an industry are also investigated.

**ECO 3025 Survey of Economics (3)**
A concise, rigorous overview of the fundamental theories of macroeconomics and microeconomics. This course is designed to provide a comprehensive perspective of the economics field.

**EDUCATION**

**EDE 3020 Foundations and Curriculum of Early Childhood Education (3)**
This course provides an overview of historical development, current theory, practices, philosophical basis, content, instructional materials related to language arts (including literacy development and reading readiness), social sciences, science, mathematics, and health and nutrition. Additionally, this course includes a focus on curriculum design and construction of developmental appropriate practices.
EDE 3050 Introduction to Language Arts & Student Literature (4)
This course is the first in a series of three literacy courses and will be an introduction to literacy instruction for K-12 students, including ESE and ESOL students. It includes an overview of the content of language arts (applied linguistics, speaking, listening, viewing, visual representation, writing, and reading). Emphasis will be placed on linguistics and acquisition of first and second language and appropriate instruction in relation to the developmental levels and backgrounds of all students. The various genre and purposes of student literature, including multicultural literature, will be introduced. Instructional methods and materials for listening, speaking, viewing and visual representation are included in the course. Lab fee required.

EDE 3060 Art for the Elementary School (2)
Development of creative expression in the elementary school child through experiences with a variety of materials and techniques. Lab fee required.

EDE 3070 Methods of Teaching Reading and Writing (4)
This course will include instructional methods and materials for teaching all K-6 students, including ESE and ESOL students, the purposes and processes of writing, and its sub skills (handwriting, spelling, and grammar). Children’s literature will be used as models of writing. The various approaches to and materials for teaching reading and planning for a balanced program of reading instruction for K-6 students will be taught. Skills and strategies for decoding and comprehending will be emphasized. Lab fee required. Prerequisite: EDE 3050 or permission from instructor

EDE 4000 Diagnostic & Prescriptive Reading & Writing Instruction (4)
How to diagnose students with reading and/or writing problems using tools such as informal reading inventories, miscue analysis, and other assessments. Prescribing and utilizing appropriate methods and materials to increase students’ performance in these literacy areas. Special attention will be given to literacy instruction for ESOL students, ESE students, and less able students who are not in special programs. This course includes a service-learning component. Lab fee required. Prerequisite: EDE 3070

EDE 4010 Music for the Elementary School (2)
Intensive study of materials, methods, and skills for teaching music; singing rhythms, listening, creative activities, and instruments.

EDE 4020 Physical Education for the Elementary School (2)
Planning of a total program of health and physical education with content, techniques of organization, and teaching methods appropriate for the elementary child.

EDE 4030 Science for the Elementary School (3)
Programs, materials, practices, and trends in teaching elementary school science; attention to newly developed materials and techniques; review of course content, teaching methods, and testing procedures. Lab fee required.
EDE 4040 Math for the Elementary School (4)
A background in math for the meaningful teaching of beginning number concepts, basic facts, and fundamental processes and their application in problem solving, including algebra; analysis of current innovations and proposals for the elementary curriculum.

EDE 4050 Social Studies for the Elementary School (3)
Programs, materials, practices, and trends in teaching elementary social studies; attention to newly developed materials and techniques; review of course content, teaching methods, and testing procedures.

EDU 2000 Foundations of Education (3)
A foundation course with emphasis on educational history, principles, philosophy, and school and society. The course examines the broad historical and philosophical background of American education as it stands today. In addition, it includes an examination of current educational, social, financial, and political factors that impact educational planning and effectiveness, student success, school climate, and participants within the system. Prerequisite: ENG 1020 or permission of the instructor.

EDU 2010 Life-Span Development (3)
A basic overview of human development from birth to death with an emphasis on physical, social, mental, and spiritual development. The organization is chronological and conceptual. PSY 2000 or by permission of instructor.

EDU 3000 Instructional Technology (3)
An introduction to the use of various types of technology in teaching. Students will examine selected media for instructional analysis as well as design media for instruction. Activities will include the use of instructional technology hardware. Additionally, this course assists students in developing the electronic basis for presenting themselves as professional educators. Such skills may include, but are not limited to, an electronic portfolio, electronic data collection and record keeping, and digital presentation of teaching skills. This course meets the Applied Contemporary Skills requirement for general education. This course requirement is met by MUS 3000, Music Technology, for Music Education majors only. Lab fee required.

EDU 3010 Curriculum Design and Instructional Strategies (3)
A systematic approach to curriculum and instruction including purpose, process, practice, and an overview of learning theories, including effective teaching techniques and methods for diverse learners. Includes the study of the K-12 school curriculum and its development as well as unit, theme, and lesson planning, organization, and problems related to curriculum and instruction. Course is taken concurrently with EDU 3175 Practicum 1. Prerequisites: EDU 2000 and 2010 or permission of the instructor.

EDU 3020 Affirming Diversity (3)
Reflects the new demographic realities faced by teachers, counselors, social workers, and others working in the public sector. This course will focus on differences and
similarities among cultural and linguistic groups within the United States. Students will develop a theoretical and practical knowledge base that will enable more effective interactions and encourage success for all parties. This course includes a service-learning component integrating servanthood within the curriculum framework of the education profession.

EDU 3040 Teaching Reading in the Content Areas (3)
A study of the reading process, the developmental stages in reading, the principles of teaching reading, and methods of teaching the skills and strategies necessary for successful reading in the content areas. Recognizing and diagnosing reading problems and providing appropriate remediation will be emphasized.

EDU 3050 Assessment & Evaluation K-12 (See EDX 3050)

EDU 3075 Behavior Analysis Practicum (0-1)
A 40-hour practicum for students of junior or senior status who have declared their major to be completed in two sections of 20 hours completed over two semesters. Students will receive hands-on training by a Certified Behavior Analyst in the evaluation, recording and analysis of student behavior. This is a pass/fail course.

EDU 3175 Practicum I (1)
A planned practicum done during the first semester of the junior year requiring 35-40 clock hours of observation and participation in school classrooms and seminar sessions with university personnel. Emphasis is on observing and responding to classroom environment, atmosphere, and the curriculum. Course is taken concurrently with EDU 3010 Curriculum Design and Instructional Strategies. This is a pass/fail course. Lab fee required.

EDU 3275 Practicum II (1)
A planned practicum done during the second semester of the junior year requiring 35-40 clock hours of observation and participation in school classrooms and seminar sessions with university personnel. Emphasis is on observing and responding to instructional methods, meeting the needs of students, and assessment of students. Course is taken concurrently with EDX/EDU 3050 Assessment and Evaluation K-12. Lab fee required. This is a pass/fail course. Prerequisite: EDU 3175

EDU 4010 Methods of Teaching English (3)
Methods of teaching English in the middle and secondary school.

EDU 4023 Music Methods for the Elementary School (2)
Music interests of children at various elementary grade levels; music literature to enable the teacher to develop interests and promote growth; music suitable for various units and activities.
EDU 4024 Music Methods for the Secondary School (2)
Music materials and methods in the areas of choral and general music for the middle and secondary school.

EDU 4030 Methods of Teaching Physical Education (3)
Methods of teaching physical education in the middle and secondary schools. This course meets the Applied Contemporary Skills requirement for general education.

EDU 4040 Methods of Teaching Science (3)
Methods of teaching science in the middle and secondary school.

EDU 4050 Methods of Teaching Social Sciences (3)
Methods of teaching social sciences in the middle and secondary school.

EDU 4050 Classroom and Behavior Management (see EDX 4055)

EDU 4070 Comprehensive Strategies for ESOL (3)
Capstone course that reviews the legal mandate for ESOL in the State of Florida, examines contemporary research in SLA, and re-examines the methodology for incorporating ESOL strategies that are inherent in the methods components of Warner University’s teacher education program. This course has a theoretical basis and a field component. Course is taken concurrently with EDU 4175. Prerequisite: EDU 3020

EDU 4085 Teacher Education Internship (10)
Internship for elementary and secondary teaching. Assuming full classroom teaching responsibilities; planning, organization, and use of instructional materials under the direction of a qualified in-service teacher; participation in school and community activities. Prerequisite: Senior status and approval by the Department of Teacher Education. For details, see the Director of Teacher Education. This course includes seminar assignments demonstrating a growing Christian faith and articulating a Christian worldview and linking this to the Code of Ethics and the Principles of Professional Conduct of the Education Profession of Florida. Lab fee required. Prerequisite: EDU 3010, passing FTCE Professional Exam and Subject Area Exams

EDU 4095 - Teaching from a Christian Worldview (3)
This capstone course focuses on current issues regarding teaching and learning in public school settings. Students will research current educational topics and will reflect on the Code of Ethics and the Principles of Professional Conduct of the Education Profession of Florida. Students will integrate theology and pedagogy developing a personal philosophy of life and profession for ethical understanding and behavior. Students will research an educational challenge or dilemma and propose a thesis regarding Christian growth and professional behavior.

EDU 4175 Practicum III (1)
A planned practicum done during the first semester of the senior year requiring 35-40 clock hours of observation and participation in school classrooms and seminar sessions
with university personnel. Emphasis is on evaluating, observing and instructing NES and LES (LEP, ELL) students K-12. Course is taken concurrently with EDU 4070 Comprehensive Strategies for ESOL. Lab fee required. This is a pass/fail course. Prerequisite: EDU 3275

**EDU 4195 Accomplished Practices Portfolio (0)**
A Pass/Fail noncredit course consisting of the completion, submission, approval and clearance of the Educational Studies pre-professional portfolio documenting the Florida Educator Accomplished Practices at the Pre-Professional level. This course must be successfully completed prior to eligibility for graduation.

**EDU 4275 Practicum IV (0)**
A practicum done in the summer prior to the Professional Semester that includes working with an appropriate grade level subject-area teacher for 5 days at the opening week and the first day of student contact of a school year. Reflective journaling, an evaluation from the host school, and a concluding seminar with university personnel are required. This is a pass/fail course.

**EDU 5010 Multicultural Education (3)**
This course examines the demographic revolution in American society and its implications for education. The focus for this course is based on the discussion of education as a cultural process and the role multicultural education can play in restructuring schools to meet the challenges of the future.

**EDU 5011 Foundations of Issues in Education Seminar (3)**
This is the entry course for the Master’s of Arts in Education program. It provides an orientation to graduate studies and the program. The students will identify, explore and research historical, sociological, philosophical underpinnings of the American teaching profession; as well as, the current issues that impact classroom practice.

**EDU 5020 Advanced Reading and Language Arts Methods (3)**
This is an advanced course focusing on teaching the skills and strategies of decoding/encoding and the construction of meaning in reading and writing. Differentiating instruction based on assessment with purposes of prevention, identification, and remediation of reading/writing difficulties will be an emphasis. Students will learn how to infuse appropriate literature and content reading materials within language arts instruction. Prerequisite: An undergraduate reading methods course

**EDU 5021 Advanced Instructional Methods (3)**
This course is designed to provide in-depth study into methods and techniques used to foster learning in the content areas. Students are expected to review current research as to multiple intelligences and appropriate methods and their application with diverse populations.
EDU 5025 Integrative Instructional Technology (3)
The effective application of a wide variety of instructional technology is explored in this course. The student explores and relates communication theory as it relates to instructional technology. Students develop communication skills including the ability to design communication strategies based on research and theory. The teaching and learning processes are applied and studied from the perspective of evaluating, selecting, and using instructional and administrative technological procedures.

EDU 5030 Advanced Curriculum and Instructional Design (3)
This course provides an examination of the theories of curriculum development and the prominent curricular designs utilized in contemporary education. An emphasis on appropriate and proven effective instructional strategies is also an emphasis for this course. Student teams will design, produce, implement, and evaluate an instructional system developed for a field site.

EDU 5040 Research Design and Professional Writing (3)
This course provides an introduction to the theory and practice of descriptive and qualitative research in the field of education. Both design and analysis issues are discussed. The student is involved in both research review and design relevant to their field of professional practice. Action research is a focus for research design. This course will utilize seminar as well as an online format for delivery.

EDU 5045 Special Topics in Education (3)
Exploration and demonstration of significant knowledge in an area of special interest to the MAEd student and/or in an area for which the student needs to demonstrate a graduate level of competence. These courses can be used toward the completion of specific teacher certificate programs within the graduate area of Curriculum and Instruction. At the option of a particular undergraduate degree program, these courses may be used toward an undergraduate degree as well. Prerequisite: EDU 5011 or permission of the MAEd Program Coordinator

EDU 5050 Advanced Classroom Management
This course enhances knowledge and skills for (a) developing and maintaining a productive and proactive classroom environment; (b) teaching students discipline, self-control, conflict resolution, and other self-management skills; (c) behavior intervention and management plans in classroom programs and in cooperation with parents, teachers, and other personnel to promote student learning.

EDU 5145 Special Topics in Education (Professional Development)
Intended for guest students who are attaining credit at the graduate level to fulfill professional development requirements for their professional portfolio. For this type of course the criteria remain the same as for a Special Topic Course (5000 level), but the documentation at the point of request may be more extensive. Exploration and demonstration of significant knowledge in an area of special interest to the MAEd student and/or in an area for which the student needs to demonstrate a higher level of competence. Designed to fit the needs of each student. Does not fulfill MAEd degree requirements. Prerequisite: Permission of the MAEd Program Coordinator
EDU 6010 Educational Psychology (3)
This course examines selected topics and issues related to the application of psychology to problems in a variety of educational settings. This course examines the theoretical and practical aspects of learning, motivation, human development, assessment, intelligence, personality, diversity, and measurement and evaluation. Prerequisites: EDU 5011 or permission of the instructor.

EDU 6020 Advanced Educational Assessment and Evaluation (3)
This course is designed to provide in-depth study into the many areas of educational assessment and evaluation. Students will gain insights and knowledge related to topics such as high-stakes testing, norm and criterion referenced tests, higher order test writing, performance-based assessment, portfolio assessment, descriptive statistics, and the types of standardized tests. Authentic assessment is practiced. Prerequisites: EDU 5011, 5021 and 5030.

EDU 6030 Accomplished Practices Portfolio (0-1)
A Pass/Fail noncredit course consisting of the completion, submission, approval and clearance of the MAEd portfolio documenting the Florida Educator Accomplished Practices at the Accomplished level. This course will be repeated each semester as a one hour course until documentation is completed.

EDU 6040 Thesis or Action Research Project (3)
This course is a culminating and comprehensive project that will enable the learner to engage in a selected inquiry process related to their profession. The research project will be selected with the approval of a faculty mentor/advisor and will be successfully presented at the Teacher Education Department graduate seminar. This is a pass/fail course. Prerequisites: EDU 5011, 5021, 5030 and 5040.

EDU 6045 Special Topics in Education (3)
Exploration and demonstration of extensive knowledge in an area of special interest to the MAEd student and/or in an area for which the student needs to demonstrate a higher level of competence. These courses are used as part of the MAEd graduate degree program within which they are offered. Academic rigor must be defined at a higher graduate level of thought and pursuit. A scholarly paper or project worthy of such thought and pursuit must be the product of this level of study. Prerequisite: EDU 5011 and EDU 5040, or permission of the MAEd Program Coordinator.

EDU 6140 Thesis/Action Research Continuing Services (1)
A Pass/Fail credit course consisting of the final submission, approval and clearance of the MAEd Thesis or Action Research Project. This course will be repeated each semester as a one hour course until documentation is completed. Prerequisites: EDU 5040 and EDU 6040.

EDX 3000 Foundations of Exceptional Student Education (3)
An introductory course designed to survey the education of exceptional students whose special needs are created by measurable differences in development and...
behavior. Attempts an integrated approach to the various exceptionalities, which are encountered in the educational setting.

**EDX 3030 Speech and Language Development and Disabilities (2)**
A course to introduce the developmental and organic speech and language disabilities. Provides students with a developmental model for integrating instructional strategies and curriculum for the regular and exceptional student with speech and/or language disabilities.

**EDX 3050/EDU 3050 Assessment & Evaluation K-12 (3)**
A course designed to provide knowledge and introduce educational testing, evaluation, and the application of exceptional student assessment. Students will study principles and practices for use of standardized and teacher-made tests as well as other assessment and evaluation tools, including the content in Florida state achievement tests. Students will be able to use evaluation techniques for translating diagnostic information into appropriate learning environments and prescriptive teacher strategies for all students, including exceptional and ELL students. Basic statistical elements of testing are included. Course is taken concurrently with EDU 3275 Practicum II. Prerequisites: EDU 3010 and EDX 3000 or permission of the instructor

**EDX 3060 Critical Teaching Strategies for ESE Students (3)**
Students will be exposed to hands-on process approach techniques, demonstrations, experiences, questioning techniques, discussions, and projects that can be used to each exceptional students in the curriculum areas of science and social studies. This course will address the characteristics and learning needs of exceptional students as well as English Language Learners.

**EDX 4010 Instructional Strategies for Learning Disabled Students (3)**
A course to develop prescriptive and diagnostic teaching strategies and programs to implement goals and objectives for the specific learning disabled student. Content will include class and program organization, physical arrangements, selection and evaluation of curriculum materials, parental communication, and peer professional communication. Prerequisite: EDX 3000 or permission of the instructor

**EDX 4020 Instructional Strategies for Emotionally Handicapped Students (3)**
A course to develop strategies and curriculum interventions, goals and objectives, class and program organization, physical arrangements, and communication to provide for the special educational needs of emotionally handicapped students. Prerequisite: EDX 3000 or permission of the instructor

**EDX 4030 Instructional Strategies for Students with Intellectual Disabilities (3)**
This course will provide the student with diagnostic-prescriptive assessment, pre-academic and academic instructional strategies, curriculum design and planning, class organization, and procedures for writing and implementing an individual plan for mentally handicapped students. Prerequisite: EDX 3000 or permission of the instructor
EDX 4040 Social-Personal Skills & Transition Planning for ESE (2)
A course designed to examine the personal and social needs of exceptional students. Occupational, vocational, and employment training opportunities; the school-adult transition process, agency involvement, career-vocational planning, and planning for successful adult and community living will be covered. Prerequisite: EDX 3000 or permission of the instructor

EDX 4055/EDU 4055 Classroom and Behavior Management (3)
A course to provide the theoretical foundations and assist in the development of a program for behavior management in the classroom. Current classroom and behavior management systems will be covered as well as discussion of classroom management applications. This course includes instruction and assignments regarding school safety, ethics, and laws pertaining to discipline. Special emphasis will be on the exceptional child. Prerequisite: EDX/EDU 3050 or permission of the instructor

ENGLISH

ENG 0080 Reading Enhancement (3)
Development and improvement of reading comprehension and speed. This course does not count for Associate or Bachelor degree credit.

ENG 0090 English Enhancement (3)
Development and improvement of fundamental skills of grammar and composition. This course does not count for Associate or Bachelor degree credit.

ENG 1000 Introduction to College Writing and Thinking (3)
A course devoted to improving basic English skills including grammar, punctuation, and mechanics. The course introduces students to the writing process and emphasizes clarity and correctness at the word, sentence, and paragraph levels. This course is also designed to prepare students for the analytical reading and writing, and critical thinking required in ENG 1010, Composition I. ENG 1000 does not satisfy the general education requirement for written composition, but the hours count toward the 120 hours required for graduation. A grade of “C” or higher is required.

ENG 1010 Composition I (3)
This course focuses on three objectives: to enable students to develop adequate reading, writing, and critical thinking skills; to assist students in making a successful transition into academic discourse; and to emphasize organizational skills in writing. A grade of “C” or higher is required.

ENG 1020 Composition II (3)
Develop and enhance writing techniques acquired in ENG 1010, with emphasis on strengthening critical and analytical thinking and underscoring research skills. A grade of “C” or higher is required. Prerequisite: ENG 1010
ENG 2020 World Literature I (3)
This course engages students in a study of ancient Western and non-Western literature, including works by Homer, Greek philosophers and dramatists, Virgil, Ovid, and ancient sacred texts. Prerequisite: ENG 1020

ENG 2021 World Literature II (3)
This course focuses on the Middle Period of world literature, covering works from the first century through 1450. Works ranging from Augustine to Kempe will be studied. Prerequisite: ENG 1020

ENG 2030 British Literature I (3)
The course offers a survey of British literature from Beowulf (Old English literature) to Shakespeare (English Renaissance literature). Prerequisite: ENG 1020

ENG 2031 British II (3)
The course offers a survey of British literature from John Bunyan and John Milton to Alexander Pope, Jonathan Swift, and other writers of the Enlightenment period. Prerequisite: ENG 1020

ENG 2032 British III (3)
The course offers a survey of British literature from Wordsworth and Coleridge to the present. Prerequisite: ENG 1020

ENG 2040 American Literature I (3)
This course offers a survey of American literature from the Puritans to the Romantics, beginning with John Winthrop through Walt Whitman. Prerequisite: ENG 1020

ENG 2041 American Literature II (3)
This course offers a survey of American literature after the Civil War, including Realists ranging from Twain to London and Modernists ranging from Cather to Hemingway. Post 1945 works are also included. Prerequisite: ENG 1020

ENG 2045 Writers of Interest (3)
The course offers a study of various authors and genres - C.S. Lewis, J.R.R. Tolkien, Edgar Allan Poe, Agatha Christie, Arthur Conan Doyle, Ray Bradbury, etc. Prerequisite: ENG 1020

ENG 3023 Creative Writing (3)
This course introduces students to the process of using their own experiences and backgrounds to express themselves in the poetry and short story. In addition, students are introduced to the literary elements appropriate to these genres. Upon completion, students should be able to craft and critique their own writing and critique the writing of others. Prerequisite: ENG 1020
ENG 3034 Women in Literature (3)
This course provides a historical and analytical study of literature written by female authors or about female characters. The course requires students to analyze the validity of the female experiences as portrayed in literature, and students are expected to gain insight into the challenges and power of women in literature and in life. Emphasis is placed on the historical and cultural contexts, themes, and aesthetic features of individual works, and (when appropriate) the biographical backgrounds of the authors. Prerequisite: ENG 1020

ENG 3050 Contemporary Literature (3)
This course will feature literature from the past several decades. The work of the course places a dual emphasis on the themes and concerns of the contemporary culture being currently reflected in literature and on the evolution of the forms of literature themselves in the hands of contemporary authors. The course will invite students both to take a historical approach to their studies and to bring their own experiences to bear in examining the texts. Prerequisite: ENG 1020

ENG 3054 Shakespeare (3)
An introductory study of Shakespeare’s major tragedies and comedies. The plays will be studied in chronological sequence for a comparison of his earlier and later periods, with recognition of Shakespeare’s debt to previous authors and his unique ability to transform dramatic conventions into masterpieces by his development of characters and unmatched use of language. Prerequisite: Any literature survey course

ENG 3070 Advanced Composition and Grammar (3)
Instruction and practice in the common forms of expository writing, argument, and persuasion, with an intense study of grammatical structures. Advanced library research and documentation methods, theories behind effective written communication, and relationships of grammar to language standards and discourse will be examined. Prerequisite: ENG 1020

ENG 4010 The American Novel (3)
This course accomplishes a study of the development of the novel in America as represented in selected works providing a concentrated study of the fictional form that has most notably identified American Literature—the novel. The purpose in studying The American Novel will be bi-directional, as expressed in the following questions: How do American novels reflect and express the American experience? How do authors find unique literary methods with which to make statements and suggestions about the American experience? In addressing the first question, the course will be, in some sense, a study of America as a whole: it will examine the historical forces, social and cultural landscapes, and literary movements that helped to shape American novels. In addressing the second question, the course will examine the history, structure, and purpose of the novel and discuss strategies for reading, understanding, and evaluating it. Prerequisites: ENG 1020, at least one literature course
ENG 4050 Special Topics (3)
Topics of interest not covered in regular departmental offerings. Prerequisite: Any literature survey course

ENG 4060 History of English Language (3)
A developmental and cultural history of British and American English. This course will present the beginnings of the English language as a branch of the Indo-European family and “ability” of English to absorb other vocabularies without losing its distinct identity. Students will trace the spread of English from England to America and other parts of the world, noting significant changes in structure and pronunciation. The emergence of English as the world’s language and the impact of other languages on American English in recent years will be considered. Prerequisite: ENG 1020

FINE ARTS

FAS 1010 Visual Arts Studio Experience Various Media (1)
One or more of the following media may be offered to provide an introductory course in which students will develop skills and create products using the medium: drawing, painting, watercolor, computer graphics, fiber, and photography. Students may repeat this course under a different media. Lab fee required.

FAS 2005 Music in the Western World (2-3)
Designed to acquaint the student with representative music from the major periods of Western civilization. Historical in its framework, this course focuses on developing the skills necessary to appreciate the musical arts.

FAS 2006 Art in the Western World (2-3)
Designed to acquaint the student with representative art from the major periods of Western civilization. Historical in its framework, this course focuses on developing the skills necessary to appreciate the visual arts.

FAS 2010 Introduction to Design (1-2)
A study of the elements of design with emphasis on application of design skills in daily living and the workplace. Lab fee required.

FAS 2020 Ethnic Art (1-2)
This course explores the visual arts of various cultures and engages students in the production of ethnically inspired works of art. Lab fee required.
GEOGRAPHY

GEO 2013 World Geography (3)
Selected aspects of earth-sun relationships, weather and climate, geologic processes (including earth structure and sculpturing of the earth's surface), and geographic facts and interdependencies between the developed and developing world.

HEALTH CARE MANAGEMENT

HCM 3060 The US Health Care System (3)
This module examines the foundations and historical origins of the US health care system and compares it with the health care systems of other nations. Past and present health care issues will be discusses. Comparative analysis of legal, ethical, regulatory and market forces will be explored. This class serves an overview for the students entering the health care management field and the career opportunities that may emerge as the health care industry evolves.

HCM 4060 Legal and Social Aspects of Health Care (3)
This module examines health care services for diverse populations including mental health, multicultural, geriatrics, substance abuse and other groups. The student will gain an understanding of the issues of access, demand for services, and cost versus quality. The impact of historical events on present health service delivery models for diverse populations is discussed. Legal, ethical and government mandates are reviewed. Students will develop a model program for a self-selected population using current health information data.

HCM 4070 Community and Public Health (3)
This module focuses on the systems and structures of community and public health in the US. The student will gain an understanding of cultural, societal and economic factors that influence public health care prevention and education. This class will provide an introduction to the analysis of health information data to be used in conjunction with the planning of a community and/or public health project.

HCM 4080 Health Care Planning & Accountability (3)
This module examines the past and present results of government regulation in controlling the market demands for health care services. Political, economic and professional pressures will be discussed as well as their impact on the accountability process. The student will design a health care planning model that reviews reimbursement, supply and demand, contracts and the patient population in general.

HCM 4090 Budgeting and Financial Management in Health Care (3)
This module provides an introduction to the budgetary and financial aspects of health care management. Government and private sector health service funding is explored.
The societal needs for health services versus the need for cost control are discussed. Fee-for-service, profit or not-for-profit managed care and other health care fiscal management issues will be analyzed. Government funded programs such as Medicare; Medicaid and Veterans Administration programs will be examined.

**HCM 4110 Health Care Management Research (3)**

A study of health care management research methods, information systems, and their relationships to strategic marketing, planning, and problem solving methods as practiced by the market-oriented organization. Prerequisite: BUS 3090 or MAT 2000 or its equivalent.

**HCM 4210 Health Care Application Project – Part A (3)**

The student will combine their research from this research course and the practical application of theory and concepts to develop and individual health care related project. The project should examine a problem in the student’s occupation or place of employment. A rough draft will be developed and orally presented to the instructor before being approved for part B.

**HCM 4310 Health Care Application Project – Part B (3)**

The student will continue to develop the final project by introducing literature drawn from peer-reviewed articles. The student’s project will be written in APA format and orally presented for final review to the instructor.

**History**

**HIS 1011 Early World History (3)**

A survey of world political, social, intellectual, cultural, legal, economic, and religious history, with emphasis on Judeo-Christian heritage from ancient times to 1500.

**HIS 1012 Modern World History (3)**

A survey of world political, social, intellectual, cultural, legal, economic, and religious history, with emphasis on Judeo-Christian heritage from the early 1500s to modern day attempting to discover healing and fulfilling perspective, purpose, and philosophy of life.

**HIS 1020 United States History (3)**

Survey examination of the developing principles and perennial issues of life in the United States within a world setting from a Christian perspective using primary source materials, traditional and current historiographical interpretations, and present problem analyses.

**HIS 1030 Early United States History (3)**

A survey of United States history from prehistoric times to 1877. Examines the political, social, economic, and cultural principles guiding American history within a world
setting. Emphasis is placed on a Christian perspective using primary source materials, traditional and current historiographical interpretations, and present problem analyses.

**HIS 1040 Modern United States History (3)**
A survey of United States history from 1877 to the present. Examines the political, social, economic, and cultural principles guiding American history within a world setting. Emphasis is placed on a Christian perspective using primary source materials, traditional and current historiographical interpretations, and present problem analyses.

**HIS 3003 Modern European History (3)**
An examination of European history from the Protestant Reformation to the present. Includes the political, social, economic, and cultural developments since the emergence of the modern nation-state and the transformative effects of the French Revolution, emphasizing their contemporary repercussions within a world context. Prerequisite: HIS 1011, 1012, 1020, 1030, or 1040

**HIS 3020 World Wars I and II (3)**
Survey and background, immediate causes, and the course of both World Wars, with stress on nationalism, the alliance system, imperialism, militarism, appeasement, diplomatic conflicts, military campaigns, peace plans, and the foundations of the postwar world. Prerequisite: HIS 1011, 1012, 1020, 1030, or 1040

**HIS 3024 Florida History (3)**
The history of Florida from prehistory to the present day. This course analyzes aboriginal and Native American settlements, Spanish exploration, European colonization, and U.S. acquisition and settlement, with emphasis on the social, economic, and political heritage of contemporary Florida. Lab fee required for mandatory field trip. Prerequisites: HIS 1011, 1012, 1030, or 1040 and junior/senior standing or permission of instructor

**HIS 3026 African American History (3)**
This course explores the African American experience from the Colonial period to the present day with emphasis on the Atlantic slave trade, slavery, emancipation, Reconstruction, the Great Migration of 1915-1940, and the civil rights movement of the 1950s and 1960s. Prerequisite: HIS 1030 or 1040

**HIS 4020 History of American Government and Political Thought (3)**
Analyzes the American governmental systems on the local, state and national levels, the process of foreign and domestic policy making, the historical and political influences that shaped them, and the underlying philosophies from colonial times to the present. Prerequisite: HIS 1030 or HIS 1040

**HIS 4034 History of American Religious Life & Thought (3)**
A survey, through primary and secondary sources, of the religious thought and its development in the United States, with particular attention on the historical
development of Christian theology, its practices and application in politics and social
life. Prerequisite: HIS 1011, 1012, 1020, 1030, or 1040

**HIS 4045 Topics in American History (3)**
Specialized topic on the political, social, cultural or economic history of the United
States. May vary each time course is offered. May be repeated when topic changes.
Prerequisite: 1000 level HIS course or permission of instructor

**HIS 4054 Historiography (3)**
Introduces students majoring in history to current trends and methodology in the
historical profession. Students will develop their own research questions or problems and
apply the objectives learned in the class to an in-depth research paper. Special
emphasis will be given to incorporating Christian faith and values in the historical
profession. Open to juniors and seniors; sophomores by permission.

**LAW**

**LAW 3014 Legal Research and Writing (3)**
This course covers legal research using LEXIS/NEXIS, various legal writing styles and the
associated software, including memoranda and briefs and meets the contemporary
skills requirement for the pre-law concentration. The exegetical thought process will be
emphasized. This course meets the Applied Contemporary Skills requirement for general
education. Prerequisite: ENG 1020

**LAW 3054 Communication Law (3)**
A course designed to immerse students in the areas of law affecting communication
professionals. Topics covered include laws pertaining to media dissemination, libel,
copyright, plagiarism, the right to reply, and privacy. Case studies will be discussed,
along with the relevancy of laws as they pertain to today’s society.

**LAW 3061 Business Law I (3)**
An analysis of the legal and ethical environment of business, the effects of legislation
and regulation on business activity, and the role of law and ethics in the decision-
-making process.

**LAW 3062 Business Law II (3)**
Continued study of the legal environment of U. S. businesses with particular
concentration in property law, employment law, securities law, and certain emerging
or expanding areas such as environmental law, international business, and the ADA.
**MANAGEMENT**

**MGT 5010 Organizational Effectiveness (3)**
This course addresses the fundamental concepts necessary for a graduate student to successfully develop knowledge, skills, and abilities in communications, ethical decision-making, and strategic thinking. These fundamental concepts are addressed through the use of cases, individual and team exercises, and current organizational issues.

**MGT 5030 Leading Groups and Teams (3)**
This course promotes an understanding of groups, teams, and teamwork. It examines the practical aspects of creating teams and managing them to excellence. The course explores how team leaders must function to help the team contribute to the overall effectiveness of the organization.

**MGT 5040 Developing Organizational Intelligence (3)**
A survey of information assessment frameworks, tools and external and internal data sources specifically geared to the needs of organizational management. Students learn how to apply these tools and databases in a context relating to the framework for examining and addressing complex management issues. The use of technology and research are emphasized as critical components for decision-making.

**MGT 5060 Entrepreneurial Thinking for Managers (3)**
This course will provide students with the opportunity to learn how to make creative, innovative, and effective decisions by learning, understanding, and employing the primary elements of entrepreneurial thinking. Students will utilize various decision-making tools, such as Pert analysis, decision trees, and cause and effect analysis to determine feasibilities of potential business opportunities.

**MGT 5190 Current Trends and Challenges in Organizations (3)**
This course explores important changes and trends in management’s social, political, economic, legal, and technological environments. Particular attention will be given to current events in today’s business world through the use of recent organizational activities and events.

**MGT 5200 Integrated Studies in Management (3)**
This is the capstone course for the Master of Management program. It is an application-based course focused on the integration of previous work completed in the MSM program. Students will address specific topics relating to leadership and business through the completion of a major written project assigned by the faculty.
MATHEMATICS

MAT0080 Elementary Algebra with Basic Math Review (3)
This course is for students who need to refresh basic arithmetic and elementary algebra skills. It is a prerequisite for students whose placement scores indicate deficiency in these skills. This is a pass/fail course. This course does not count for Associate or Bachelor degree credit.

MAT1010 Intermediate Math (3)
This course is intended for non-science majors who do not need advanced mathematics for their major. As a prerequisite for MAT1030, MAT1010 will use the same textbook as MAT1030, and will introduce student to symbols used in set theory, logic, algebra, geometry and probability. This course does not count towards general education math requirements. Topics are present with a historical perspective, and include set theory, logic, number theory, algebra, geometry, probability and descriptive statistics.

MAT1020 Intermediate Algebra (3)
This course is designed for students who need to refresh basic conceptual tools and to develop intermediate algebra skills. Topics are developed in a manner that will assist the student to enter college level mathematics. A grade of "C" or higher is required in this course. Credit in this course does not meet any specific requirement. Prerequisite: MAT0080 or competency in arithmetic and elementary algebra as demonstrated by an appropriate score on an approved exam.

MAT1030 College Mathematics (3)
This course presents applications of mathematics emphasizing connections to the real-world and develops skills in math modeling, graphing and prediction through the use of technology. An introduction to linear functions, quadratic functions, exponential functions and use of logarithms, systems of linear equations and inequalities in two variables serve as the mechanism for solving interdisciplinary problems taken from real world applications in Science, Business, Psychology, Education, History and Sports. Prerequisites: MAT1010 or MAT1020 with a “C” or better.

MAT1040 College Algebra (3)
This course surveys the structure of algebraic concepts. Topics include properties of real numbers, operations on polynomials, first- and second-degree equations, polynomial functions, exponential and logarithmic functions, and graphing. A grade of "C" or higher is required in this course. Prerequisite: MAT1020.

MAT2000 Statistics (3)
This course is designed to teach the basic skills in descriptive and inferential statistics. Experience in collecting, organizing, and summarizing data, as well as drawing conclusions on the data, are given emphasis. Statistics is a powerful tool in decision-making processes. Use of appropriate technology, such as graphing calculators and...
computer software to better understand and interpret data, are developed throughout the course. Statistics provides a foundation for research methods. Prerequisites: MAT 1030 or 1040 with a grade of "C" or higher.

**MAT2010 Geometry (3)**
This course covers the basic concepts of plane Euclidean geometry, with brief introductions to logic, coordinate geometry, and non-Euclidean geometry. Topics include segments, rays, angles, triangles, proofs, parallels, polygons, circles, and areas. Constructions and proofs are developed throughout the course. Prerequisite: MAT 1000 or 1040 with a grade of "C" or higher.

**MAT2024 Trigonometry with Precalculus (4)**
This course will investigate the behavior of functions applicable to the study of calculus including trigonometric functions and properties, inverses, transformations, analytic geometry and compositions. In particular, this course investigates through math modeling of real-world applications, math analysis specific to topics in linear, quadratic, polynomial, rational, exponential, logarithmic, and trigonometric functions and their graphs. Prerequisite: MAT 1040

**MAT2130 Calculus I (4)**
This course is designed for students with strong skills in college algebra and trigonometry. This course covers functions and their graphs, limits and continuity, differentiation and applications (including the early introduction of transcendental functions and their derivatives), and parametric equations. Prerequisites: ENG 1020 and MAT 1040; MAT 2024 is strongly recommended.

**MAT2230 Calculus II (4)**
This course is a continuation of MAT 2130 and includes basic concepts of integration, applications of integration, concepts of differential equations, and applications of infinite sequences and series. Prerequisites: ENG 1020 and MAT 2130.

**MAT3010 Topics in Mathematics (2)**
This course is a capstone course for all mathematics minors. This course covers topics in the history of mathematics and may also cover the use of technology in mathematics as well as other current events in the field. Lab Fee required. Prerequisites: ENG 1020 and MAT 2130.

**Music**

**MUS 1000 Fundamentals of Music (3)**
Review of terminology, notation of the rudiments of music, note reading and placement on the piano keyboard, major and minor scales, chord notation, analysis and function, basic four part harmonization, aural dictation and sight singing. This course may be waived pending a student's score on the Music Theory Placement Test.
administered no later than day two of regular class meetings. Credit not applicable toward music major requirements.

**MUS 1010 Individual Voice I (1-2)**
Applied fee required.

**MUS 1020 Individual Piano I (1-2)**
Applied fee required.

**MUS 1030 Other Instruments I (1-2)**
Applied fee required.

**MUS 2010 Piano Proficiency (0)**
To complete program requirements for a major in Music Education or Music Ministry, students are required to take individual piano or piano class until they pass the piano proficiency test given by the Department of Fine Arts. The test can be taken any time during the school year at the student's initiative. The faculty administers the test, and a passing score represents a third-year grade level of performance/technique. Additional information may be obtained from the department chair.

**MUS 2020 Voice Proficiency (0)**
To complete program requirements for a major in Music Ministry, students are required to pass the voice proficiency test given by the Department of Fine Arts. The test can be taken any time during the school year at the student's initiative. Additional information may be obtained from the department chair.

**MUS 2030 Guitar Proficiency (0)**
To complete program requirements for a major in Music Ministry, students are required to pass the guitar proficiency test given by the Department of Fine Arts. The test can be taken any time during the school year at the student's initiative. Additional information may be obtained from the department chair.

**MUS 2110 Music Theory I (3)**
An introductory study of the five basic elements of music: melody, rhythm, harmony, form, and timbre; beginning work in writing and analyzing 18th century harmony; sight singing and ear training. Lab fee required. Prerequisite: MUS 1000 or a passing score on a Warner University Music Theory Placement Exam.

**MUS 2120 Voice Class (1)**
Beginning students are exposed to song literature and individual group singing while creating an image for excellent vocal performance; enhancement of skills in music reading and interpretation; vocalizes for development of tone, color, range, power, and endurance. A minimum of 5 students per class. Class may be repeated three times for credit. Applied fee required.
MUS 2130 Piano Class (1)
Elementary keyboard techniques and musicianship. Students will develop fundamental skills in scales, literature, and practice techniques. A minimum of 5 students per class. May be repeated three times for credit. Applied fee required.

MUS 2140 Instrumental Class (1)
Elementary instrumental techniques and musicianship. Students will develop fundamental skills in playing, literature, and practice techniques. A minimum of 5 students per class. May be repeated three times for credit. Applied fee required.

MUS 2150 Vocal Ensemble (0-1)
The study and public performance of selected literature combining the art forms of music, drama, and stage techniques. May be repeated for credit. Ensemble fee required.

MUS 2160 Instrumental Ensemble (0-1)
The study and performance of representative instrumental literature covering a wide variety of styles and periods. Membership by audition or instructor approval. May be repeated for credit. Ensemble fee required.

MUS 2175 Recital Experience(s) (0)
Music Majors will attend four concerts/recitals and one Warner University student recital each semester he/she is a Music Major or Music Ministry Major at Warner University. This course is required of all music majors and must be successfully completed each semester the student is enrolled. The student must complete this requirement to receive a degree. This is a pass/fail course. A shortfall in any one semester may be corrected in the semester immediately following. The student will submit a word-processed reaction paper for each performance (Please see a detailed description in any music course syllabus)

MUS 2210 Music Theory II (3)
A continuing study of the five basic elements of music: melody, rhythm, harmony, form, and timbre; intermediate work in writing and analyzing 18th century harmony; sight singing and ear training. Lab fee required. Prerequisite: MUS 2110

MUS 2250 University Choir (0-1)
Membership by audition. A choral ensemble of men and women, the choir performs several major campus concerts during each academic year. The choir also performs in chapels, an annual Christmas celebration and a spring program. Repertoire is chosen to represent a wide range of historical periods and styles. Students enrolled in choir are committed to a full year. Lab fee required.

MUS 2260 Handbell Choir (0-1)
The study and performance of representative handbell literature covering a wide variety of styles and periods. Membership by audition or instructor approval. May be repeated for credit. Ensemble fee required.
MUS 2350 University Ensemble (0-1)
Membership by audition. A choral ensemble of men and women. The ensemble performs several major campus concerts during each academic year. They also perform at chapels, an annual Christmas celebration and a spring program. Providing a music program for those individuals who are preparing for church staff positions that guide the worship experiences for local congregations, or those who want to develop skill in performance. Repertoire represents various styles designed to prepare the student for service in the local church. Students enrolled in the University Ensemble are committed to a full year. This group also serves in a public relations role for the University. Lab fee required.

MUS 2450 University Chapel Band (0-1)
Membership by audition. An instrumental and vocal ensemble of men and women. This class provides an instrumental and vocal music program for those individuals who are preparing to serve in worship ministry. Students will develop skills to lead an instrumental worship band and develop skills in performance. Repertoire represents various styles designed to prepare the student for service in the local church. They will perform in several campus events (chapel, Christmas concert and a spring program) during each academic year. Students enrolled in the Chapel band are committed to a full year. This group also serves in a public relations role for the University.

MUS 3000 Music Technology (3)
The student will use various MIDI software packages to arrange and print music for vocal and instrumental ensembles and to create soundtracks suitable for performance purposes. The student will also be instructed in basic sound system setup for concerts and public address use. This course meets the requirements for EDU 3000, Instructional Technology, in the Foundational Core for Music Education majors only. Prerequisites: MUS 2110 and MUS 2210

MUS 3010 Individual Voice II (1-2)
Applied fee required.

MUS 3020 Individual Piano II (1-2)
Applied fee required.

MUS 3024 Leadership & Administration of Worship Ministries (2)
This course will introduce students to resources and aids for worship planning and leadership. Students will explore ways to recruit, develop and work with lay leaders, graded choirs, instrumentalists, and other church musicians. This course will also make use of common computer applications commonly used today in the administration and leadership of music and worship ministries. Students will learn and practice basic techniques in keyboard and choral arranging for worship. Prerequisites: CHM 2022 and MUS 2210

MUS 3030 Other Instruments II (1-2)
Applied fee required.
MUS 3091 Strings (1)
Class instruction in the techniques of playing and teaching string instruments. Methods of tone production, instrument care, and an understanding of pedagogical principles. Prerequisite: MUS 1000

MUS 3092 Woodwinds (1)
Class instruction in the techniques of playing and teaching woodwind instruments. Methods of tone production, instrument care, and an understanding of pedagogical principles. Prerequisite: MUS 1000

MUS 3093 Brass (1)
Class instruction in the techniques of playing and teaching brass instruments. Methods of tone production, instrument care, and an understanding of pedagogical principles. Prerequisite: MUS 1000

MUS 3094 Percussion (1)
Class instruction in the techniques of playing and teaching percussion instruments. Methods of tone production, instrument care, and an understanding of pedagogy. Prerequisite: MUS 1000

MUS 3110 Music Theory III (3)
Advanced study of all aspects of musical analysis, including harmony, form, melody, and rhythm, sight singing and ear training. Lab fee required. Prerequisite: MUS 2210

MUS 3130 Music Literature and History I (3)
A study of important composers and compositions against a background of history and stylistic development from the ancient world to the Classical era. Prerequisite: MUS 2210

MUS 3170 Conducting I (2)
A study and application of technical and musical elements of conducting with emphasis on actual experience. Prerequisite: MUS 2210

MUS 3210 Music Theory IV (3)
Advanced study of all aspects of musical analysis, including harmony, form, melody, and rhythm. Covers the common-practice period (1600-present), post-Romantic, introduction to atonality, sight singing, and ear training. Lab fee required. Prerequisite: MUS 3110

MUS 3230 Music Literature and History II (3)
A study of important composers and compositions against a background of history and stylistic development from the Classical era to the present. Prerequisite: MUS 2210, MUS 2210

MUS 3270 Conducting II (2)
A study and application of baton technique, score reading, performance, and rehearsal techniques. Prerequisite: MUS 3170
MUS 4085 Music Ministry Internship (6)
A field experience where the student will be involved in the ministry of music in a church setting. Special attention will be given to choir, worship planning, and multiple staffing issues. Prerequisite: MUS 3210

PHYSICAL EDUCATION

PED 1000 Concepts in Health, Fitness, and Leisure (3)
This course is designed to develop an understanding of good health practices, physical fitness, and attitudes that lead to participation during and beyond the college setting. Required of all students for graduation.

PED 1010 Lifetime Wellness (3)
This course is designed to develop the understanding that good health practices should become a way of life not short-term goals. The course also explores the concept that health is multidimensional: including spiritual, social, emotional, intellectual, physical, occupational, and environmental. This course may be used to satisfy the physical education general education requirement for non-traditional and online students.

PED 1015 Beginning Badminton (1)
This course is designed to give students the opportunity to gain knowledge of the rules and to develop the strategies and motor skills necessary to enjoy the sport of badminton as a lifetime activity. Lab fee required.

PED 1020 Beginning Canoeing/Kayaking (1)
This course is designed to develop knowledge relative to safety and the skills needed to enjoy canoeing and kayaking as a lifetime activity. Lab fee required.

PED 1025 Beginning Racquetball (1)
This course is designed to give students the opportunity to gain knowledge of the rules and to develop the strategies and motor skills necessary to enjoy the sport of racquetball as a lifetime activity. Lab fee required.

PED 1031 Beginning Golf (1)
This course is designed to give students the opportunity to gain knowledge of the rules and to develop the skills necessary to enjoy the sport of golf as a lifetime activity. Lab fee required.

PED 1035 Beginning Tennis (1)
This course is designed to give students the opportunity to gain knowledge of the rules and to develop the strategies and motor skills necessary to enjoy the sport of tennis as a lifetime activity. Lab fee required.
**PED 1045 Walking/Jogging (1)**
This course is designed to develop an understanding of the benefits of walking or jogging as a means of cardiovascular endurance training and weight control. Walking and jogging techniques and nutritional facts will also be discussed. Lab fee required.

**PED 1052 Beginning Strength Training (1)**
This course is designed to give students the opportunity to gain knowledge related to the benefits and limitations of the various strength-training methods. Students will also be given the opportunity to develop their own strength. Lab fee required.

**PED 1055 Low Impact Aerobics (1)**
This course is designed to give students the opportunity to acquire knowledge and learn the benefits of cardiovascular and muscular endurance. Students will also be provided the opportunity to develop the skills necessary to perform low impact aerobics, monitor heart rate, execute correct stretching techniques, and appreciate the benefits of physical and emotional wellness. Lab fee required.

**PED 2000 First Aid and CPR (1)**
This course is designed to provide students the opportunity to develop proper techniques for emergency first aid care, cardiopulmonary resuscitation, accident prevention, heart attack recognition and prevention, AIDS education and universal precautions, and emergency care for special populations. The opportunity to earn American Red Cross First Aid and CPR certification is available for students who successfully complete the course. Lab fee required.

**PED 2020 Introduction to Physical Education (3)**
The history, principles, philosophy, and role of physical education as a profession. Required of all majors. This course meets the Applied Contemporary Skills requirement for general education. Prerequisite: ENG 1010 or equivalent

**PED 2175 Sport Management Practicum - Followership (1)**
The first of two sport management practicum courses, this course will provide the student an introduction to areas such as Athletic Training, Sport Information, Coaching, Event Management, and other aspects of Sport Management. In addition, each student will be given hands-on opportunities to take part in a Sport Management event under the leadership/management of more experienced students and that of the instructor. Practicum hours will not be used as work study or servanthood hours. Lab fee required. Prerequisite: PED 2020

**PED 2275 Sport Management Practicum II - Leadership/Management (1)**
The second of two sport management practicum courses, this course will provide the student an opportunity to advance the skills learned in PED 2175 by taking it to a leadership/management level. In addition, each student in the course will be placed in charge of a results-driven actual event (or components of an event) with action items and deadlines. Organizational charts will be created and budget constraints will be realized with workarounds implemented. Students in PED 2175 will be utilized by PED
2275 student leaders (overseen by the instructor) to see a successful event or events realized. Practicum hours will not be used as work study or servanthood hours. Lab fee required. Prerequisite: PED 2175

**PED 2E75 Exercise Science Practicum (1)**
The Exercise Science Practicum provides students and department faculty the opportunity for an on-campus, supervised experience in the exercise science field. Possible activities may include: helping with PED1000, supervision and educational activities in the fitness center, leading exercise groups, strength and conditioning work with an athletic team, experience in the training room, and etc. Under the supervision of a professor, the student will experience exercise science related activities for a total of 40 clock hours during the semester. May be repeated one time for credit. Practicum hours cannot be used as work study or servanthood hours.

**PED 3003 The Care and Prevention of Injuries (3)**
Basic prevention and care of athletic injuries, preventive taping and conditioning, budgeting, record keeping, and selection of equipment and supplies specific to the training room. Lab fee required. Prerequisites: PED 2000 and 2020

**PED 3013 Motor Learning and Development (3)**
This course provides study in the theories and practices governing motor skill acquisition and performance. Emphasis is on perceptual motor learning and development in primary and intermediate age children. Students will also have the opportunity to increase their knowledge of the teaching techniques involved in gymnastics and tumbling. Prerequisite: PED 2020

**PED 3022 Teaching Rhythms & Games for Young Children (3)**
This course provides students the opportunity to develop effective teaching techniques in fundamental dance, rhythmic activities, games of low organization, and lead-up games that are appropriate for inclusion in an elementary school physical education program. Prerequisite: PED 2020

**PED 3023 Teaching Individual and Dual Sports (3)**
A development of effective teaching techniques in individual and dual sports based on the study of history, rules, skills and fundamentals of tennis, badminton, bowling, archery, golf, handball, and racquetball, with emphasis on middle and secondary school students. Prerequisite: PED 2020

**PED 3024 Teaching Team Sports (3)**
A development of effective teaching techniques in team sports based on the study of history, rules, skills and fundamentals of football, soccer, speedball, volleyball, basketball, floor hockey, and softball, with special emphasis on middle and secondary school students. Prerequisite: PED 2020
PED 3033 Teaching Health and Personal Fitness (3)
A development of effective teaching techniques for teaching healthy life skills and fitness activities. Group fitness programs and activities in a lab setting are required. Prerequisites: PED 2000 and 2020

PED 3034 Adapted Physical Education and Recreation (3)
The physical education and recreation program as applied to individuals with physical or other handicapping conditions. Fieldwork provided. This course meets the Applied Contemporary Skills requirement for general education.

PED 3043 Theory and Practice of Coaching Sports (3)
Introduction to coaching as a profession, with attention to ethical/legal issues and coaching psychology.

PED 3045 Special Topics (3)
A course to explore current topics, research, or areas of interest in exercise science, sport management, and physical education not currently offered in the curriculum. Possible titles could include: promotion and sales, computer applications, facility design, budgeting, youth sport and recreation, the Olympic movement, sport sociology, sport history, etc. Prerequisites: PED2020 and permission of the instructor

PED 3054 Senior Adult Physical Fitness (3)
Examines the relationship between exercise/physical activity and the aging process. Focus is on appropriate activities specific to social, physiological, and psychological changes in the elderly. Prerequisites: PED 2000 and 2020

PED 3060 Nutrition in Exercise and Sport Science (3)
This course examines nutritional strategies that can enhance health and performance in the general population and athletes. Prerequisites: BSC 1010 or equivalent

PED 4010 Principles of Strength and Conditioning (3)
For individuals who are interested in becoming certified personal trainers (NSCA-PT) or certified strength and conditioning specialists (CSCS) through the National Strength and Conditioning Association. Prerequisites: BSC 3110, BSC 3210 and PED 4013 or department approval and BSC 3110, BSC 3210

PED 3E75 Exercise Science Practicum II (1)
Exercise Science Practicum II will focus on the knowledge and skills needed to complete their education and begin their career. Students will develop skills in interviewing, résumé writing, portfolio preparation, and other issues relevant to preparing a strategy for marketing themselves for an internship placement, employment, and graduate school. During the practicum, students will secure a placement for PED 4E85, Exercise Science Internship.
PED 4012 Exercise Physiology (3)
A study of the physiological bases of physical activity, with emphasis given to the special effects of exercise on body function, health-related fitness, nutrition, and sports performance. This course meets the Applied Contemporary Skills requirement for general education. Lab fee required. Prerequisite: BSC 2040 or 3110 or department approval

PED 4013 Kinesiology & Biomechanics I (3)
This course provides the opportunity for students to study the anatomical relationships between bones and muscles as they affect human movement, with particular attention to the roles muscles play in specific daily movements, exercise, and sports activities with respect to the planes and axis. Students will also gain knowledge of basic biomechanical terms and their application to daily movements, exercise, and sports. Movement analysis for corrective purposes will also be discussed. Prerequisite: BSC 2040 or 3110 or department approval

PED 4014 Kinesiology & Biomechanics II (3)
This course provides an in-depth study into the specific roles muscles play in human movement with regard to planes and axis, prescription of training and rehabilitation exercises to address specific muscles, quantification of muscle leverage and force relative to specific muscles and the movements they cause, and application and implication of the wide range of biomechanical principles to daily human movements, exercise, sports, and the manipulation of sports implements. Prerequisites: BSC 3110, BSC 3210 and PED 4013 or department approval

PED 4024 Organization & Administration of Physical Education, Sport & Intramural Activities (3)
A study of the needed administrative techniques and procedures for successful program management. Budgeting, computer software applications, and consideration of the various types and uses of evaluation in physical education and recreation. This course meets the Applied Contemporary Skills requirement for general education. Prerequisite: PED 2020

PED 4033 Sports Marketing and Public Relations (3)
The study of sports marketing in our modern society, with an emphasis on legal issues pertaining to sport. This course will examine sales, promotional, and corporate sponsorship, including the surrounding ramifications as well as the legal issues prevalent in today’s sports world. Prerequisite: PED 2020

PED 4043 Athletic Facility and Event Management (3)
This course will acquaint students with the operation and management of athletic and recreational facilities. Emphasis will be on marketing, administration, and physical plant and event management as they apply to different regions of the country. Prerequisite: PED 2020
PED 4075 Coaching Practicum (2)
This course will allow students to gain practical experience in coaching a specific sport while earning college credit. The coaching practicum requires 80 hours (40 on-site hours per college credit) of on-site coaching experience supervised by a professional in the field. The practicum experience is open only to those seniors who have declared coaching as a minor, have successfully completed PED 3003 and PED 3043, have a 2.00 cumulative GPA, and have received permission from the Chair of the Department.

PED 4080 Independent Study (1-3)
This course is designed for students who wish to pursue in-depth study or field experience in their chosen field. Students are to submit, to the department chair, a description/purpose of the research topic or field experience requested. Students may enroll in no more than one independent study per semester. Prerequisites: Students must have been admitted to the major, reached junior status, have a minimum 2.50 cumulative grade point average, have successfully completed PED 2020 with a grade of "C" or higher, and have department approval.

PED 4E85 Exercise Science Internship (6)
The Exercise Science internship experience benefits the students by allowing them to apply college training in an everyday job situation while continuing to earn college credit. Students will have the opportunity to choose from a variety of internship settings related to the Exercise Science major. The Exercise Science internship requires 240 hours (40 hours per college credit = 240 hours) of on-site experience supervised by a professional in the field. The Exercise Science internship experience is open only to those seniors who have been accepted into the Exercise Science major, have a 2.00 cumulative GPA, and have received permission from the Chair of the Department.

PED 4S85 Sport Management Internship (6)
The Sport Management internship experience benefits the students by allowing them to apply college training in an everyday job situation while continuing to earn college credit. Students will have the opportunity to choose from a variety of internship settings related to the Sport Management major. The Sport Management internship requires 240 hours (40 hours per college credit = 240 hours) of on-site experience supervised by a professional in the field. The Sport Management internship experience is open only to those seniors who have been accepted into the Sport Management major, have a 2.00 cumulative GPA, and have received permission from the Chair of the Department.

PHYSICAL SCIENCE

SCI 1010 Physical Science (3)
Examination of the nature of science and the history of selected concepts, with emphasis on interrelationships among science, technology, society, and Biblical values. An introduction to the basic concepts of physics and chemistry. Lab fee required.
SCI 1020 Earth Science (3)
An introduction to the basic principles of physical and historical geology, meteorology, oceanography, astronomy, and the United States space program. Lab fee required.

SCI 1030 Liberal Arts Chemistry (3)
A survey of chemical principles designed for the non-science major. Topics include the periodic table, chemical reactions, properties of acids and bases, chemistry of solutions, electrochemistry, organic and biochemistry. These topics are presented with an emphasis on everyday applications of the chemical principles, many familiar to the student. Fulfills the general education requirement for a physical science. Lab fee required.

SCI 1120 Chemistry I (4)
Explores the fundamental laws of chemistry including: states of matter, atomic and molecular structure, the periodic table, stoichiometry, theories of chemical bonding, acid-base reactions, and the gas laws. Qualitative analysis principles will be explored in the laboratory. Prerequisites: One year high school chemistry and high school algebra. Laboratory and lab fee are required. Co or prerequisite: MAT 1040

SCI 1220 Chemistry II (4)
Examines solutions, redox reactions, kinetics and equilibrium, thermodynamics, electrochemistry, nuclear chemistry, and introduction to organic chemistry. Laboratory will continue analytical techniques to include quantitative analysis. Laboratory and lab fee are required. Prerequisites: SCI 1120 and MAT 1040 with a grade of “C” or higher

SCI 2000 Planetary Science (3)
Planetary Science is a survey of our solar system designed for students without technical or mathematical backgrounds. Topics introduced will examine the historical development of knowledge of our place in the universe, the various bodies that make up the planetary system, including planets, satellites, asteroids and comets, how they were formed, and the factors that control the nature of their surfaces and atmospheres. Of special interest are the effects of these concepts on our understanding of our own home, the Earth. The course will examine various results from manned and unmanned spacecraft. Does not include a Lab component. Activity Fee required.

SCI 2010 Introductory Astronomy (3)
This course uses an “earth-out” method of study of the solar system, milky-way galaxy, stars, and deep sky galaxies and objects. Kepler’s Laws of Planetary Motion are explored and applied in a historical based approach to learning physical and astronomical properties of the inner and outer planets. Star life cycles are studied and applied to galaxies, clusters, quasars, and planets within the framework of the dynamic nature of cosmology. A survey of cosmological models of universe origin are presented. Lab fee required. Prerequisite: ENG 1020
SCI 2030 History of Science (3)
This course surveys the history of science and investigates changes in foundational assumptions in both physical and life science leading to several key paradigm shifts throughout history. The course will focus on particular episodes from history from the time of Aristotle to the present with emphasis on historical perceptions in scientific and religious ideas that have historically been regarded as existing in conflict. In addition, key concepts necessary for understanding current scientific theories associated with the life and physical sciences relevant to these historical events will be included in the curriculum.

SCI 2120 Organic Chemistry I (4)
Organic chemistry is the chemistry of carbon compounds. General principles are stressed. Course emphasizes chemical reactivity and utility in synthetic and biochemical processes. Functional group chemistry is learned by stressing the relationship between structure and reactivity (why and how certain reactions proceed and others do not). Lab synthesis methods to include preparation, isolation, purification, and spectroscopy of common organic compounds. Lab fee required. Prerequisites: SCI 1120, and SCI 1220. (This course counts as an upper division course toward the graduation requirements)

SCI 2130 Physics I (4)
Students study the nature of the physical world. Principles of classical mechanics, introduction to wave theory, heat and elementary thermodynamics are investigated. Prerequisites: The student is expected to be competent in algebra, trigonometry, and plane geometry. Lab fee required. Prerequisites: ENG 1020, MAT 1040, and MAT 2024

SCI 2220 Organic Chemistry II (4)
Continues the study of organic compounds as described in SCI 2120. The latter part of this course emphasizes structural features and specific reactions of the following organic compounds: alcohols, ethers, carboxylic acids, esters, and amines. Students will be introduced to biochemistry to include carbohydrates, lipids, amino acids, and proteins. Laboratory and lab fee are required. Prerequisite: SCI 2120 (This course counts as an upper division course toward the graduation requirements)

SCI 2230 Physics II (4)
Students continue their study of the nature of the physical world in this course. Principles of electricity and magnetism, optics, essentials of quantum mechanics and atomic and nuclear physics will be investigated. Prerequisites: The student is expected to be competent in algebra, trigonometry, and plane geometry. Lab fee required. Prerequisites: MAT1040, MAT2024, and SCI 2130

SCI 3045 Special Topics in Science (3-4)
A lecture, discussion, and/or laboratory course dealing with a specialized field of science not offered in our curriculum. Students may repeat the course but only under a different subtitle. Lab fee required in most instances. Prerequisites: ENG 1020 and BSC 1020
SCI/TST 3050 The Practice of Science and Theological Thought (3)
A seminar course that evaluates perspectives covering the arguments surrounding the question: Are the discussions about God and Science mutually exclusive? This course will examine through directed readings and interactive discussions, the divine connection between the inspiration of God and the observations of science that is visible to the eye of faith in the physical universe from the nucleosynthesis of the carbon atom as the building block of life to the vastness of the expanding universe. Prerequisites: Six credit hours of college science, BST 2010 or BST 2020

SCI 3095 Scientific Research Seminar (3)
This course is required for Biology majors with more than 70 credit hours. This course meets the Applied Contemporary Skills requirement for general education. Prerequisites: BSC 1020, MAT 2000, and at least 20 additional credit hours of science

STUDENT DEVELOPMENT

UNV 1000 The University Experience (3)
This course is designed to help students with the transition to college and a liberal arts experience. Students will be introduced to concepts and strategies that ensure greater success in college. This course is managed and taught by faculty and required of all freshmen during their first year of enrollment.

UNV 1001 Strategies for Success (3)
This course will introduce new students to tools and skills necessary for success in the associate degree program. Students will explore topics designed to orient students to the online classroom, Warner email, student services, ROAR and Microsoft Word. Students will be introduced to resources for understanding and improving basic academic writing, MLA/APA, and accessing online LRC resources. Other topics may include: plagiarism, study skills, critical thinking, time management, and understanding a liberal arts education.

UNV 1010 Literacy in the 21ST Century (3)
The introduction of digital technologies has had a significant impact on how people read and write. In this course students will explore new literacy environments, emerging genres of electronic disclosure and communication, digital literacy practices, ethical considerations and be exposed to various ways to use a computer efficiently to communicate in the digital environment. Prerequisite: ENG 1010

UNV 2000 Leadership Seminar (2)
This course is designed to develop the personal leadership potential and skills of students to serve as campus and community leaders. Participation in this course through individual and group assignments will put into practice strategies, which reflect learned skills in leadership.
UNV 2010 Online Church Ministry Student Seminar (1)
A course to introduce and orient online church ministry students to Warner University, with attention to the expectations and resources of its academic, social, and spiritual community. This course is required of all degree-seeking online church ministry students during their term of enrollment.

UNV 2050 Transfer Student Seminar (0-1)
A course to introduce and orient transfer students to Warner University, with attention to the expectations and resources of its academic, social, and spiritual community. This course is required of all degree-seeking transfer students during their first semester of enrollment.

UNV 3000 The Adult Journey (3)
This module introduces and orients adult students to the rigor of upper division coursework. It presents both classic and contemporary adult development and lifespan theory while linking concepts to individual experiences, through assessment and reflection. This class provides the foundation for cohort development and expectations through the resources of Warner University’s academic, social, and spiritual community. The student will become familiar with American Psychological Association (APA) formatting and basic research concepts.

UNV 3050 Business Administration Adult Student Seminar (1)
This course introduces and orients the adult student to Warner University and the rigor of upper division coursework. This course will discuss the expectations and resources of Warner University’s academic, social, and spiritual community. The student will also become familiar with American Psychological Association (APA) formatting and basic research concepts.

UNV 4095 Integrative Seminar (3)
A seminar to assist students in integrating a Christian worldview into daily life and work. This course is a culmination of college experiences intended to assist students in integrating life and faith while constructing a philosophical and theological basis for decision making. Prerequisites: BST 2010 or 2020, and 90 cumulative credit hours earned.

POLITICAL SCIENCE

POS 2010 American Government and Politics (3)
A survey of the American governmental system including the structure and function of local, state, and national governments. Emphasis upon the social and political influences that shape them and the dynamics of their administrative processes.
PSYCHOLOGY

PSY 2000 Introduction to Psychology (3)
A survey of the field of psychology as a social science, with particular attention to the theories, methods, and issues which characterize it and to the processes which are basic to human behavior.

PSY 2010 Life-Span Development (3)
A basic overview of human development from birth to death, with emphasis on the physical, social, mental, and spiritual. The organization is chronological and conceptual. EDU 2010 will meet this requirement. PSY 2000 or by permission of instructor

PSY 3022 Sports Psychology (3)
A generalized study of the integration of two significant fields in today’s American society: Psychology, which is defined as “the systematic study of behavior and mental processes”, and Sport, which has been defined as “the activities involving power and skill, competition, strategy and/or chance, and engaged in for the enjoyment and satisfaction of the participant and/or others.” This definition includes both organized sport and sport for recreational purposes. Lab fee required. Prerequisite: PSY 2000

PSY 3030 Social Psychology (3)
A study of human social behavior to learn how people are affected by and express social thinking, social influence, and social relations. Prerequisite: PSY 2000

PSY 3040 Personality Theories (3)
An introduction to the major theories concerning the psychological structure and dynamics of the individual that have influenced contemporary thought regarding personality. Prerequisite: PSY 2000

PSY 3045 Special Topics in Psychology (3)
This course will focus on topics of interest not offered in the curriculum. Students may repeat the course under a different subtitle. Topics may include: Adult Development & Aging, Experimental Psychology, Sex and Sexuality, etc. Prerequisite: PSY 2000 and PSY 2010 or permission of the instructor

PSY 3050 Abnormal Psychology (3)
A study of the major mental and emotional disorders, including an introduction to the DSM. Prerequisite: PSY 2000

PSY 3060 Psychological Testing (3)
A study of the theory and methods of testing and measurement as they relate to the appraisal of the individual. Lab fee required. Prerequisite: PSY 2000
**PSY 3075/4075 Psychology Practicum (3-6)**
An elective course designed to give the student practical field experience in an agency that provides the opportunity to apply skills and knowledge learned in the classroom. Limited to psychology majors or minors. Department approval required. Requires 40 hours of practicum experience/credit hour. May be repeated for a total of 6 credits. Lab fee required.

**PSY 4010 Methods of Social Research (3)**
An overview of methods and issues in social research designed to teach students to be critical consumers of other's research as well as to provide experience in conducting their own research to build knowledge and evaluate programs. Includes design, data collection, data analysis, interpretation, and use of computers in social and behavioral science research. Lab fee required. SWK 4010 will meet this requirement. Prerequisite: PSY 2000

**PSY 4020 Counseling Theories (3)**
An introduction to the science, techniques, and art of employing psychological means to promote the mental health of the individual and the major theories used in counseling. Prerequisite: PSY 2000

**PSY 4030 Cognitive Psychology (3)**
A study of the history of cognitive psychology and the functions of memory, attention, perception, learning, imagery, decision making, problem solving, and metacognition. Prerequisite: PSY 2000

**PSY 4050 Industrial/Organizational Psychology (3)**
Application of theories and research in psychology to industrial and social organizations, including topics such as personnel, human factors, organizational development, and the well-being of the consumer. Examination of the ethical and legal dimensions of conducting psychological research and practice within the workplace. Prerequisite: PSY 2000

**PSY 4060 History of Psychology (3)**
A survey of the historical base of modern psychology, of the assumptions made about the image of man, and of the currently pursued areas of investigation. An individual research project is required. Prerequisite: PSY 2000

**SSI 4055 Senior Research (1-6)**
This course is intended for seniors to do individual research in selected topics in Psychology, Social Work, or History. Topics must be approved by the professor. Independent study fee required. Prerequisites: Instructor and department approval
Social Work

SWK 2000 Introduction to Social Work (3)
A survey of career service opportunities, including fundamentals for helping persons help themselves with some field observation in local service institutions. Prerequisite: PSY 2000 or SOC 2000

SWK 2050 Human Behavior and the Social Environment (3)
An examination of the biological, psychosocial, cultural, spiritual, and sociological influences on human functioning and development throughout the lifespan using a systems theory perspective. An introduction to social work assessment and intervention utilizing various theories and conceptual frameworks will be provided.

SWK 2053 Social Problems (3)
A study of identified social problems in society, emphasizing causes, consequences, and social control of these conditions from a foundation of basic sociological perspectives. The course includes the study of social problems across the globe with a major emphasis on American society. The study of social problems scans the breadth of many disciplines within the field of social sciences. These disciplines include sociology, psychology, anthropology, history, and political science. Utilizing various forms of analysis of human behavior from each discipline compliments the knowledge base of research and provides a broad spectrum of explanations and understandings.

SWK 3013 Social Work Process and Practice I (3)
A study of the multiple methods and models for working with a variety of client populations, including individuals, families, small groups, organizations, and communities, in order to establish a knowledge based on theory and research. Prerequisite: SWK 2000 or consent of the instructor

SWK 3014 Social Work Process and Practice II (3)
Continuing study of social work methods emphasizing practice wisdom. It includes the practice skills of exploration and data gathering, differential assessment and differential planning, intervention, and evaluation of social work practice. Prerequisite: SWK 3013

SWK 3020 Social Welfare Policy (3)
Examination of the historical, economic, and political trends as related to social welfare and policy in the United States; public assistance, social insurance programs, and the network of social services at the local, state, and federal levels. Prerequisite: SWK 2000

SWK 3024 Group Processes (3)
A study of factors operating in small group interactions, with emphasis on awareness and sharing in a climate that encourages learning, understanding, and insight. Prerequisite: PSY 2000, SOC 2000, or consent of the instructor
SWK 3033 Individual and Family Dynamics (3)
A study of the developmental and social factors that contribute to individual and family dysfunction and a survey of evidence-based interventions that promote healthy functioning. Prerequisite: SWK 2000 and PSY 2000

SWK 3034 Death & Dying (3)
Integrates information and theories of death and dying from the social, psychological, anthropological, medical, and legal disciplines. Various perspectives integrate attitudes toward terminal illnesses, natural death, funeral rites, and euthanasia. Prerequisite: ENG 1010

SWK 3044 Substance Abuse (3)
A course offering an in-depth inquiry into causal factors, consequences, and treatments surrounding alcohol and substance abuse. The potential effect of faith is included. Prerequisite: ENG 1010

SWK 3050 Diversity and Values in Social Work Practice (3)
Social workers understand how diversity characterizes and shapes the human experience and is critical to the formation of identity. The course content will cover the dimensions of diversity as the intersectionality of multiple factors including age, class, color, culture, disability, ethnicity, gender, gender identity and expression, immigration status, political ideology, race, religion, sex, and sexual orientation. Social work students will develop an appreciation that, as a consequence of difference, a person’s life experiences may include oppression, poverty, marginalization, and alienation as well as privilege, power, and acclaim.

SWK 4010 Methods of Social Research (3)
An overview of methods and issues in social research designed to teach students to be critical consumers of other’s research as well as to provide experience in conducting their own research to build knowledge and evaluate programs. Includes design, data collection, data analysis, interpretation, and use of computers in social science research. Lab fee required. PSY 4010 will meet this requirement. Prerequisite: SWK 2000

SWK 4030 Case Management and Social Networking (3)
An exploration of social service organizations, agency interventions, and coordination of holistic services to meet client needs and goals. Emphasis will be placed on identifying, analyzing, and implementing service components, evaluating program outcomes, and advocating for necessary client services within the community. Prerequisite: SWK 3020

SWK 4045 Special Topics in Social Work (3)
Current research, trends, special populations, and diverse areas of practice in social work are explored. Possible topics include: Child Welfare Practice, Gerontological Social Work, Social Work in Health Care Settings, and Juvenile Justice. Prerequisite: SWK 2000
**SWK 4085 Field Education (9)**
A course designed to integrate classroom learning with agency experience. Includes supervised learning experiences in a social service agency for 400 clock hours. Prerequisite: Completion of all required courses in the social work major.

**SWK 4095 Field Education Seminar (3)**
A field seminar course which includes bi-monthly meetings designed to assist students in integrating theoretical concepts with actual social work practice. This course examines professional issues faced by social workers in the field. To be taken concurrently with SWK 4085.

**Sociology**

**SOC 2000 Introduction to Sociology (3)**
A survey of sociology, with particular attention to theories, methods, issues, and five basic institutions of society with their social and cultural processes.

**Theological Studies**

**TST 2000 Foundations in Christian Theology (3)**
A study of key issues, topics, terms, and methods of thinking theologically that will build a foundation of language, resources, and tools for entering into theological reflection and discussions. Students will also be introduced to select Christian theological streams of thought with particular emphasis given to the place of the Church of God.

**TST 3023 Theology and Experience of Worship (3)**
This course will theologically examine the structure and composition of worship, contemporary practices, diversity of worship styles, and the intersection of worship with church growth and congregational health. This course will also explore the psychology and spirituality of worship and its relationship to pastoral care. There will be an emphasis on the mysterious encounter between the human and the divine in worship and the use of symbol and sacred ritual. Prerequisite: CHM 2022

**TST 3030 Theology of Gender and Related Roles (3)**
A course designed to examine the historical and ongoing debate of biblical teaching about nature of humanity and gender roles in church, family, and society. Discussion will investigate biblical texts crucial to the debate, analyze significant modern views of the issue both theological and sociological, and survey the positions historically taken and currently supported by the Church of God and as well as other church denominations and church movements concerning gender roles. Prerequisite: BST 2010 or 2020
TST 3050 The Practice of Science and Theological Thought (See SCI 3050)

TST 3051 Principles of Christian Theology (3)
A study of central orthodox Christian theological teachings drawn from the Bible with respect to their foundation, historical-scriptural development, and homiletical suggestions. This course surveys a broad spectrum of Christian Thought with comparisons to the teachings of the Church of God Reformation Movement. Prerequisites: BST 2010 or 2020 and TST 2000

TST 3055 Special Studies in Theology (3)
A course designed to investigate and analyze specific critical and contemporary issues in theology. Students may repeat this course but only under a different course topic. Prerequisite: TST 2000

TST 4095 Integrative Seminar in Ministry Leadership (3)
A seminar to assist students in integrating a Christian worldview into daily life and work. This course is a culmination of college experiences intended to assist students in integrating life and faith while constructing a philosophical and theological basis for decision making. Emphasis is placed on applying these principles in Christian ministry. Prerequisites: BST 2010 or 2020, and 90 cumulative credit hours earned
Warner University supports students with interest in missions work upon graduation. If interested, students can study at the Hunger Education and Resource Training Institute (H.E.A.R.T.), earning credit hours toward a non-catalog minor in missions. The H.E.A.R.T. institute offers a semester long, educational learning opportunity to junior and senior level students. For more information about the H.E.A.R.T. institute program visit their website, contact the Career Center, your advisor, department chair or school dean.

Off-Campus Study

Warner University is a member of the Council for Christian Colleges & Universities (CCCU), an association of 105 Christian colleges and universities, which provides students with the opportunity to participate in off-campus semester and summer programs. These off-campus, interdisciplinary, learning opportunities are available to junior and senior level students. For additional information about programs and fees, go to the CCCU website at www.bestsemester.com, contact the Career Center, your advisor, department chair, or school dean.

American Studies Program (ASP)
The American Studies Program is an interdisciplinary internship/seminar program based in Washington, DC. Over twenty-one hundred university students have participated in the program since it began in September of 1976. The program provides internship opportunities for the diverse majors and career interests of university juniors and seniors. Designed to expose undergraduates to opportunities for involvement in public life, the program also provides students with a general understanding of the public policy dynamics at work in the nation's capital. Students live together in campus apartments, work as voluntary interns, and participate in a seminar program for which they receive academic credit. Since the number of participants is limited, the program is highly selective.

Australia Studies Centre (ASC)
Students attend Wesley Institute, a dynamic evangelical Christian community of people from a variety of vocations, locations, churches, languages, and cultures. The course of study involves a commitment to personal development through the study and fellowship with others who share a common goal: being equipped to undertake ministry opportunities in all walks of life. Students live with carefully selected Australian families, providing a great setting for cultural interaction.

Contemporary Music Center (CMC)
This interdisciplinary off-campus study program provides a community for young musicians and aspiring music executives to plumb the depths of their creative souls and test the waters of a career in popular music. Designed as an artists’ community, the program seeks to develop artists and music executives with a Christ-centered vision for music content, production and delivery. The mission of the CMC is to prepare students academically and creatively for potential careers in the music industry.

China Studies Program (CSP)
The China Studies Program, an interdisciplinary semester program, enables students to view China from the inside to experience its culture and diversities. Participants observe
the evolution of "socialism with Chinese characteristics" and China's struggles with rapid modernization and social change. The program is hosted by Xiamen University in southeastern China.

**Latin American Studies Program (LASP)**
An opportunity to live and learn in Latin America is available to students from Council member colleges through the Latin American Studies Program. Located in San Jose, Costa Rica, the program gives students the opportunity to study the language, culture, politics, history, economics, ecology, and religion of the region while living with a Costa Rican family. Students also participate in a service opportunity and travel for two weeks to surrounding countries. Four concentrations are available through this program.

**Los Angeles Film Studies Center (LAFSC)**
The purpose of the Los Angeles Film Studies Center is to provide an opportunity for Council college students to experience first hand various aspects of the film industry. Located in Burbank near major production studios, the semester-long program combines seminar courses with internships in the film industry, providing opportunities to explore the film culture of Hollywood from a Christian, liberal arts perspective.

**Middle East Studies Program (MESP)**
The Middle East Studies Program in Cairo, Egypt, provides students with the opportunity to study Middle Eastern cultures, religions, and conflicts from within this diverse and strategic region. Juniors and seniors from Christian colleges participate in interdisciplinary seminar classes, receive Arabic language instruction, and serve as volunteers with various organizations in Cairo. The MESP encourages and equips students to relate to the Muslim world in an informed and constructive manner. Trips to Israel, Palestine, and Jordan are included.

**Russian Studies Program (RSP)**
The Russian Studies Program enables juniors and seniors from Christian colleges to spend a semester living and learning in Russia. Students study the Russian language and attend seminar courses on Russian culture, literature, history, and current political and economic issues. Program participants experience a variety of Russian environments, living the first half of the semester in Nizhni Novgorod, and visiting both Moscow and St. Petersburg. In addition to participating in a service project, after six weeks of language instruction, students will have the opportunity to live with Russian families for the remainder of their stay in Nizhni Novgorod.

**The Scholars' Semester in Oxford (SSO)**
Honors students have the opportunity to study in England through an interdisciplinary semester at Oxford University. The rigorous academic program, aimed at increasing critical thinking skills and scholarship from a Christian perspective, allows participants to choose from a wide variety of tutorial study programs in arts, religion, history, economics, philosophy, and many other subjects. In addition to two Oxford tutorials, students participate in a seminar and an integrative course through which they produce a scholarly project or term paper. Field trips provide opportunities for experiential learning in England's rich historical setting.
**Uganda Studies Program (USP)**

The Uganda Studies Program (USP) offers an invaluable opportunity for studies in and about East Africa, for authentic cross-cultural exposure, and for participation in the lively faith and worship of Global South Christianity. Students live and study with the Uganda Christian University Honours College, a group of 35 students committed to high academic standards and self-guided learning. Core courses focus on religion, culture, literature, and history of Africa. Electives give students the opportunity to explore areas of interest, studying with and learning from Ugandans. USP participants gather together in a faith and practice seminar where they will process and apply their experiences in Uganda.

**Washington Journalism Center (WJC)**

The Washington Journalism Center (WJC) is a semester-long study program in Washington, DC, created for students interested in the field of journalism. While in Washington students will take classes focusing on the history and future of the media and how it relates to the public as well as to their personal writing skills. These classes – Foundations for Media Involvement; Reporting in Washington; and Washington, News and Public Discourse – combined with an internship at a top news publication will help students learn to integrate their faith in a journalism career. Students will also participate in service learning opportunities as well as live with families in home stays as part of the WJC experience.

**H.E.A.R.T. Institute**

Hunger Education And Resources Training is a dynamic educational experience that is designed to holistically equip persons preparing to serve as missionaries or development workers in underdeveloped communities around the world. The curriculum is interdisciplinary in nature applying science and social sciences to global ministries. Intensive hands-on learning occurs in these instructional areas: appropriate technologies, sustainable agriculture, small animal husbandry, cross-cultural communication, community development, nutrition, food technologies, primary health care, and spiritual development. Students also learn relational and adaptation skills while living in community at the HEART Village.

**Oxford Summer Programme (OSP)**

Students at Council member colleges and universities are invited to apply for admission to the Oxford Summer Programme, a multi-disciplinary study of the history and development of the Renaissance and Reformation through examination of the philosophy, art, literature, science, music, politics, and religion of this era. Students have the opportunity to study at the Centre for Medieval and Renaissance Studies, affiliated with Oxford University's Keble College.
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